Board of Trustees Special Meeting

Monday, September 9, 2019
5:30 p.m.
Corporate College – Room 219
3221 McKelvey Rd
Bridgeton, MO 63044

Please silence all cellular devices prior to the start of the meeting. Thank you.

St. Louis Community College expands minds and changes lives every day. We create accessible, dynamic learning environments focused on the needs of our diverse communities.

AGENDA

1. Call to Order and Roll Call

   Board of Trustees
   Kevin M. Martin, Chair
   Pam Ross, Vice Chair
   Libby Fitzgerald, Trustee
   Rodney Gee, Trustee
   Doris Graham, Trustee
   Craig Larson, Trustee
   Anne Marshall, Trustee

2. Biennial Reaffirmation of Policy on Financial Disclosure - Required by the State of Missouri (Tab A)
   Votes Required: 4

3. Adjournment
B.16 Code of Ethics (R6/16)

B.16.1 Declaration of Policy
The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain St. Louis Community College ("College") officials and employees of private financial or other interests in matters affecting the College.

B.16.2 Conflicts of Interest
a. All members of the Board of Trustees as well as employees of the College must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
b. Pursuant to section 105.460 of Missouri Revised Statutes, any member of the Board of Trustees who has a substantial personal or private interest in any measure proposed or pending before the Board must, prior to passing on the measure, disclose that interest in writing to the secretary of the Board, and such disclosure will be recorded in the minutes of the College.

"Substantial personal or private interest" is any interest in a measure which results from ownership by the individual, his/her spouse, or his/her dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of $10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of $5,000 or more per year from any individual, partnership, organization, or association within any calendar year.

B.16.3 Disclosure Reports (R6/16)
Each College trustee, the chancellor, vice chancellors, general counsel, and the chief purchasing officer will disclose the following information by May 1 if any such transactions occurred during the previous calendar year:

a. For such person, and all persons within the first degree of consanguinity or affinity (spouse, parents or children) of such person, the date and the identities of the parties to each transaction with a total value in excess of $500, if any, that such person had with the College, other than compensation received as an employee or payment of any tax, fee or penalty due to the College, and other than transfers for no consideration to the College.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of $500, if any, that any business entity in which such person had a substantial interest, had with the College, other than payment of any tax, fee or penalty due to the College or transactions involving payment for providing utility service to the College, and other than transfers for no consideration to the College.
c. The chancellor and the chief purchasing officer also will disclose by May 1 for the previous calendar year the following information:

1. The name and address of each of his/her employers from whom income of $1,000 or more was received during the year covered by the statement;
2. The name and address of each sole proprietorship that he/she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he/she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which he/she owned 10 percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which he/she owned 2 percent or more of any class of outstanding stock, limited partnership units or other equity interests;
3. The name and address of each corporation for which he/she served in the capacity of a director, officer or receiver.

B.16.4 Filing of Reports (R 6/97)
The financial interest statements will be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.

1. Every person required to file a financial interest statement will file the statement annually not later than May 1 and the statement will cover the calendar year ending the immediately preceding December 31; provided that such person may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.
2. Each person appointed to office will file the statement within 30 days of such appointment or employment covering the calendar year ending the previous December 31.

Financial disclosure reports giving the financial information required in section 16.3 will be filed in duplicate with the College's custodian of records and with the Missouri Ethics Commission. The reports will be available for public inspection and copying during normal business hours.

B.16.5 Reaffirmation of Policy (8/09)
A certified copy of this policy adopted prior to September 15 biennially, shall be sent within 10 days of its adoption to the Missouri Ethics Commission.