

## Assignments

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### About Assignments

Assignments allow Instructors to create coursework and manage the Grades and feedback for each Student separately. Instructors may create Assignments that lists the name, point value and description of the Assignment; files may also be attached. After an Assignment is added to a Content Area, Students may access the Assignment, complete it in a separate file, and send it back to the Instructor. The Instructor may respond to each Student separately, sending comments about their individual Assignment and attaching files, if necessary.

	<b>Note:</b> Once a Student completes and submits an Assignment the Instructor may access this file in the Grade Center.
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### Add an Assignment

Follow the steps below to add an Assignment to a Content Area:

1. Open a Content Area, such as Course Documents, from the Control Panel.
2. Select **Add Assignment** from the Action Bar.
3. Complete the Add Assignment page and click **Submit**.