Applications and Systems

Microsoft Windows 7: In a Day

Explore Windows 7 and all its user-friendly features in this course. Students learn mouse techniques and examine the desktop interface; including the menu, taskbar, and standard icons. Topics include using computer, managing files and folders, using Help, working with applications, creating shortcuts, customizing the desktop, and exchanging information between applications. Prerequisite: Personal Computers Introduction class or equivalent experience.

COMP:705 | $99
C03 5a 9am-4pm  March 28  Corpo. College, 206

Transcending to Windows 8

Where did everything go? Are you missing your Accessories, Desktop and how about the Start button? Come find out where Microsoft moved all your familiar icons. This two hour session we will break it all down for you. This class will be using Windows 8.1 with a mouse. Prerequisite: Personal Computers Introduction class or equivalent experience and experience with Windows Vista or Windows 7.

COMP:705 | $59
C04 W 9am-12pm  April 15 - April 22  Corpo. College, 206

MS Windows 8 - Introduction

Explore Windows 8 and all its user-friendly features in this course. Topics include using Start Screen, Live tiles, Hot corners, Charm Bar, Sky Drive and many others. This course is not for tablets or touch screen and students will use a mouse to navigate. Prerequisite: Personal Computers Introduction class or equivalent experience and experience with Windows 8.

COMP:705 | $109
C02 W 9am-12pm  March 4 – March 11  Corpo. College, 206
C01 W 9am-12pm  Feb. 11 – Feb. 18  Corpo. College, 206

Overview of Microsoft Office 2013: In a Day

Learn the basics of MS Office in one day! In this class you’ll touch on the basics of Word, Excel, Access and PowerPoint spending about 1.5 hours on each application. If you need a crash course or a basic understanding of the applications in Office 2013 then this class is for you! Prerequisite: Windows Introduction class or equivalent experience.

COMP:713 | $99
C80 5a 9am-4pm  March 28  Tracy McMurtry  Corpo. College, 208

Microsoft Word 2013: In a Day

Learn the basics of MS Word in one day! You’ll create and save documents; enter and edit text; learn to indent, set tabs, and enhance documents; make block moves, deletes, and copies; use spell checker; find and replace text; use shortcut keys; and print. Prerequisite: Microsoft Word Introduction class or equivalent experience.

COMP:715 | $99
S01 5a 9am-4pm  April 29  SCEUC, 206
C02 5a 9am-4pm  Feb. 14  Kevin Ward  Corpo. College, 208

Intermediate Microsoft Word 2013 for Business

If you are familiar with the basics, here’s your opportunity to learn the more advanced features of Word. Learn to customize the Word environment, use advanced formatting techniques, work with styles, advanced table features, create and manage large documents, and use auto text, macros, and templates. Prerequisite: Microsoft Word Introduction class or equivalent experience. Bring a flash drive.

COMP:716 | $129
C01 F 9am-4pm  Feb. 13  Roy Lenox  Corpo. College, 208

Microsoft Excel 2013: Introduction

Create spreadsheets using Microsoft Excel. Learn Excel terminology, to navigate the Excel window, and the basic characteristics of a worksheet and workbook. Enter text values and formulas, move and copy data, format worksheet appearance, and work with charts. Prerequisite: Windows Introduction class or equivalent experience. Bring a flash drive.

COMP:720 | $149
C01 F 9am-4pm  March 6  Roy Lenox  Corpo. College, 208

Microsoft Excel 2013: Intermediate

Learn the basics of MS Excel in one day! In this introductory course you’ll learn how to create spreadsheets for all kinds of applications including accounting, expense analysis, budgeting, etc. Topics include setting up worksheets, labeling, entering values, editing cells, copying, saving, and other commands. Prerequisite: Windows Introduction class or equivalent experience.

COMP:720 | $99
C01 6W1 5a 9am-4pm  April 11  Roy Lenox  MC - BA, 203

Intermediate Microsoft Excel 2013 for Business

Build on previous knowledge and further your spreadsheet skills by managing multiple workbooks, creating more complex formulas and functions, enhancing the appearance of your reports, using the benefits of Range Names and working with Tables and Structured Referencing. Prerequisite: Microsoft Excel Introduction class or equivalent experience. Bring a flash drive.

