



**Behavioral Guidelines and Delegate Contract for Student Club/Org Travel:**

Each student participant in a Club/Org trip or off-campus activity must sign this form.

As a participant in a trip of off-campus activity sponsored fully or in part by the College, you are a representative of St. Louis Community College. As such, students are expected to comply with applicable policies, procedures, rules and regulations. Violations may result in disciplinary action.

As a delegate with St. Louis Community College you are expected to comply with college expectations regarding Student Conduct Rights and Responsibilities, further outlined at the following link: [www.stlcc.edu/studentconduct](http://www.stlcc.edu/studentconduct).

In addition, you are expected to:

1. Attend all pre-travel, on-site, and post-travel delegation meetings.
2. Attend and participate in all aspects of the conference or educational sessions.
3. Stay with the group and not leave the conference premises or hotel location at any time without permission of a trip chaperone.
4. Maintain communication with trip chaperone, preferably via cell-phone.
5. Notify trip chaperone if you wish to leave site of sponsored activity and seek approval. The trip sponsor may require students to leave site together and/or return to site at designated time.
6. Sign and be responsible for any monetary advance individually provided to student by chaperone for meals or mass transit. If meals are to be reimbursed for students after the trip, students are responsible for saving receipts and turning them in to chaperone.
7. Represent St. Louis Community College and its interests in words and actions.

Student Name Printed, Date	Student Signature, Date	Student A#
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Club/Org Sponsoring Trip	Trip Dates and Location	Chaperone Name
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If student is under 18, a guardian signature is required below:

Signature of legal guardian	Relationship to student	Date
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Printed name of guardian