THIS IS NOT A FUNERAL SERVICE EDUCATION PROGRAM APPLICATION
The Program application is a SEPARATE FORM from this Funeral Service Education Requirements Checklist.
See an advisor to obtain a PROGRAM APPLICATION.

Funeral Service Education
PROGRAM REQUIREMENTS

Student must have **SUCCESSFULLY COMPLETED ALL REQUIREMENTS** listed below *PRIOR TO APPLYING* to the Funeral Service Education Program.

Academic Requirements:

____ 1 **Application Form:**   For admission to the college, apply online at STLCC.edu).
Meet with a Student Success Advisor to determine your eligibility.

____ 2 **Degree Seeking Status**

     ____ a **Official College Transcripts** — An official transcript from **each** college attended must be sent directly from the college attended to **STLCC-Registrar's Office, 5600 Oakland Avenue, St. Louis, 63110 or email: csr@stlcc.edu.** Hand carried or faxed transcripts will **NOT** be accepted. For more information on transferring credit to STLCC - https://stlcc.edu/admissions/transfer-planning/transferring-credit-to-stlcc.aspx

     ____ b **High School Transcript or GED**—required only for students with fewer than 15 hours of college level work or those who have satisfied the science requirements in high school. Current high school students must submit a final high school transcript before applying to the Funeral Service Education program.

____ 3 **Minimum Cumulative GPA: Students must have *and maintain* a GPA of 2.75 in order to be placed and remain on the wait list.** A 2.75 in high school or for 15 hours (minimum) of college work. **Students with fewer than 15 hours of college credit must have both a 2.75 GPA in high school and 2.75 GPA in college.**
    - **GED Applicants:** must have 15 hours of **(100 level)** college credits with a 2.75 GPA.
    - **STLCC students with at least 15 college level credits with a 2.75 GPA:** will have met this requirement, regardless of the GPA at other colleges.
    - **College transfer students with fewer than 15 STLCC credits:** must have a cumulative 2.75 GPA in college level credits earned at all colleges attended.

    NOTE: Developmental courses (numbered below 100) will **NOT** be counted toward the 15 hours of college work and will **NOT** be included in the GPA for admission to the program.

____ 4 **READING:**
    • Meet Reading Proficiency

____ 5 **ENGLISH:**
    • Placement into ENG 101 English Composition I

____ 6 **MATH: Complete one of the following to meet the math prerequisite**
    • Placement into MTH 108 Elementary Applied Mathematics or higher level math *within the last five years*.

Funeral Service Education Requirements: *Items 7, 8 and 9 are to be turned into the Funeral Services Department.*

____ 7 **Job Shadowing** – Complete a minimum of 40 hours of documented job shadowing which has been completed and verified under the direct supervision of a licensed funeral director and embalmer, and which must also occur in an unaffiliated and licensed funeral service establishment.

____ 8 **Written Personal Narrative**

____ 9 **Three Professional Character References**

____ 10 **Personal Interview** – The student is required to meet with the program director and/or other Funeral Service Education faculty for a personal interview.

____ 11 **When all academic and Funeral Service Education criteria have been met, students must submit a separate Funeral Service Education program application, signed by an advisor, and returned by email to STLCC-FuneralServices@stlcc.edu. See an Advisor to obtain Funeral Service Education program application.**

     NOTE: Admission and degree requirements are subject to change without advance notice.   FSE 7/2023