COMP:721 | $129
C01 F 9am-4pm  March 13  Roy Lenox  Corpo. College, 208

Intermediate Access 2013 for Business

Learn the foundations to plan and design a database system. Learn to create and work with tables, forms, and reports; use queries; and create and maintain a database. Prerequisite: Windows Introduction class or equivalent experience. Bring a flash drive.

COMP:725 | $129
C01 F 9am-4pm  March 27  Roy Lenox  Corpo. College, 208

Microsoft Access 2013: In a Day

Learn the basics of Access in one day! In this class you’ll learn how to create databases, add, change, and delete information as well as how to create simple reports and how to query the database to find display data. Prerequisite: Windows Introduction class or equivalent experience.

COMP:725 | $99
C80 5a 9am-4pm  April 11  Roy Lenox  Corpo. College, 208

Microsoft Access 2013: Intermediate

This course is a continuation of our Introduction to Access class. Further your spreadsheet skills by managing multiple sheet workbooks, creating more complex formulas and functions, enhancing the appearance of your document, and by creating custom reports with pivot tables and pivot charts. Prerequisite: Microsoft Excel Introduction class or equivalent experience.

COMP:726 | $129
750 W 6:30pm-9:40pm  March 25 – April 22  Kirkwood H.S., W 205

Advanced Microsoft Excel 2013 for Business

Continue to expand your Excel expertise as you work with advanced functions (including Lookups, Conditional, Financial and Date functions), create PivotTables/Charts, use Data Analysis tools and validation, create and edit macros and explore more of Excel’s advanced features. Prerequisite: Windows Introduction class and Introduction to Excel or equivalent experience. Bring a flash drive.

COMP:727 | $129
C01 F 9am-4pm  April 17  Roy Lenox  Corpo. College, 208
Microsoft PowerPoint 2013: In a Day
Learn the basics of MS PowerPoint in one day! This is an introductory course in using PowerPoint to create effective graphic presentations. Learn to use word processing and drawing tools to create and edit text, logos, and artwork. Additional topics include importing clip art, using templates, and rearranging your presentation. Prerequisite: Windows Introduction class or equivalent experience.

COMP:730 | $99
C01  Sa  9am - 4pm  Tracy McMurtry  Corp. College, 206
     May 2
C80  Sa  9am - 4pm  Amanda Yancey  Corp. College, 208
     April 25

QuickBooks Pro 2014
This class introduces students to QuickBooks, an easy to use, complete accounting system for small businesses. Students will create a company and use QuickBooks to maintain financial records. Topics to be covered include: setting up customer and vendor lists, entering sales and invoices, receiving payments, making deposits, handling expenses and bills, working with bank accounts, analyzing financial data, handling sales tax, and managing inventory. This course does not cover the QuickBooks online version. Prerequisite: Windows Introduction class or equivalent experience.

COMP:734 | $149
C52  Tu  6:30pm - 9:30pm  Amanda Yancey  Corp. College, 208
     March 10 – April 14
C01  W  9am - 12pm  Amanda Yancey  Corp. College, 208
     April 15 – May 20
No class May 6

Adobe Photoshop Creative Cloud (CC): In a Day
Learn the Basics of Adobe Photoshop in a day! You will learn how to manipulate digital images from a digital camera, previously scanned images, or internet graphics. Concepts covered include Selection Tools, Paintbrush Tools, Layers and Masking. Students will work hands-on with a wide variety of images. Prerequisite: Windows Introduction class or equivalent experience.

COMP:755 | $99
680  Sa  9am - 4pm  Zak Zych  MC - HE, 136
     March 28
C80  Sa  9am - 4pm  Zak Zych  Corp. College, 206
     April 25

Desk to Publishing
Microsoft Publisher 2013: In a Day
Learn the basics of MS Publisher in one day! You will learn to design publications which are ready for printing. Topics include: importing and formatting text, inserting clip art, creating multi-column pages, using page and design galley, and adding type effects. Prerequisite: Windows Introduction class or equivalent experience.

COMP:733 | $99
C80  Sa  9am - 4pm  Tracy McMurtry  Corp. College, 208
     April 11

Adobe Photoshop Creative Cloud (CC): Intermediate
Adobe Photoshop Intermediate covers advanced techniques of the concepts learned in the introductory class, along with Channels, Sharpening, Actions, Advanced Filters, Color control, and Basic Web Graphics Creation. Students will work hands-on with a wide variety of images. Prerequisite: Adobe Photoshop Introduction class. This course meets the curriculum requirements of the Digital Photography Certificate. No class 3/19.

