It is extremely important to set up your security questions. You will use these questions and their answers to reset your password in case you forget or lock your MySTLCC account.

1. Open your browser (Internet Explorer or Firefox) and type http://www.stlcc.edu in the address bar, then, click on the MY STLCC button in the upper right corner of the college web page.

2. Click on the Get your MySTLCC ID button.

3. Click on the link “Complete your security questions.”

   Note: You must know your MySTLCC ID and password.

4. Type the two words that appear in the reCAPTCHA box.

   If the text is unclear, you can click on Get new challenge as many times as you need.

   Click Submit.
5. Type your MySTLCC ID in the user name field and then your password.

   Click OK.

   Note: We strongly recommend that you will NEVER select Remember my password on a shared public computer.

6. Type your current password again.

   Click Next.

7. You must select three security questions and type answers for each question. Select a question from a drop down list and type your answer. You must be sure to type correctly and then remember your answers. The answers will be encrypted and is not case sensitive. Repeat this step to answer a total of 3 security questions. Click Next.
8. You can display your questions and answers by clicking the “Show Answers” box. Click Finish.

![Show Answers Box]

9. Please make sure you close your browser to logout from your session by clicking the ✗ in the upper right corner.

Completing your security questions allows you to reset your password at anytime from any computer and unlock your account if it was accidently locked.

![Confirmation Message]

You have successfully completed your security questions for the password reset services. A confirmation e-mail has been sent to your college e-mail address (i.e. Students to @my.stlcc.edu and staff/faculty to @stlcc.edu).

If this is a public or shared computer, please close this window to prevent others from using your credentials.