**Microsoft Windows 8.1: Introduction - In a Day**

Explore Windows 8.1 and all its user-friendly features in this course. Topics include using Start Screen, Live tiles, Hot corners, Charm Bar, One Drive and many others. This course is not for tablets or touch screen and students will use a mouse to navigate. Prerequisite: Personal Computers Introduction class or equivalent experience.

**COMP:705 | $99**

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** shrimp Sea, MS Windows 8.1 - Introduction**

Explore Windows 8.1 and all its user-friendly features in this course. Topics include using Start Screen, Live tiles, Hot corners, Charm Bar, One Drive and many others. This course is not for tablets or touch screen and students will use a mouse to navigate. Prerequisite: Personal Computers Introduction class or equivalent experience.

**COMP:705 | $109**

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**Intermediate Word 2013 for Business**

If you are familiar with the basics, here’s your opportunity to learn the more advanced features of Word. Learn to customize the Word environment, use advanced formatting techniques, work with styles, advanced table features, create and manage large documents, and use auto text, macros, and templates. Prerequisite: Microsoft Word Introduction class or equivalent experience.

**COMP:715 | $129**

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**Transiting to Windows 8.1**

Where did everything go? Are you missing your Accessories, Desktop and how about the Start button? Come find out where Microsoft moved all your familiar icons. This two hour session will break it all down for you. This class will be using Windows 8.1 with a mouse. Prerequisite: Personal Computers Introduction class or equivalent experience and experience with Windows Vista or Windows 7.

**COMP:705 | $39**

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**Microsoft Excel 2013: Introduction for Business**

Learn the basics of MS Excel in one day! In this introductory course you’ll learn how to create spreadsheets for all kinds of applications including accounting, expense analysis, budgeting, etc. Topics include setting up worksheets, labeling, entering values, editing cells, copying, saving, and other commands. Prerequisite: Microsoft Word Introduction class or equivalent experience.

**COMP:720 | $99**

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**Microsoft Word 2013: In a Day**

Learn the basics of MS Word in one day! You’ll create and save documents; enter and edit text; learn to indent, set tabs, and enhance documents; make block moves, deletes, and copies; use spell checker; find and replace text; use shortcut keys; and print. Prerequisite: Windows Introduction class or equivalent experience.

**COMP:715 | $99**

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**Microsoft Excel 2013: Intermediate for Business**

Build on previous knowledge and further your spreadsheet skills by managing multiple workbooks, creating more complex formulas and functions, enhancing the appearance of your reports, using the benefits of Range Names and working with Tables and Structured Referencing. Prerequisite: Microsoft Excel Introduction class or equivalent experience. Recommended to bring a flash drive.

**COMP:721 | $129**

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**Microsoft Excel 2013: Advanced for Business**

Continue to expand your Excel expertise as you work with advanced functions (including Lookups, Conditionals, Financial and Date functions), create Pivot Tables/Charts, use Data Analysis tools and validation, create and edit macros and explore more of Excel’s advanced features. Prerequisite: Microsoft Excel Introduction class and Introduction to Excel or equivalent experience. Recommended to bring a flash drive.

**COMP:722 | $129**

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**Microsoft Access 2013: In a Day**

Learn the basics of Access in one day! In this class you’ll learn how to plan and design a database system, add, change, and delete information as well as how to create simple reports and how to query the database to find display data. Prerequisite: Windows Introduction class or equivalent experience. Recommended to bring a flash drive.

**COMP:725 | $99**

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**Microsoft Excel 2013: Introduction**

Create spreadsheets using Microsoft Excel. Learn Excel terminology, to navigate the Excel window, and the basic characteristics of a worksheet and workbook. Enter text values and formulas, move and copy data, format worksheet appearance, and work with charts. Prerequisite: Windows Introduction class or equivalent experience.

**COMP:720 | $149**

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**Microsoft Excel 2013: Intermediate**

This course is a continuation of our Introduction to Excel class. Further your spreadsheet skills by managing multiple sheet workbooks, creating formulas and functions through 3-D calculations and linking files, enhancing the appearance of your document, and by creating custom reports by manipulating tables. Microsoft Excel Introduction class or equivalent experience.