COMP:755 | $135
C51  Th  6pm - 9pm  Zak Zych  Corp. College, 206
     March 5 – April 2

Adobe Photoshop Creative Cloud (CC): Advanced
Adobe Photoshop Advanced builds on the skills learned in the beginning and intermediate classes covering subjects including the Brush Engine, Displacement Maps, Channels, Sharpening, Actions and Shadow and Highlight adjustment tools. Students will work hands-on with a wide variety of images. Prerequisite: Adobe Photoshop Intermediate class. This course meets the curriculum requirements of the Digital Photography Certificate.

COMP:755 | $135
C52  Th  6pm - 9pm  Zak Zych  Corp. College, 206
     April 16 – May 7

Intro to Adobe Photoshop Lightroom 5
This workshop introduces the basics of Lightroom 5. A powerful and comprehensive set of digital photography tools that enable you to organize and bring out the best in your images, achieving amazing image quality. Lightroom 5 is designed as an end-to-end photographic workflow process for both amateur and professional photographers.

CVTW:701 | $129
602  F  8:30am - 4:30pm  Charles LaGarce  MC - HE, 233
     April 3

What’s New in the Latest Adobe Creative Cloud Software
Adobe has changed the way it delivers software to users. Learn about the changes to your favorite Adobe software in the new Creative Cloud Suite. Whether you’ve already made the switch, are thinking about upgrading, or are just curious, this workshop will show you the new features and interfaces. Get a taste of new software available only in the Creative Cloud Suite.

CVTW:701 | $129
601  Sa  8:30am - 4:30pm  Zak Zych  MC - HE, 136
     May 9

Adobe Illustrator CC for Professionals: the First Step
Learn the tools; now put them to use to create resolution-free vector illustrations. Think like an illustrator to work through trouble spots. Learn to combine live trace, transparency, envelopes and amazing 3D effects with mapping to draw complex images. Demystify the appearance palette, and use layers to create simple Flash animations.

CVTW:702 | $129
683  Sa  8:30am - 4:30pm  Edward Engel  MC - HE, 233
     Feb. 14

Adobe Illustrator CC for Professionals: the Next Step
Discover how to use Illustrator’s capabilities to create designs for web sites. Explore essential tools and techniques for preparing design elements for web sites. No coding or web site building experience needed, this workshop is for those with a good understanding of Adobe Illustrator who want to learn how to best integrate designs for web sites.

CVTW:712 | $139
680  Sa  8:30am - 4:30pm  Edward Engel  MC - HE, 233
     April 11

Adobe Illustrator: Web Graphics and Techniques
Discover how to use Illustrator’s capabilities to create designs for web sites. Explore essential tools and techniques for preparing design elements for web sites. No coding or web site building experience needed, this workshop is for those with a good understanding of Adobe Illustrator who want to learn how to best integrate designs for web sites.

CVTW:712 | $139
680  Sa  8:30am - 4:30pm  Edward Engel  MC - HE, 233
     April 11

Pages: Apple’s Layout and Word Processing Application
Apple’s Pages software offers an interesting alternative for publication layout and word processing. With compatibility with iOS platforms, the software offers flexibility and portability with easy to use features to help you develop your publications.

CVTW:712 | $139
680  F  8:30am - 4:30pm  Edward Engel  MC - HE, 136
     Feb. 27
Mobile Basics

Android Smart Phone Basics
Did you finally break down and purchase an Android smart phone only to discover that you can barely use it? Come to this class to learn the basics and functionality of an Android smartphone. Please note universal functions of the Android Operating system will be taught and that specific “apps” may vary from phone to phone. Students must bring their own Android phone to the class. This class will only discuss Android phones. Other smart phone devices will not be covered.

COMP:765 | $25
681 Sa 9am-12pm May 2
Patrick Karl
MC - BA, 208

Learn the Basics of an iPad
Did you finally break down and purchase an iPad only to discover that you can barely use it? Come to this class to learn the basics and functionality of an iPad. Please note universal functions of the iPad platform will be taught and that specific “apps” may vary from iPad to iPad. Students must bring their own iPad to the class. This class will only discuss the Apple iPad. Other tablet devices will not be covered.

