

Distance Learning Class Search

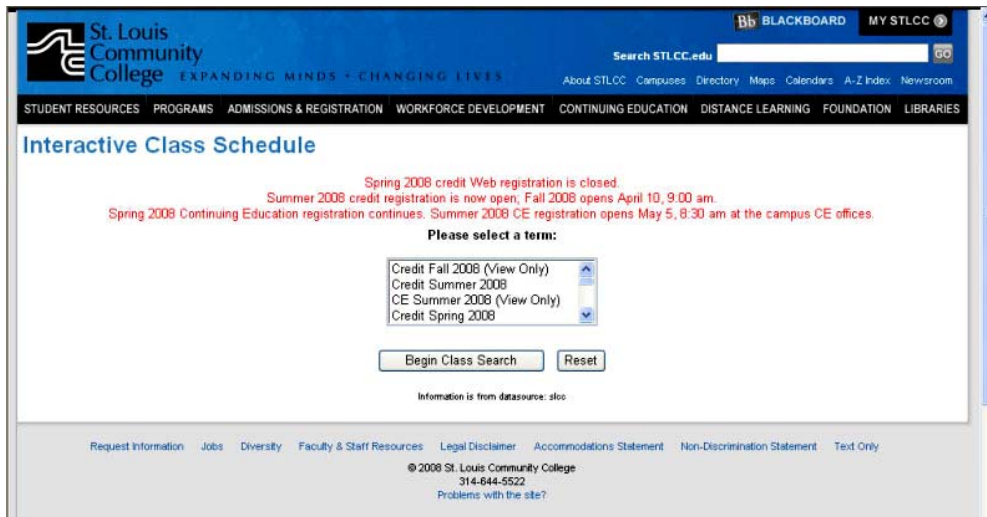
Use the Interactive Class Schedule to find Distance Learning classes. The five digit Course Reference Number (CRN) must be used to register for classes online using Banner Self-Service.

1. Type the following location in the **Address** field of your internet browser and press **Enter**.

http://classes.stlcc.edu/ClassSchedule/Term_Search.asp

OR

- a. Click on the **Student Resources** link on the College homepage at www.stlcc.edu. The Student Resources menu is displayed.
- b. Select the **Class Schedules** link to display the **term selection screen** shown below.

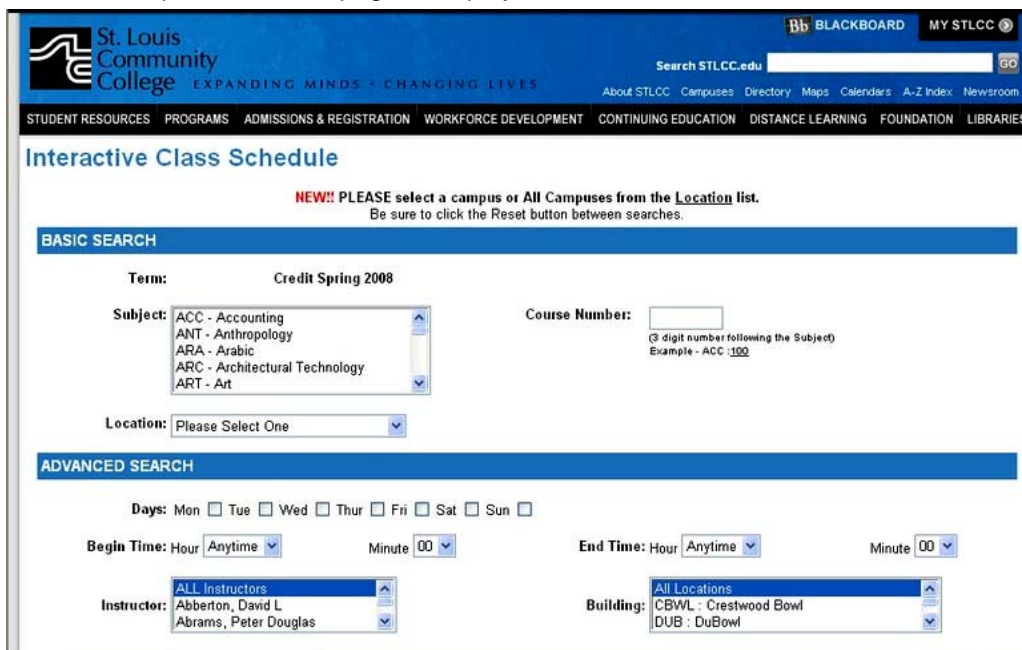


NOTE: The schedule can also be accessed from the Banner Self-Service Login menu.