**COMP:721 | $149**

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**Microsoft Excel 2013: Advanced**

Continue to expand your Excel expertise as you work with advanced functions (including Lookups, Conditionals, Financial and Date functions), create Pivot Tables/Charts, use Data Analysis tools and validation, create and edit macros and explore more of Excel’s advanced features. Prerequisite: Microsoft Excel Introduction class and Introduction to Excel or equivalent experience. Recommended to bring a flash drive.

**COMP:722 | $129**

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**Microsoft Access 2013: In a Day**

Learn the basics of Access in one day! In this class you’ll learn how to plan and design a database system, add, change, and delete information as well as how to create simple reports and how to query the database to find display data. Prerequisite: Windows Introduction class or equivalent experience. Recommended to bring a flash drive.

**COMP:725 | $99**

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Mobile Technologies

Learn the Basics of an iPad
Did you finally break down and purchase an iPad only to discover that you can barely use it? Come to this class to learn the basics and functionality of an iPad. Please note universal functions of the iPad platform will be taught and that specific “apps” may vary from phone to phone. Students must bring their own iPad to the class. This class will only discuss the Apple iPad. Other smart phone devices will not be covered.

COMP:765 | $45
C82 Sa 9am-4pm
Oct. 3
S51 Th 6pm-9pm
Sept. 17
Corp. College, 208

New Android Smart Phone Small Group Workshop
Does your Android smart phone make you feel like a dummy? Or are you still only using it to make phone calls knowing it can do so much more? In this small group work-shop you will learn some basics to get you up and running. There are dozens of models of Android phones and operating systems available on the market so this class will cover general topics such as app usage, camera, downloading and settings. Class is hands on so bring your Android phone. This class will not cover other types of smart phones.

COMP:765 | $29
C83 Sa 9am-12pm
Sept. 12
Corp. College, 213
C84 Sa 9am-12pm
Oct. 10
Corp. College, 213

New Introduction to Microsoft Access 2013 for Business Part 2
Learn to get the most from your data collection by building Select Queries, including Boolean logic and calculations. Create data entry and date retrieval forms; manage form layout, including Conditional Formatting. Summarize your data by building reports using the Report Wizard and incorporate subtotal and grand total calculations. Prerequisite: Microsoft Access 2013 for Business: Introduction, part 1. Bring a flash drive.

COMP:725 | $129
C02 F 9am-4pm
Oct. 23
Corp. College, 208

Microsoft Access 2013: Intermediate for Business
Get the skills you need to enhance your database designs. Learn to query multiple tables for customized forms and reports, create more complex queries, including calculations. Include charts in forms and reports. Prerequisite: Windows Introduction class or equivalent experience and Introduction to Access or equivalent experience. Recommended to bring a flash drive.

COMP:726 | $129
C01 F 9am-4pm
Oct. 30
Corp. College, 208

QuickBooks Pro 2015
This class introduces students to QuickBooks, an easy to use, complete accounting system for small businesses. Students will create a company and use QuickBooks to maintain financial records. Topics to be covered include: setting up customer and vendor lists, entering sales and invoices, receiving payments, making deposits, handling expenses and bills, working with bank accounts, analyzing financial data, handling sales tax, and managing inventory. This course does not cover the QuickBooks online version. Prerequisite: Windows Introduction class or equivalent experience.

COMP:734 | $149
C51 Tu 6pm-9pm
Sept. 1 – Sept. 29
Corp. College, 208
Barbara Primm
C50 W 6pm-9pm
Oct. 7 – Nov. 14
Corp. College, 208
Barbara Primm
C01 Th 9am-12pm
Nov. 5 – Dec. 10
Corp. College, 208
Barbara Primm
No class 11/26

Personal Computing

Introduction to eBay: Buying and Selling
Come join the millions buying and selling on eBay. This hands-on course will teach you: to choose a UserID, to search for items, to bid, win auctions, to sell items-including fees, to add a picture, to complete a sale, ship and what to do if an item doesn’t sell. Look at other eBay issues: safety measures, feedback, what to do if you receive “spam” from eBay use and keeping up to date on changes. Prerequisite: Windows Introduction class or equivalent experience.