COMP:765 | $25
C80 Sa 12:30pm-3:30pm April 11
Corp. College, 210
S50 W 6pm-9pm Feb. 4
Patrick Karl
SCEUC, 206

Making Movies With Your Mobile Device!
Are you the next Steven Spielberg or YouTube sensation? Learn to create movie magic entirely on your cell phone or tablet - take any video you shoot to the next level using film-making techniques learned in class! Have fun while you learn this new art of filmmaking from an Emmy award-winning producer, whose most recent project is a feature-length movie shot entirely on an iPhone! Projects will be completed outside of class then all will be viewed at the last class. Bring smartphone or tablet with you to class.

COMM:765 | $49
650 Tu 6:30pm-8:30pm April 21 – May 12
SCEUC, 207
Dale Ward
MC - CN, 201

PCs and Technology: Introduction In a Day
Learn the basics of using a PC and Technology in a day! Do you call yourself “computer illiterate”? Does current technology boggle your mind? Then this class is for you! Build a strong foundation for your computer skills and get familiar with other digital technologies. This course emphasizes hands-on experience using a PC to teach essential concepts and commands and develop user confidence. Basic terms regarding computer hardware, software and current technology are covered, as are basics regarding the use of computers, printers, and drives. It’s a class designed for those with little or no computer skills.

COMP:701 | $99
580 Sa 9am-4pm April 11
Kevin Adams
SCEUC, 206
Cloudy with a Chance of Confusion

What is this cloud people are talking about? The “cloud” is everywhere and more and more people are using it for their personal computing needs. In fact, there is a good chance you are already using it in many areas. Come to this class to find out more.

COMP: 742
550 Tu 6pm-9pm
March 24
Rachel Bufalo
SCEUC, 207

The Cloud and What You Need to Know

This course goes through the various aspects of using Cloud Storage to organize and store your digital assets. Learn about Cloud Storage services such as Google Drive and how to use apps and plugins to create, store and manage all of your digital information. Learn about security best practices to ensure you keep your information safe and secure. Other Cloud Services covered are Dropbox and Wiggio.

CVTW: 713 | $129
682 Sa 8:30am-4:30pm
April 11
Kevin Ward
MC - HE

Keyboarding: Learn to Type on the Computer

Do you use the hunt and peck method of typing? Keyboarding skills are essential fundamentals for all computer software applications. Learn where each key is and how to type more efficiently. Increase speed and accuracy. You will learn correct hand positions and how to use the alphabetic, numeric, symbol and shortcut keys. No class 3/16.

COMP: 702 | $109
780 M 7pm-9pm
Feb. 23 – May 4
Helen Ralston
Lindbergh H.S., 108

Photoshop Elements 12: Basic Overview

This entry level course will introduce you to the basics of this incredible program. First we will learn the terminology of the program. Then we will touch on the “organizer” feature of Elements and learn what it does and what it can do for you. Next you will launch into the “editor” section including the tool bar and palette and edit a photo with basic techniques. Finally, we will embark on the “create” section and catch a glimpse of its amazing creativity. This course is designed to prepare you for the specialty classes of Adobe Elements. Prerequisite: Windows Introduction class and Digital Pictures Introduction class or equivalent experience.

COMP: 742 | $59
550 Tu 6pm-9pm
Feb. 24 – March 10
Rachel Bufalo
SCEUC, 207

Introduction to Craigslist

Craigslist is a fantastic website and provides a wonderful community service to cities all over the United States. This site is about more than just buying and selling. Come find out what all of the hype is about! Prerequisite: Windows Introduction class or equivalent experience.

COMP: 742 | $25
C04 F 9:30am-12:30pm
April 17
Rachel Bufalo
Corp. College, 206

S51 Tu 6pm-9pm
February 17
Rachel Bufalo
SCEUC, 207

Productivity

Internet Research and Investigation: Public Records

Explore a wide range of public records on the internet. We’ll look at real estate records, criminal records, court judgements, marriages, births, deaths, etc. Prerequisite: Windows Introduction class or equivalent experience. Some internet experience helpful.

COMP: 742 | $29
680 Su 12:30pm-3:30pm
Feb. 8
Jean Bradley
MC - BA, 216

681 Su 12:30pm-3:30pm
April 26
Jean Bradley
MC - BA, 216

Social Networks

Social Media Marketing for Professionals

This social media workshop will cover the concepts and application of social media marketing and will equip you with skills needed to plan and implement a successful social media marketing strategy. Topics will include the use of email marketing, using social media tools such as Twitter, and blogging, and how to use Facebook to create a fan page and increase traffic to your business page.

