



TRANSCRIPT EXPLANATION

TRANSCRIPT VALIDATION

A transcript is official only when imprinted with the embossed, dated seal of the Central Student Records Office of St. Louis Community College and the facsimile signature of a College official. Official transcripts bear a red ink stamp of "Official" or "Official Transcript Issued to Student".

St. Louis Community College (formerly The Junior College District of St Louis-St Louis County, Missouri, established in 1962, consists of four campuses: **Forest Park, Florissant Valley, Meramec and Wildwood.**

Accreditation: Higher Learning Commission of North Central Association of Colleges and Secondary Schools

Program Notes:

Funeral Directing

This academic program is designed to meet specific state or professional needs. It is not accredited by the American Board of Funeral Service Education. Students graduating from this program are not eligible to take the National Board Examination or any state board examination for which graduation from an ABFSE accredited program is required.

Grades:

Computed in Grade Point Average

Grade	Points	Interpretation
A	4.0	Outstanding
B	3.0	Superior
C	2.0	Average
D	1.0	Passing, below average
F	0.0	Failure
WF	0.0	Withdrawal Failing (computed in GPA after Summer 1967 only)
-I		Include (course repeats included in GPA)

Not Computed in Grade Point Average:

- AU/AUD Audit
- I/INC Incomplete
- NC Not Complete (non-credit Continuing Education courses only)
- NG Final grade has not been assigned by instructor (initiated Fall 1979)
- NX Absent from exam
- P/PR Progress-re-enroll; assigned when progress is being made but a predetermined minimum of course work has not been completed; no credits earned; student may re-enroll in the course ("P" used through Summer 1977; superseded by "PR" in Fall 1977).
- R Credit
- S/U Satisfactory/Unsatisfactory (Satisfactory/Unsatisfactory grading option)
- SC Satisfactorily Completed (non-credit Continuing Education courses only)
- T Audit
- W Withdrawal
- WF Withdrawal Failing (not computed in GPA through Summer 1967)
- WP Withdrawal Passing
- E Exclude (course repeats not computed in GPA)

- X Academic Forgiveness (not computed in GPA)
- Z GPA adjustment/curriculum change (not computed in GPA)

Transfer Credit

- TR Transfer Credit accepted with grades of A, B, C
- TD Transfer Credit accepted with grade of D

Symbols

- *Indicates Incomplete (I, INC) previously assigned and has been satisfied
- ** Repeat Course: If a course repeat is authorized, only the latest grade earned will be calculated in total hours and GPA.

Course Locations: Each course posting includes a location code which identifies the campus of course enrollment: 3-Wildwood,, 4-Forest Park, 5-Florissant Valley, 6-Meramec, 8-Forest Park/Barnes Hospital consortium, 9-Forest Park/Jewish Hospital consortium, HCC-Harrison Education Center, SCC-South County Education Center and University Center, WCC-West County Education Center.

Length of Term: Semester

Unit of Credit: Semester Hour. Normally, one semester credit hour represents one hour of non-laboratory class per week during the semester. In laboratory classes, one semester credit hour represents two to three hours per week in a laboratory.

Transfer Credit: Accepted transfer credits are included in the cumulative hours but are not calculated in the GPA.

Degree Requirements: Minimum of 64 semester hours and a 2.000 grade point average for the Associate degree.

Graduation Honors: Graduation “**With Academic Honors**” for a cumulative grade point average of 3.500 to 3.999; graduation “**With Highest Academic Honors**” for a cumulative grade point average of 4.000 (instituted Spring 1981 semester).

Honors Program: A course completed through the Honors Program is indicated by the notation “**Honors Program Credit**”. The **Honors Program Scholar** designation is awarded to graduates with 15 or more credit hours in the Honors Program and a minimum cumulative grade point average of 3.500 (revised 2004-2005). From 1985 to 2004, the designation was for 12 credit hours.

Honor Society: Phi Theta Kappa is the national honors society for junior and community colleges.