COMP:742 | $49
C81 Sa 9am-3pm
Sept. 5
Corp. College, 206
Barbara Primm
C80 Sa 9am-12pm
Nov. 7
Corp. College, 208
Barbara Primm

Strategies for Selling on eBay
Get more out of your listings! This course covers, among other topics, appropriate listing formats, opening an eBay store, effective pricing, marketing your business, managing larger numbers of listings, packing and shipping inventory effectively, and using PayPal for online payments. You will learn how to improve your item descriptions, photography, and pricing. We will also review the Seller’s Dashboard including the feedback, seller rating, resolution center, and more. Prerequisite: Introduction to eBay: Buying and Selling class or equivalent experience and must have previous eBay experience buying or selling.

COMP:742 | $29
C80 Sa 9am-12pm
Nov. 7
Corp. College, 208
Barbara Primm

Introduction to Craigslist
Craigslist is a fantastic website and provides a wonderful community service to cities all over the United States. This site is about more than just buying and selling. Come find out what all of the hype is about! Prerequisite: Windows Introduction class or equivalent experience.

COMP:742 | $25
S53 Tu 6pm-9pm
Sept. 29
SCEUC, 206
Rachel Bufalo

Google Docs
Have you ever wanted to type up a short document but couldn’t because you only had your tablet or smart phone with you? With Google docs you can create a document from nearly any device for free! Google Docs is a comprehensive suite of online productivity software (documents, spreadsheets, presentations, and more) that is the must-use program you’ve never heard of! There’s no need to download and install software on a particular machine. Any computer, tablet or smart phone connected to the Internet can access Google Docs! Because your creations are automatically saved on Google’s cloud system you can access the same file from anywhere. Another advantage is that multiple users can make edits to the same file at the same time. Come to this class and find out more about this exciting program. Prerequisite: Windows Introduction class or equivalent experience.

COMP:742 | $25
C50 Tu 6pm-9pm
Sept. 1
SCEUC, 208
Rachel Bufalo
PCs and Technology: Introduction in a Day
Learn the basics of using a PC and Technology in a day! Do you call yourself “computer illiterate”? Does current technology boggle your mind? Then this class is for you! Build a strong foundation for your computer skills and get familiar with other digital technologies. This course emphasizes hands-on experience using a PC to teach essential concepts and commands and develop user confidence. Basic terms regarding computer hardware, software and current technology are covered, as are basics regarding the use of computers, printers, and drives. It’s a class designed for those with little or no computer skills.

COMP:701 | $99  
S80 5a 9am-4pm  
Sept. 12  
Barbara Primm FV - B, 127

Internet Research and Investigation: Public Records
Explore a wide range of public records on the internet. We’ll look at real estate records, criminal records, court judgements, marriages, births, deaths, etc. Prerequisite: Windows Introduction class or equivalent experience. Some internet experience helpful.

COMP:742 | $29  
681 Su 12:30pm-3:30pm  
Nov. 15  
Jean Bradley MC - BA, 208  
680 Su 12:30pm-3:30pm  
Sept. 17  
Jean Bradley MC - BA, 208

Photoshop Elements 12: Basic Overview
This entry level course will introduce you to the basics of this incredible program. First we will learn the terminology of the program. Then we will touch on the “organizer” feature of Elements and learn what it does and what it can do for you. Next you will launch into the “editor” section including the tool bar and palette and edit a photo with basic techniques. Finally, we will embark on the “create” section and catch a glimpse of its amazing creativity. This course is designed to prepare you for the specialty classes of Adobe Elements. Prerequisite: Windows Introduction class and Digital Pictures Introduction class or equivalent experience.

