

Recommended Academic Plan for Computer Applications

Certificate
of
Specialization



This plan is a suggested semester-by-semester plan. It is designed to keep you on track for a timely graduation. This plan is not a substitute for academic advising. Contact an advisor for further information regarding placement based on ACT/SAT or Placement exam scores, scheduling, degree requirements, and graduation requirements.

Semester 1				
Course	Credits	Prerequisite	Milestone/Notes	Completed
IS:102 Keyboarding and Formatting	3			
IS:116 Computer Literacy	3	Reading Proficiency		
IS:122 Windows	3	Reading Proficiency		
Subtotal	9			

Semester 2				
Course	Credits	Prerequisite	Milestone/Notes	Completed
IS:136 Internet Fundamentals	1	IS:122 OR IS:123 and reading proficiency	Apply for graduation	
IS:151 Computer Applications in Business	4	IS:122 OR IS:123 OR IT:102 OR equivalent experience and reading proficiency		
IS:139 Web Publishing	3	Reading Proficiency		
IS:165 Computer Applications – Microsoft Project	1	Reading Proficiency		
Subtotal	9			

Total Hours in the Program: 18

*See Catalog for classes that will fulfill the elective requirements at catalog.stlcc.edu.

Maximize your transfer credits/classes by meeting with an academic advisor.

Computer Applications CS Quick Checklist

Courses	Credit Hours	Notes
Required Courses		
IS:102 Keyboarding and Formatting		
IS:116 Computer Literacy		
IS:122 Windows		
IS:136 Internet Fundamentals		
IS:151 Computer Applications in Business		
IS:139 Web Publishing		
IS:165 Computer Applications – Microsoft Project		

For more information, please see stlcc.edu/Programs/Degrees or consult the College Catalog at catalog.stlcc.edu

Advisor Contact Information

Name
Phone
Email