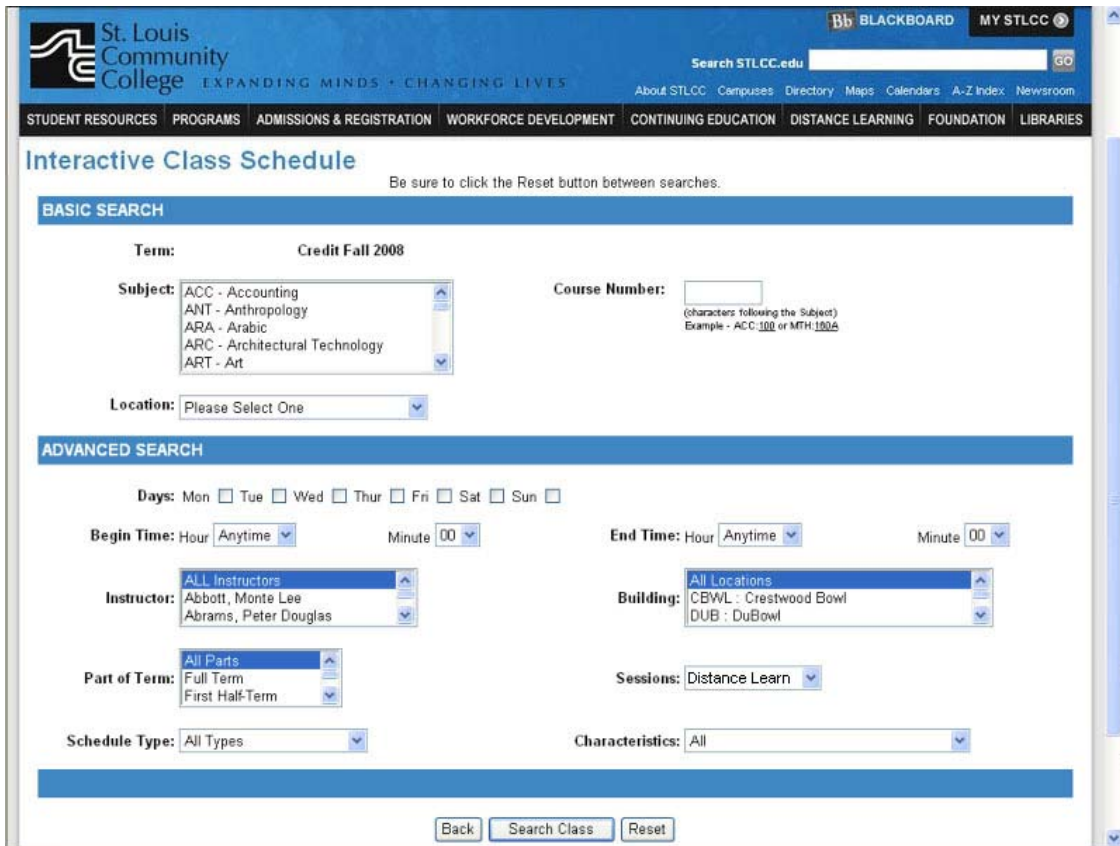
Your first step in using the Interactive Class Schedule is to select the school term for the class.

2. Scroll through the **Term** list to select the option that you need.
3. Then click on the **Begin Class Search** button.

The search option selection page is displayed.



4. Scroll through the **Subject** field and select the subject needed.
NOTE: If you do not select a subject, all subject areas are returned with your inquiry.
5. To search for a course by number, simply enter the three digit number in the **Course Number** field for the **Subject** that you have selected.
6. Select a **location** for the class if desired. This is the only **required field** on this page. If you have no preference for the location, then select "All Campuses".
Use the **Advanced Search** fields on this page as options to narrow your search to find the Distance Learning classes that you need.



7. Select from the **Schedule Type** options to find specific types of Distance Learning courses. Select from these Distance Learning options.
 - **Hybrid**
The course combines online study with on-campus lectures to be determined.
 - **TeleWeb**
The course is a combination of a video course and a web-based course.
 - **Web-Based/Internet**
The course is taken using a computer connected to the Internet through your Internet Service Provider.
8. You can also ignore the Schedule Type parameter, and select Distance Learning from the **Characteristics** field.
Your search may be further refined by the use of these **Advanced Search** parameters.
 - Days of the week
 - Begin and end times

- Instructor
- Building location
- Length (Part of Term)

9. Click the **Search Class** button to process your inquiry.

A search results page is displayed, listing classes matching your selection criteria.

An example pointing out important fields is displayed below.

Interactive Class Schedule

Status: CL - Closed, RE - Restricted **Courses Displayed**

Meeting: (M)onday, (T)uesday, (W)ednesday, Thu(R)sday, (F)riday, (S)aturday, S(U)nday All Sections Open Only Closed Only

Credit Fall 2008

Instr: All Instructors **Subject:** ENG **Course Num:** All **Days:** Any **Time:** Any **Campus:** All Campuses

English

Status	CRN	Course	Title	Instructor	Date	Credits	Meeting Time	Cap Location	Enr	Avail	Schedule Type	
	33124	ENG 030	75	Introduction to College Writing		3.0 CR	Distance Learn		22	12	10	Web-Based / Internet
				Mense, James J							Late-Start Classes	
				DEVL : Developmental Studies								
				Web-Based / Internet	09/15-12/21		TBA					

Course Reference Number (required for registration)
 Course ID Number
 Class Capacity
 Currently Enrolled
 Available Seats
 Type of schedule

This Internet course allows students, with the aid of their instructor's detailed feedback, to improve their writing from home. Students will learn to generate and organize ideas, to frame their thoughts as a short essay. This course is best taken in conjunction with English 032, is ideal for the busy adult who is disciplined and who is already familiar with the Internet and emailing; this course is not for students who procrastinate or who want to learn about computers. Though students may complete all of their course work at home, one meeting is mandatory: after the first week of classes, each student will meet with James Mense, the instructor, to ensure a good start. Students, upon registering for this class, should immediately email the instructor (jmense@stlcc.edu)