COMP:755 | $59  
S50 Tu 6pm-9pm  
Nov. 3 – Nov. 17  
Rachel Bufalo SCEUC, 206

Photoshop Elements 12: Special Techniques and Retouching Faces
Bye-bye crow’s feet! Want whiter teeth? No problem! Look fantastic in every picture from now on. In this course you’ll learn the basics such as removing red-eye and blemishes to more advanced techniques such as making the subject thinner with a smaller nose! Learn to remove unwanted objects, make a photo black and white or sepia and put someone’s head on a different body and more! This course will use the ‘editor’ portion of Elements 12. Prerequisite: Adobe Elements: Basic Overview class or equivalent experience.

COMP:755 | $49  
SS1 Tu 6pm-9pm  
Dec. 1 – Dec. 8  
Rachel Bufalo SCEUC, 206

Publishing and Media Technologies

Adobe Photoshop CC Intermediate: In a Day
Get more advanced Photoshop skills in one day! Adobe Photoshop CC Intermediate picks up right where the introductory workshop left off. Topics may include (but are not limited to) Auto Adjustments, Adjustment Layers, using the histogram to improve image contrast, the Spot Healing Brush Tool, the Crop Tool, the Red Eye Tool, Blending Modes, aligning and distributing layers, and understanding the difference between Image Size and Canvas Size. Students will work hands-on with a wide variety of images. Prerequisite: Adobe Photoshop Introduction or In a Day.

COMP:755  
681 Sa 9am-4pm  
Nov. 14  
Zak Zych MC - BA, 212  
680 Sa 9am-4pm  
Oct. 10  
Zak Zych MC - BA, 212

Adobe Photoshop Creative Cloud (CC): Intermediate
Adobe Photoshop Intermediate covers advanced techniques of the concepts learned in the introductory class, along with Channels, Sharpening, Actions, Advanced Filters, Color control, and Basic Web Graphics Creation. Students will work hands-on with a wide variety of images. Prerequisite: Adobe Photoshop Introduction class. This course meets the curriculum requirements of the Digital Photography Essentials non-credit Certificate.

COMP:755 | $129  
CS1 W 6pm-9pm  
Oct. 7 – Oct. 28  
Zak Zych Corp. College, 206

Adobe Photoshop Creative Cloud Workshop - The First Step
Through a series of lectures and tutorials, this introduction to Adobe Photoshop will teach you software fundamentals such as how to create, copy, transform and manage layers, how to combine layers into groups, transfer content from one document to another, travel backwards and forwards through Photoshop time, control the magnification of your document. You will learn how to call up your favorite layers with the quick selection tool, the magic wand and the select-color-range feature, making adjustments both destructively and non-destructively, simple color alterations via adjustment layers and an introduction to hot keys and keyboard shortcuts. This workshop will cover the basic components of this powerful program and prepare you for The Next Step.

CVTW:701 | $139  
600 F 8:30am-4:30pm  
Aug. 28  
Zak Zych MC - HE, 233

Adobe Photoshop CS6 Creative Cloud Workshop - The Next Step
This workshop will start where The First Step workshop ended. This intermediate Adobe Photoshop class will explore more advanced photo manipulation features such as layers adjustments and the histogram, the spot healing brush tool, the red eye tool, how to control the size of your document via the image size and canvas size dialog boxes, the crop tool, how to save images for the web and include an introduction to using layer masks in concert with adjustment layers as a means of improving the color and contrast of your images.

CVTW:701 | $139  
601 F 8:30am-4:30pm  
Sept. 11  
Zak Zych MC - HE, 233
Digital Painting and Drawing - The First Step

With Corel Painter students will learn inventive drawing tools such as Natural-Media brushes, image cloning capabilities and virtually unlimited customization options. These tools will give users total freedom for creative expression, as well as enhance graphic quality and streamline the drawing process to increase productivity and profits.

CVTW:703 | $139
600 F 8:30am-4:30pm
Sept. 25
James Leick
MC - HE, 233

Adobe Illustrator Creative Cloud - The First Step

This workshop is designed for the student looking to get started with the vector graphic software to create logos, text effects and line art for print and the web. Topics will include Learning the Pen Tool, Editing/Drawing Shapes, Setting up Documents and Basic Typography. Little or no experience needed with Adobe Illustrator but an understanding of basic graphic design is helpful. This class will be taught on the Mac platform with a current version of Illustrator.

