

**APPLICATION FOR THE APOSTILLE OF THE HAGUE/  
MISSOURI CERTIFICATION***(Please type or print clearly)*ID # **A**

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Name \_\_\_\_\_  
(Last Name) (First Name) (MI)**St. Louis Community College students interested in having their transcripts validated by a foreign government should take note of the following:**

Students finishing their studies, who are leaving the United States to live in another country, may need to apply for an Apostille of The Hague or a Missouri certification to be applied to their final transcripts. Speak with the consulate of the country involved to verify their requirements.

The apostille and the Missouri certification are processed by both the St. Louis Community College registrar and the State of Missouri. We must send your request to the State of Missouri with the appropriate fees. The Secretary of State's office accepts checks or money orders made payable to the Missouri Department of Revenue.

The state will not allow us to begin the paperwork for the apostille until the day after you graduate. Therefore, we will mail your transcript, with the official documents, to you as soon as the state returns your papers to us.

Today's Date \_\_\_\_\_

Degree Received and Date Awarded \_\_\_\_\_

Mailing Address \_\_\_\_\_

ZIP Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

I need an Apostille of The Hague/Missouri Certification for the country of \_\_\_\_\_ and have included the appropriate fee for the following document:

 Apostille for transcript (\$10 – payable to the Missouri Department of Revenue)**NOTE: The \$5 fee for the transcript is payable to St. Louis Community College and is not included in this transaction.****Return this form with the \$10 apostille fee to:**CENTRAL STUDENT RECORDS  
300 SOUTH BROADWAY  
ST. LOUIS, MO 63102

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**— OFFICE USE ONLY —**

Date mailed to Secretary of State \_\_\_\_\_

Date received from Secretary of State \_\_\_\_\_

Date mailed to student \_\_\_\_\_

Date Rec'd. \_\_\_\_\_ By \_\_\_\_\_