Course Identification Systems

(Effective Summer 1981)

The new course identification system, effective Summer 1981 is a combination alphabetic/numeric code. The alphabetic designation indicates the subject of the course; the three digit numeric designation indicates the course level.

Course level numbering system:

001-099 Remedial/developmental courses
 100-199 Beginning level credit courses
 200-299 Advanced level credit courses
 500-599 Special Problems credit courses
 700-799 Non-credit continuing education courses

Subject Areas:

Abbr. Subject Area

ACC	Accounting	FD	Funeral Directing
AH	Allied Health	FIN	Finance
ANT	Anthropology	FIR	Fire Protection
AOS	Administrative Office Systems	FNL	Funeral Service Education
ARA	Arabic	FRE	French
ARC	Architectural and Construction Technology	FSH	Fashion Merchandising
ART/AT	Art, Commercial and Advertising Design	GE	General Engineering
AUT	Automotive Technology	GEG	Geography
AVI	Aviation Technology	GEO	Geology
BAP	Baking and Pastry Arts	GER	German
BE	Bio-Medical Engineering Technology	GLE	Global Education
BIC	Building Inspection Technology	GRK	Greek
BIO	Biology	HBR	Hebrew
BLW	Business Law	HEC	Home Economics
BOE	Business Office Education	HIT	Health Information Technology
BUS	Business Administration	HMS	Human Services
CCA	Child Care Assistant	HRM	Hospitality, Restaurant Management
CDA	Child Development Associate	HRT	Horticulture
CE	Civil Engineering Technology	HST	History
CHI	Chinese	HUM	Humanities
CHM	Chemistry	IB	International Business
CLT	Clinical Laboratory Technology	IDS	Interdisciplinary Studies
COL	College Orientation	IE	Industrial Engineering
COM	Communications	IRT	Information Reporting Technology
CRJ	Criminal Justice	IS/ISY	Information Systems
CST	Central Service Technology	IT	Information Technology
CUL	Culinary Arts	ITL	Italian
DA	Dental Assisting	JPN	Japanese
DCS	Interpreter Training (Deaf Communication Studies)	LAB	Labor Studies
DHY	Dental Hygiene	LGL	Legal Assistant
DIE	Diesel Technology	LIB	Library Service
DIT	Dietetic Technology	LTA	Library Technical Assistant
DLT	Dental Laboratory Technician	LTN	Latin
DMS	Diagnostic Medical Sonography	MCM	Mass Communications
DP	Data Processing	ME	Mechanical Engineering Technology
ECO	Economics	MGT	Management
EDU	Education	MKT	Marketing
EE	Electrical/Electronic Engineering Technology	MOA	Medical Office Assistant
EGR	Engineering Graphics	MSC	Military Science
ELC	Elective	MTH	Mathematics
EMT	Emergency Medical Technology	MUS	Music
ENG	English	NUR	Nursing
ESC	Engineering Science	ORT	Operating Room Technology
		OTA	Occupational Therapy Assistant

Subject Areas: (Continued)

Abbr. Subject Area

PAR	Paramedic Technology	SAF	Safety Technology
PE/PED	Physical Education	SKT	Skilled Trades
PHL	Philosophy	SOC	Sociology
PHT	Pharmacy Technician	SPA	Spanish
PHY	Physics	SS	Social Sciences
POR	Portuguese	ST	Surgical Technology
PRD	Personal Development	TE:	Telecommunications
PSC	Political Science	TGR	Technical Graphics
PSI	Physical Science	THT	Theatre
PSY	Psychology	TUR	Tourism
PTA	Physical Therapist Assistant	ULT	Ultrasound Technology
QC	Quality Control	WMS	Women Studies
RDG	Reading	XRT	Ultrasound Technology
REL	Real Estate	YOR	Yoruba
RET	Retailing		
RTC	Respiratory Technology		
RTH	Respiratory Therapy		
RUS	Russian		

(Effective through Spring 1981)

The course identification system effective through the Spring 1981 semester was a combination five digit numeric code. The first two digits indicated the department, the last three digits indicated the particular course and its level.