CVTW:702 | $139
680 Sa 8:30am-4:30pm
Dec. 5
Edward Engel
MC - HE, 136

Adobe Illustrator Creative Cloud - The Next Step

This workshop is a continuation of the skills developed from Adobe Illustrator the First Step. Learn how to utilize the benefits of vector design and Illustrative Techniques. Topics will also include Pattern Creation, Gradient Tool, Transparency Menu, Exporting Files and Document Layout. Students will learn how to work with Illustrator in conjunction with Photoshop. Prerequisite: Adobe Illustrator Creative Cloud: The First Step. This class will be taught on the Mac platform with a current version of Illustrator.

CVTW:702 | $139
683 Sa 8:30am-4:30pm
Oct. 3
John Schmitt
MC - HE, 233

Digital Painting and Drawing - The Next Step

Take the next step beyond the basics of Corel Painter. Learn to create breathtaking works of art using enhanced brush control palettes, frames-per-second control, and customizable shortcuts keys. Professional users can extends their creative possibilities with enhancements that include Artists’ Oils Painting System and Snap-to-Path Painting.

CVTW:703 | $139
680 Sa 8:30am-4:30pm
Nov. 21
James Leick
MC - HE, 233

Create, Publish, and Distribute Ebooks with Smashwords

In this workshop, students will learn step-by-step instructions that make it easy for anyone to create, publish, and distribute an eBook. Authors will learn how to format their manuscripts so that the completed Microsoft Word files can be uploaded to Smashwords, a self-serve publishing web service. Smashwords will deliver the files into multiple eBook formats for reading on various eBook reading devices. Once published and approved by Smashwords, the books will be available for sale online at a price set by you the author.

CVTW:712 | $139
600 F 8am-4pm
Oct. 9
MC - HE, 233

Lightroom 5

Learn to keep your work looking consistent and great. Introduction to style sheets allows you to organize and bring out the best in your photographs. The Next Step is designed for beginners and no code writing or previous 3D printing experience necessary.

CVTW:713 | $139
680 Sa 8:30am-4:30pm
Nov. 21
John Schmitt
MC - HE, 232

= Digital Arts and Technology Alliance Workshops

Call 314-984-7777 to register today!
Final Cut Pro X: Video Editing: The First Step
An introduction to professional video editing for people that have used iMovie or some other consumer editing software and want to expand their skills. Learn to import video, arrange clips and transitions. Add titles and trim edits to fine tune your video.
CVTW:706 | $139
681 Sa 8:30am-4:30pm Anthony Carosella MC - HE, 136

Final Cut Pro X: Video Editing: The Next Step
Learn how to share your projects in one click to your Apple devices, the web, Blu-ray Disc, and DVD. Collaborate in real time from anywhere in the world with support for iChat Theater. Change clip speeds with ease using redesigned speed tools. Enjoy dozens of additional enhancements, including native support for AVC-Intra, surround sound audio processing, and thousands of powerful, real-time effects. Media Composer’s integrated toolset provides improved authoring, surround sound audio processing, editing program, and it offers integrated DVD authoring, and tools such as Twitter, and blogging, and how to use Facebook to create a fan page and increase traffic to your business page.
CVTW:710 | $139
681 Sa 8:30am-4:30pm Anthony Carosella MC - HE, 136

Avid Media Composer 6 Video Editing
This workshop will cover the basics of Avid Media Composer. Avid is a powerful SD and HD professional video editor for Mac or Windows. Media Composer is Avid’s top video editing program, and it offers integrated DVD authoring, and thousands of powerful, real-time effects. Media Composer’s integrated toolset provides all of the components needed to create the highest quality productions and finish to tape, DVD or web streams.
CVTW:706 | $139
682 Sa 8:30am-4:30pm Anthony Carosella MC - HE, 136