CVTW: 713 | $129
603 F 8:30am-4:30pm
April 17
Anthony Carosella
MC - HE, 233

Facebook

Facebook has over one billion users! That means one out of every seven people in the WORLD are on Facebook! In a few more years communicating on this social networking site will be as second nature to you as email. Don’t get left in the dust. Come and learn how to navigate this fun and exciting site! Prerequisite: Windows Introduction class or equivalent experience.

COMP: 742
552 Tu 6pm-9pm
May 5
Rachel Bufalo
SCEUC, 207

350 W 6pm-9pm
March 25
Erin De Vore
WW, 209

Facebook for Business: Effective Marketing Techniques for Professionals

In this workshop, students will be introduced to the features and functionality employed to effectively use Facebook to promote your business or even personal pursuits. Students will learn how to setup and create pages and learn the techniques used to customize and brand their pages. Additionally, we will be covering ways to promote your site through organic activities, as well as paid promotions. It is ideal to already have a Facebook account set up before the day of the course. If you have an idea for a page that you want to create, you can do so during this course.

CVTW: 713 | $129
681 Sa 8:30am-4:30pm
April 25
Kevin Ward
MC - HE, 233

Twitter

Hashtags? What the heck is a hashtag? If you’ve ever asked this question, then this class is for you! Twitter is all the rage for Gen Y, celebrities and an increasingly important source of information. Come to this class to find out more about one of the most popular social media sites. Prerequisite: Windows Introduction class or equivalent experience.

COMP: 742 | $45
554 W 6pm-9pm
April 15
Rich Vagen
SCEUC, 206

NISM Social Media Strategist Certification

Reashiv Media Strategist Certification

Ready to take your marketing skills to the next level? Get hands-on training in this rapidly evolving industry and increase your employment value through our new Social Media Strategist Certification prep course! Designed to give you the knowledge and skills necessary to be proficient in strategic social media methodologies and prepare for the National Institute for Social Media (NISM) Social Media Strategist certification examination. Fee includes cost of exam voucher, textbook, worksheets, and all other course materials. Additional fee may apply for test proctor or to retake exam. More information on exam and testing sites given during class. Candidates must meet the following requirements and pass the exam to earn the certification: minimum of an Associate’s Degree or two years of business experience related to social media. *Must be at least 18 years of age. Registration/Withdrawal deadline 2/24. No refund after that date. No class 3/17.

COMM: 720 | $1,295
6D1 Tu 6pm-9pm
March 3 – May 12
MC - BA, 209

Free Information Session

Ready to take your marketing skills to the next level? Get more information on our new Social Media Strategist Certification prep course through this FREE Information Session! Registration required.

COMM: 720 | No Fee
650 Tu 7pm-8pm
Feb. 17
MC - BA, 114

Digital Arts and Technology Alliance Workshops

Call 314-984-7277 to register today!
Tech Savvy Fridays

Tech Savvy Friday: Utilizing the Internet
So you can email now and even do a Google search, but are you utilizing everything the Internet has to offer? The world wide web has thousands of every-day tools that can simplify your life that you don’t even know about! Come to this class to discover several different websites that are fun, interesting and even useful! Prerequisite: Personal Computers Introduction class or equivalent experience.

COMP:765 | $19
C01 F 9am-11am  Patti Bossi  Corp. College, 206  Feb. 27

Tech Savvy Friday: Creating Folders and File Management with Windows 7
One of the trickiest concepts for new computer users to master is folders. Come to this workshop and learn how to create them, how to use them, but best of all, where to find them! This two hour class will help you de-clutter your files and folders. Prerequisite: Windows Introduction class or equivalent experience. Class will be using Windows 7.

COMP:765 | $19
S01 F 9am-11am  Patti Bossi  Corp. College, 206  March 13

Tech Savvy Friday: What is the Cloud?
If the “cloud” sounds more like a high in the sky idea that a technological term this is the workshop for you.