Course level numbering system:

XX.001 – XX.009	Developmental (basic skills) courses
XX.010 – XX.029	Community Service courses
XX.030 – XX.099	Career (vocational studies) courses
XX.100 – XX.199	Transfer courses equivalent to those offered in freshman year at four-year colleges
XX.200 – XX.299	Transfer courses equivalent to those offered in sophomore year at four-year colleges
XX.291 – XX.293	Transfer courses which are experimental in nature
XX.600 – XX.699	Special Problems courses
XX.700 – XX.799	Transfer courses which are experimental in nature
XX.800 – XX.899	College/University parallel (special problems courses)
XX.900 – XX.999	Community Service courses

Departments:

Number Title

10.XXX	Art	31.XXX	Dental Hygiene
11.XXX	Art (Commercial)		Dental Assisting
12.XXX	Drafting and Design Technology (Engineering Graphics)	32.XXX	Clinical Laboratory Technology
13.XXX	Library Service	33.XXX	Radiological Technology
14.XXX	Civil Engineering Technology	34.XXX	Home Economics Institutional Food Service Operation
15.XXX	Music	35.XXX	Medical Office Assistant
16.XXX	Electrical Engineering Technology	36.XXX	Home Economics Home and Community Living Child Care Assistant
17.XXX	Electronic Engineering Technology	37.XXX	Japanese
18.XXX	Engineering (Industrial and Mechanical) (Industrial Engineering Technology) (Management and Supervisory Development)	38.XXX	Respiratory Therapy
19.XXX	Engineering (Industrial and Mechanical) (Mechanical Engineering Technology)	39.XXX	Aviation Technology
20.XXX	Business Administration	40.XXX	English
21.XXX	Insurance/Real Estate	41.XXX	Funeral Service
22.XXX	Industrial Electronics Technology	42.XXX	Operating Room Technology
23.XXX	Industrial Electronics Technology	43.XXX	Linguistics
24.XXX	Mechanical Industrial Technology	44.XXX	General Studies
25.XXX	Business Education	45.XXX	Basic Academic Skills
26.XXX	Retailing	46.XXX	Cooperative Education General Curriculum
27.XXX	Fire Protection Technology	47.XXX	Safety Technology (Fire Protection)
28.XXX	Data Processing	48.XXX	Building Inspection and Code Enforcement Technology
29.XXX	Automotive Technology		
30.XXX	Engineering/Engineering Graphics/Engineering Science		

Departments: (Continued)

49.XXX General Engineering Technology
50.XXX Mathematics
51.XXX Criminal Justice
(Law Enforcement/Corrections)
53.XXX Legal Technology
54.XXX Dental Hygiene
55.XXX Greek
56.XXX Italian
57.XXX Emergency Medical Technology
58.XXX Arabic
59.XXX Social Science
60.XXX French
61.XXX Hotel, Restaurant and Institutional
Management
62.XXX German
63.XXX Reading
64.XXX Russian
65.XXX Swahili
66.XXX Chinese
67.XXX Hebrew
68.XXX Spanish
69.XXX Mass Communication
70.XXX Biology
71.XXX Nursing
72.XXX Chemistry
73.XXX Horticulture
74.XXX Geology
75.XXX Environmental Technology
76.XXX Physical Science
77.XXX Biomedical Engineering Technology
78.XXX Physics
79.XXX Portuguese
80.XXX Economics/Labor Studies
81.XXX Humanities
82.XXX History
83.XXX Tourism
84.XXX Political Science
85.XXX Military Science
86.XXX Geography
87.XXX Polish
88.XXX Sociology/Anthropology
89.XXX Human Services
Child Development Associate
90.XXX Physical Education
91.XXX Recreational Leadership
92.XXX Physical Education
93.XXX Personal Development
94.XXX Personal Development
95.XXX Psychology
96.XXX Philosophy
97.XXX Speech/Drama