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**John P. Cosand Community College Center
Purchasing Department**

**300 South Broadway
St. Louis, MO 63102
Phone/Fax: 314-539-5225
Email: Purchasing@stlcc.edu
www.stlcc.edu/purchasing**

BID LIST APPLICATION FORM

St. Louis Community College invites all interested parties wishing to sell goods and services to the College to complete and return this application form to the Purchasing Department. Upon receipt of this form, your application will be reviewed and your company's name will be placed in our Master Bidders' File, which is organized by product groupings. Please be advised that all bid requests will be emailed to the email address provided below until such time as the Purchasing Department receives written or oral notification of change. When notification is received, we will update our files. It will be your company's responsibility to notify the Purchasing Department of all changes to information given herein.

Name of Individual or Company	
Mailing Address	
Contact Person(s)	
Telephone	
Fax	
Email address	
Number of years in business?	
Product and/or Services offered	

MBE/WBE Certified? (This information is optional.) Yes No

Is your company **currently** on the federal or state debarred list? Yes No

PLEASE EMAIL THIS COMPLETED FORM TO: Purchasing@stlcc.edu OR FAX IT TO: (314) 539-5225.

Thank you for your interest in serving the needs of St. Louis Community College.