COMP:765 | $19
C02 F 9am-11am  Kevin Adams  Corp. College, 206  April 10

Tech Savvy Friday: Flash Drives
Some call it a thumb drive, a memory stick, a jump drive, a USB drive, etc. Regardless of what you call it, Flash Drives have become the most widely used device in portable data storage. Come find out how to use and love this cool little gadget. Class includes your own flash drive to use in the class and keep. Prerequisite: Windows Introduction class or equivalent experience.

COMP:765 | $25
C03 F 9am-11am  Patti Bossi  Corp. College, 206  April 24

Tech Savvy Friday: Learn to Cut, Copy, and Paste
Cut, copy and paste is the ultimate short-cut tool for Windows! Come find out how easy it is to copy pictures, text, and files from one place to another. Maybe you want to capture some text or a picture from a web page and copy it into a document or in an e-mail...no problem!

COMP:765 | $19
S03 F 9am-11am  April 10  SCEUC, 206

Tech Savvy Friday: Creating Folders and File Management with Windows 8
One of the trickiest concepts for new computer users to master is folders. Come to this workshop and learn how to create them, how to use them, but best of all, where to find them! This two hour class will help you de-clutter your files and folders. Prerequisite: Windows Introduction class or equivalent experience. Class will be using Windows 8.

COMP:765 | $19
S05 F 9am-11am  May 1  Patti Bossi  Corp. College, 206

Video

AfterEffects for Professionals: The First Step
Gain understanding and skill in utilizing AfterEffects to create motion graphics. We focus on learning the interface in AfterEffects, putting graphics in motion and rendering finished movie and animation projects. Participants will also explore a workflow between Photoshop and AfterEffects. Be prepared for an intensive hands-on learning experience.

CVTW:704 | $129
600 F 8:30am-4:30pm  Timothy Linder  MC - HE, 233  Feb. 20

AfterEffects for Professionals: The Next Step
Now that you know the basics of adding assets and key framing motion in AfterEffects, investigate more advanced techniques. Get a deeper understanding of options in the effects panel and other topics including background keying, motion tracking and the 3D workspace. Be prepared for an intensive, hands-on learning experience.

CVTW:704 | $129
601 F 8:30am-4:30pm  March 13  Timothy Linder  MC - HE, 233

Final Cut Pro X: Video Editing: The Next Step
Learn how to share your projects in one click to your Apple devices, the web, Blu-ray Disc, and DVD. Collaborate in real time from anywhere in the world with support for iChat Theater. Change clip speeds with ease using redesigned speed tools. Enjoy dozens of additional enhancements, including native support for AVC-Intra, streamlined alpha transition creation, improved markers, large timecode window, and more.

CVTW:706 | $129
681 Sa 8:30am-4:30pm  Anthony Carosella  MC - HE, 136  Feb. 14
682 Sa 8:30am-4:30pm  Anthony Carosella  MC - HE, 136  Feb. 21

Creating Animated Film in Photoshop CC: Quickstart for Professionals
Using Adobe Photoshop CC students will learn how to get to the final digital stages of creating an animated film. Learn and experience: film analysis, visual development and research, inspiration, composition, staging and formats, rhythm and style variety, value and color plus all the basics of storyboarding, and then on to a finished computer animation.

CVTW:704 | $129
602 F 8:30am-4:30pm  Anthony Carosella  March 6

GoPro HD Hero Camera for Professionals and Adventurers
Professional photographers and videographers will learn how to use the full range of features offered on the GoPro HD Hero Camera. Focus will be given on learning how to use it as a still camera, a timelapse camera, and as an HD video camera capable of filming in difficult conditions. Students will also learn how to edit photos and videos using GoPro’s software. Action photographers will learn how to attach the GoPro camera to helmets, bikes, surfboards, ski binding and cars. Be prepared for an intense learning experience.

CVTW:750 | $258
600 F 8:30am-4:30pm  Anthony Carosella  March 27

Drones for Video and Photography
Send your video and photography to new heights by learning about photography with drones. Learn the basic principles of how drones work, the legal regulations that apply, advantages of using drones and the equipment needed to make stunning images with this new technology. Enjoy the demonstrations and see the results first hand!

CVTW:710 | $139
650 Sa 8:30am-4:30pm  Anthony Carosella  May 2

Adobe Edge Animate CC for Professionals
Adobe Edge Animate helps web designers create highly interactive, HTML5 animations. Create custom, moving images for web sites, digital publishing, rich media advertising and more, for desktop and mobile browsers. Learn the basic functions in this new tool and build your own examples in this hands-on workshop.