GoPro HD Hero Camera for Professionals and Adventurers
Professional photographers and videographers will learn how to use the full range of features offered on the GoPro HD Hero Camera. Focus will be given on learning how to use it as a still camera, a timelapse camera, and as an HD video camera capable of filming in difficult conditions. Students will also learn how to edit photos and videos using GoPro’s software. Action photographers will learn how to attach the GoPro camera to helmets, bikes, surfboards, ski binding and cars. Be prepared for an intense learning experience.
CVTW:710 | $139
600 F 8:30am-4:30pm Anthony Carosella MC - HE, 233

Drones for Video and Photography
Send your video and photography to new heights by learning about photography with drones. Learn the basic principle of how drones work, the legal regulations that apply, advantages of using drones and the equipment needed to make stunning images with this new technology. Enjoy the demonstrations and see the results first hand!
CVTW:710 | $139
681 Sa 8:30am-4:30pm Anthony Carosella MC - HE, 233

Digital Architectural Photography for Professionals
Acclaimed photographer Richard Sprengeler will lead a day-long workshop in creating successful photographs of architecture. Methods for approaching composition, exposing for varied lighting conditions and raw image processing will be explored. Some experience with Adobe Photoshop and Lightroom is preferred. A tripod and DSLR are recommended, but not required.
CVTW:710 | $139
681 Sa 8:30am-4:30pm Richard Sprengeler MC - HE, 233

Social Media
This social media workshop will cover the concepts and application of social media marketing and will equip you with skills needed to plan and implement a successful social media marketing strategy. Topics will include the use of email marketing, using social media tools such as Twitter, and blogging, and how to use Facebook to create a fan page and increase traffic to your business page.
CVTW:713 | $139
600 F 8:30am-4:30pm Anthony Carosella MC - HE, 233

Facebook for Business
Facebook is proving to be a powerhouse tool for small and large businesses everywhere. Come to this class to learn how to utilize Facebook to grow and promote your business. This class will not cover the functionality of Facebook for personal use and students should already have a basic knowledge of Facebook prior to class. Prerequisite: Windows Introduction class or equivalent experience.
COMP:742 | $35
C01 Th 9:30am-12:30pm Rachel Bufalo Corp. College, 206

Twitter
Hashtag? What the heck is a hashtag? If you’ve ever asked this question, then this class is for you! Twitter is all the rage for Gen Y, celebrities and an increasingly important source of information. Come to this class to find out more about one of the most popular social media sites. Prerequisite: Windows Introduction class or equivalent experience.
COMP:742 | $25
650 Th 6pm-9pm Richard Vagen SCEUC, 207

Tech Savvy Friday: Creating Folders and File Management with Windows 8
One of the trickiest concepts for new computer users to master is folders. Come to this workshop and learn how to create them, how to use them, but best of all, where to find them! This two hour class will help you de-clutter your files and folders. Prerequisite: Windows Introduction class or equivalent experience. Class will be using Windows 8.
COMP:765 | $19
C03 F 9am-11am Barbara Primm Corp. College, 206

Tech Savvy Friday: Utilizing the Internet
So you can email now and even do a Google search, but are you utilizing everything the internet has to offer? The world wide web has thousands of everyday tools that can simplify your life that you don’t even know about! Come to this class to discover several different websites that are fun, interesting and even useful! Prerequisite: Personal Computers Introduction class or equivalent experience.
COMP:765 | $19
C01 F 9am-11am Barbara Primm Corp. College, 206
Tech Savvy Friday: Helpful Apps for Your iPad
Did you finally purchase an iPad and now your wondering what’s so great about having a tablet? The magic is in the apps! Come to this class to hear about tons of fantastic tools right at your finger tips! This class is not hands-on and is only about iPads, not other types of tablets. Prerequisite: Windows Introduction class or equivalent experience.
COMP:765 | $19
C04 F 9am-11am Oct. 9 Barbara Primm Corp. College, 206

Tech Savvy Friday: MS Word 2013
MS Word is the go-to word processing program on the market. Learn the basics of this fantastic program by learning to format a basic letter. Class is somewhat hand-on. Bring a flash drive to save your work.
COMP:765 | $19
S01 F 9am-11am Sept. 4 Barbara Primm SCEUC, 206