CVTW 701 | $139
680 Sa 8:30am-4:30pm  Mark Pennycuick  March 7

Maya for Professionals
Learn the concepts and basic tools for creating imagery in 3D using Autodesk’s Maya. Starting with a road-map to the main interface, students will be shown how to construct shapes and geometry using polygons. Once built, they will learn how to “texture” these polygons so that they appear to have surface detail, followed by how to use the lighting tools to illuminate the objects they’ve created. We will discuss the basics of animation, making our objects and camera move through time. Finally, we will learn “rendering” or the final output of our work to a finished, playable animation file which each student will have created.

CVTW 704 $139
681 Sa 8:30am-4:30pm  Joseph Rollins  March 28

= Digital Arts and Technology Alliance Workshops
Web Development

Ease into WordPress

Anyone can learn how to create their own website in just a few hours using WordPress, the most popular website creator tool on the Internet. Whether you are just a beginner using graphically based templates or want to get down into the nitty-gritty code, WordPress is your answer and it’s FREE and you don’t have to be a techie! DIY with your creativity and WordPress. Walk away from this class with a basic website and the skills to go as far as you want. The sky’s the limit! Prerequisite: Windows Introduction class or equivalent experience and basic website and the skills to go as far as you want. The sky’s the limit! Prerequisite: Windows Introduction class or equivalent experience.

Create Your Own Website with WordPress

Anyone can learn how to create their own website in just a few hours using WordPress, the most popular website creator tool on the Internet. Whether you are just a beginner using graphically based templates or want to get down into the nitty-gritty code, WordPress is your answer and it's FREE and you don't have to be a techie! DIY with your creativity and WordPress. Walk away from this class with a basic website and the skills to go as far as you want. The sky's the limit! Prerequisite: Windows Introduction class or equivalent experience. This class will move at a slow pace. Students must already have a generic email account through Gmail, Yahoo or Hotmail and know this email address and password when coming to class.

Internet Marketing with WordPress

Internet marketing is a different concept than traditional marketing and employs different techniques. Learn about resources available to you, strategies to get noticed, and ways to measure how your efforts are working for you. The class will be focused on WordPress websites, but the techniques learned are equally applicable to any website. Prerequisite: Create Your Own Website with WordPress or equivalent experience.

EZ Websites for Professionals: The First Step

Learn to create a professional website using a free platform. Students will learn how to register a domain name and use free website tools and templates to create and maintain a professional website.

Adobe Muse: Web Design for the Graphic Designer

Adobe MUSE: the web design tool of the Graphic Designer. Whether you know html or not this tool gets your web site design up and running in no time with widgets and tools that let you design responsive sites across multiple devices.

Increase Profits with Marketing Techniques Using HTML and CSS

This two day seminar will take you through the basics of HTML and CSS as it is used in online marketing within areas such as email marketing and content management systems. Day 1 covers the basics of HTML and CSS and how they are used to structure graphics, copy and other content. Day 2 covers the practical side of building templates for email and web pages. This is an intensive course and covers a large amount of information.

WordPress for Professionals The First Step

This workshop offers students new to WordPress a quick start, step-by-step plan for learning what WordPress is all about. We will cover its features, the importance of web typography, what blogging is about, as well as how to use the WordPress online blog system to create and manage personal and professional websites.

Increase Web Activity for Business Using Web Analytics

In this workshop you will learn about website analytics, work basic assumptions, assumed interest, what does a “hit” really mean, measuring accuracy and how to apply this information to improved sales and profits.

Web Development Certificate

Our exceptional course is intense and comprehensive. You’ll learn how to develop websites using two methods: 1) hand-coding HTML using a text editor and 2) using a powerful design and development tool, Dreamweaver. Within this broad framework you’re going to cover a lot of ground including fonts, lists, links, images, tables, forms, frames, cascading style sheets, page layout, animation, multimedia, good design principles, and World Wide Web Consortium standards. Prerequisite: Windows Introduction class or equivalent experience. Bring a flash drive to the first class. No class 3/18.

Production Technology

Sketch Up for Professionals

Three dimensional models are essential if you’re in the design field. Students will learn the basics of three dimensional modeling with SketchUp. It’s the perfect tool for the beginner as well as professional designers, filmmakers, game developers, architectural, civic, mechanical engineers and related professions. This program is available for anyone designing anything from frying pans to cathedrals. Basic proficiency in Illustrator and Photoshop will be helpful for this workshop.

3D Printing Workshop for Beginners

Have you ever wished that you had the power to design anything your heart desired and have it magically created out of thin air? Now you can. Learn how to design and print objects using software such as Adobe Illustrator, Google Sketch Up or Blender. Explore how digital design can reveal new ideas and provide fresh inspiration for your future projects. The workshop consists of two parts, an introduction to 3D design and a demonstration of a MakerBot Replicator 2 printer. Class is suitable for beginners. No code writing or 3D printing experience required. Knowledge of any other 3D printing software is helpful, but not required.
**GENERAL INFORMATION**

**STLCC CONTINUING EDUCATION**

Requests of withdrawals should be submitted in writing to the Continuing Education office. Calculation of refunds will be based on the date the written request is received by the office. If you have a situation that warrants an override of the above policy, an explanation of the circumstances should be made in writing to the director of Continuing Education. Refunds should be received within 30 days.

**Fees Reduction for Older Adults**
Older adults (those 60 years and older) may enroll in most courses for a reduced fee. This reduction is half the price of the class fee only, plus whatever material costs are associated with the class. Material costs include fees for expenses such as books and materials, facility usage, tour and travel costs, computer lab usage, online courses, food supplies and other items needed for the class. NOTE: Those wishing to take advantage of this fee reduction must do so at the time of registration. Before registering, please contact the Continuing Education office to see if your course contains a material fee.

**Senior Citizen Scholarship**
Missouri residents who are at least sixty-five years of age will be awarded a scholarship to be exempt from maintenance fees to enroll in courses on a space available basis. There will be a non-refundable registration fee of $5 per course to a maximum of $50 per semester. Student is responsible for other fees, such as materials, supplies and books. At the earliest, students may enroll in the class two days prior to the first class date. Students may not receive a refund for a paid course in order to enroll for a scholarship space in that same course. PLEASE CALL THE CONTINUING EDUCATION OFFICE TO GET SPECIFICS REGARDING THE SENIOR SCHOLARSHIP. The senior scholarship discount does not apply to online classes.

**Safety and Program Guidelines for Youth Classes**
All children under the age of 16 who are enrolled in programs through the St. Louis Community College Office of Continuing Education, must be accompanied to and signed-in at the beginning of each program session by a responsible party. In addition, a responsible party must also meet the participant at the end of the session and sign them out. Appropriate behavior is expected. Students may be disenrolled for misbehavior.

**Unattended Children**
Students are not permitted to bring children to class, nor should children be left unattended in the halls, offices, library or common areas. The college reserves the right to protect the safety and welfare of unattended children. If students leave children unattended, the college will institute disciplinary action.

**Textbooks and Library and Computer Lab Privileges**
If you are registered in continuing education courses, you may enjoy library and computer lab privileges by showing your student ID. To obtain a student ID take your paid fee receipt to the Campus Life office and the personnel there will provide you with one.

**Fires and Property**
Except for licensed police officers, no person shall possess or carry any firearm, visible or concealed, on college property (including college buildings and grounds leased or owned by the college). College athletic fields and parking lots or in any college van or vehicle or at college-sponsored activities. College employees, students and visitors who hold concealed carry endorsements as allowed by Missouri law may not carry or bring any firearms, visible or concealed, on college property, owned or leased or at any college activities.

**Notice of Non-Discrimination**
St. Louis Community College is committed to non-discrimination and equal opportunities in its admissions, educational programs, activities and employment regardless of race, color, creed, religion, sex, sexual orientation, national origin, ancestry, age, disability, genetic information or status as a disabled or Vietnam-era veteran and shall take action necessary to ensure non-discrimination. For information contact: Lesley English-Abrams STLCC Corporate Center 3221 McKelvey Road, Suite 250 Bridgeton, MO 63044 314-539-5480

**Enrollment deadlines**
Enrollment in classes within this brochure, except for youth section classes, is limited to persons 16 years or older.

**Registration Deadline**
All non-credit courses are limited in enrollment. Advanced registration is required.

**Automatic Bank Payment (ACH)**
All checks will be converted to an electronic Automated Clearing House (ACH) transaction whether the payment was made in person or mailed.