New Tech Savvy Friday: Create a Calendar in MS Word
MS Word has a ton of fabulous templates available including calendars. Come to this class to find out how to create and customize a year-at-a-glance calendar that may even make a great gift. Class is hand-on. Prerequisite: MS Word Introduction class or equivalent experience. Students must have proficient experience with MS Word. Bring a flash drive to save your work.
COMP:765 | $19
S02 F 9am-11am Sept. 18 Barbara Primm SCEUC, 206

Web Development
EZ Websites - The First Step
Learn to create a professional website using a free platform. Students will learn how to register a domain name and use free website tools and templates to create and maintain a professional website. It is not hands-on and is only about web development, not creating websites.
CVTW:750 | $139
600 F 8:30am-4:30pm Sept. 4 MC - HE, 233

EZ Websites Next Step
This workshop starts where the First Step left off. Learn about website usability and how to improve visitor use of your website. Increase traffic to your website with search engine optimization, using keywords, copy and images techniques. Learn how to register your website with search engines and directories to improve visibility. Learn what’s going on with your website, how to track, collect, measure, and use information with website analytics. Learn all about plug-ins and how to use them.
CTVT:750 | $139
681 Sa 8:30am-4:30pm Sept. 12 MC - HE, 136

Dreamweaver: Quick Start
In this workshop students will learn how to setup and use the Dreamweaver site manager. We will use the automated templates to create cascading style sheet (CSS) based layouts and then use those layouts to build a basic web template including copy, image links, and basic design for all of the other pages of your website. This course also covers basic design principles for the creation of a professionally engaging website.
CVTW:750 | $139
683 Sa 8:30am-4:30pm Oct. 24 MC - HE, 233

Dreamweaver: Advanced Techniques
Picking up from where Quick Start ends, this workshop takes you through some of the advanced tools available in Dreamweaver CS6. You will also be learning some advanced image and design techniques, enabling you to significantly improve the capabilities of your website.
CVTW:750 | $139
680 Sa 8:30am-4:30pm Dec. 5 MC - HE, 233

Adobe Muse: Web Design for the Graphic Designer
Adobe MUSE: the web design tool for the Graphic Designer. Whether you know HTML or not this tool gets your web site design up and running in no time, with widgets and tools that let you design responsive sites across multiple devices.
CVTW:702 | $139
600 F 8:30am-4:30pm Oct. 23 MC - HE, 233

Web Development Certificate
Our exceptional course is intense and comprehensive. You’ll learn how to develop websites using two methods: 1) hand-coding HTML using a text editor and 2) using a powerful design and development tool, Dreamweaver. Within this broad framework you’re going to cover a lot of ground including fonts, lists, links, images, tables, forms, frames, cascading style sheets, page layout, animation, multimedia, good design principles, and W3C Web Consortium standards. Prerequisite: Windows Introduction class or equivalent experience. Bring a flash drive to the first class.
COMP:745 | $299
S53 W 6pm-10pm Sept. 16 – Nov. 11 Donna Peck SCEUC, 206

Ease into WordPress
This class moves at a slower pace and has additional classroom hours. Anyone can learn how to create their own website in just a few hours using WordPress, the most popular website creator tool on the Internet. WordPress is used by almost 15% of the top 1 million websites and, as of August 2011, powers 22% of all new websites. Whether you are just a beginner using graphically based templates or want to get down into the nitty-gritty code, WordPress is your answer and it’s FREE and you don’t have to be a techie! DIY with your creativity and WordPress. Walk away from this class with a basic website and the skills to go as far as you want. The sky's the limit! Prerequisite: Windows Introduction class or equivalent experience. Students must already have a generic email account through gmail, yahoo or hotmail and know this email address and password when coming to class.
COMP:745 | $109
S50 Th 6pm-9pm Sept. 10 – Sept. 24 Jerry Bearden SCEUC, 209

Create Your Own Website with WordPress
Anyone can learn how to create their own website in just a few hours using WordPress, the most popular website creator tool on the Internet. WordPress is used by almost 15% of the top 1 million websites and, as of August 2011, powers 22% of all new websites. Whether you are just a beginner using graphically based templates or want to get down into the nitty-gritty code, WordPress is your answer and it’s FREE and you don’t have to be a techie! DIY with your creativity and WordPress. Walk away from this class with a basic website and the skills to go as far as you want. The sky's the limit! Prerequisite: Windows Introduction class or equivalent experience and Basic Introduction to WordPress or equivalent experience. This class will move at a fast pace. Students must already have a generic email account through gmail, yahoo or hotmail and know this email address and password when coming to class.
COMP:745 | $99
C01 F 9am-4pm Oct. 16 Jerry Bearden Corp. College, 206
S51 Th 6pm-9pm Oct. 8 – Oct. 15 Jerry Bearden SCEUC, 209

Internet Marketing with WordPress
Internet marketing is a different concept than traditional marketing and employs different techniques. Learn about resources available to you, strategies to get noticed, and ways to measure how your methods are working for you. The class will be focused on WordPress websites, but the techniques learned are equally applicable to any website. Prerequisite: Create Your Own Website with WordPress or equivalent experience.
COMP:745 | $49
S52 Th 6pm-9pm Nov. 12 Jerry Bearden SCEUC, 209

= Digital Arts and Technology Alliance Workshops
Non-Discrimination/Accommodations Statement
St. Louis Community College is committed to non-discrimination and equal opportunities in its admissions, educational programs, activities, and employment regardless of race, color, creed, religion, sex, sexual orientation, national origin, ancestry, age, disability, genetic information, or status as a disabled or Vietnam-era veteran and shall take action necessary to ensure non-discrimination. Sexual harassment, including sexual violence, is also prohibited. For information or concerns related to discrimination or sexual harassment, contact William Woodward, Associate Vice Chancellor for Student Affairs, 314-539-5374.

If you have accommodation needs, please contact Anne Marie Schreiber, 314-984-7704, at least two working days prior to the event.

Registration is Easy!!!

Mail
Complete the registration form (below) and mail with check (payable to St. Louis Community College) to:
STLCC Continuing Education, 3221 McKelvey Road, Suite 250, Bridgeton, MO 63044
Students who register by mail should assume they are registered unless otherwise notified. A registration confirmation is mailed to students who register by mail; however, the confirmation may not be received prior to the beginning of the class. If you have enrollment questions, please call Continuing Education: 314-984-7777.

In Person at STLCC
Meramec, Florissant Valley and Forest Park: M–F 8:30am–4pm
You may want to first call the Continuing Education office at 314-984-7777, to check that openings exist.

Telephone: 314-984-7777
Before calling to register, have this information ready:
1. Course Title / Course Code (letter prefix with number) / Section Number
2. Student Contact Info (name / address / email address / phone number)
3. Student Social Security Number or UIN
4. Credit Card Number with Expiration Date

Online: www.stlcc.edu
Visit our website and click on the “Continuing Education” link — where you can view current class offerings and to register for classes.

Enrollment in classes within this brochure, except for youth section classes, is limited to persons 16 years or older.

Registration Deadline
All non-credit courses are limited in enrollment. Advanced registration is required.

Automatic Bank Payment (ACH)
All checks will be converted to an electronic Automated Clearing House (ACH) transaction whether the payment was made in person or mailed.

Mail-IN
Registration form Please print in ink.

☐ Male    ☐ Female

Senior Citizen?
☐ Yes    ☐ No

Check Payment:
Please make checks payable to St. Louis Community College, and mail with form (address above).

Credit Card Payment:
Charge fees to: ☐ MasterCard ☐ VISA ☐ Discover ☐ American Express

Telephone/Home: ____________________________    Work: _______________________________

Expiry Date: ____________________________    Work: _______________________________

Total

Please register me for the following courses:

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Email Address: ____________________________________________

UIN or SS#: __________________________________    Birthdate: ___________________________

Name: __________________________________________________________________________

LAST FIRST MIDDLE INITIAL

Address: __________________________________________________________________________

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CITY   STATE   ZIP CODE

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