MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI
MONDAY, NOVEMBER 25, 1968

A regular meeting of the Board of Trustees of The Junior College District of St. Louis,
St. Louis County, Missouri was held on Monday, November 25, 1968, at 8:00 P.M. at the
Ambassador Hotel, 108 North Kingshighway, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

The President of the Board, Mr. Guy S. Ruffin, called the meeting to order

at 8:10 P.M. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Guy S. Ruffin

Joseph G. Stewart

Gerald V. Williamson

Donald M. Witte

Mrs. W. MacLean Johnson was out of town and unable to attend this meeting.

Also present were Dr. Joseph P. Cosand, President of the District; Dr. William
Edward Snead, President FPCC and Vice President of the District; Mr. Richard S. Walker,
Associate Dean-Business Affairs, MCC, representing Dr. Glynn Clark, President, MCC and
Vice President of the District; Mr. Raymond J. Stith, President FVCC and Vice President of
the District; Mr. John C. Robertson, Administrative Vice President; Mrs. Mary Jane Calais,
Coordinator of Finance and Treasurer of the Board of Trustees; Mr. Lawrence F. O'Neill,
Coordinator of Physical Facilities; Mr. Robert H. Gaffner, Assistant Coordinator,
Community Relations; Mr. Jack E. Miller, Associate Professor, Hotel-Motel-Restaurant
Operation, FPCC; Mr. Mendel E. Branom, Associate Professor, Counseling, MCC;
Mr. Robert Drummond, Assistant Coordinator-Printing and Publications, DO; Mr. Marvin
J. Laurent, Assistant Coordinator-Business, DO; Mr. Thomas W. Taylor, Assistant Coordinator-
Business, DO; Mr. George Trowbridge, Buyer-Purchasing Dept., DO; Mr. John J. Yoey,
Buyer-Purchasing Dept., DO; Mrs. Juanita Novak, Administrative Assistant to Dr. Cosand;
-- all of The Junior College District. Also present was Mr. Bruce E. Woodruff, of the firm
of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District.
1.3 Minutes

Board President Ruffin asked for approval of the Minutes of the Regular Meeting of October 28, 1968. Mr. Stewart noted several corrections to be made.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, the Minutes of the Regular Meeting of October 28, 1968 were approved as submitted.

Mr. Stewart requested Board approval to make a part of the Official Minutes of October 28, 1968, his letter of dissent to the adoption of Board Policy 5.9.3, Agenda Item 6.1. Mr. Stewart was unable to attend the meeting of October 28, and the motion was passed unanimously by those Board members present.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, Mr. Stewart's letter of dissent was included as an official part of the Minutes of October 28, 1968.

1.4 Welcome to Guests

Mr. Ruffin welcomed Mr. Gus Lumpe, newspaper reporter from the St. Louis Globe-Democrat, and Mr. Jerry Ventors, newspaper reporter from the St. Louis Post-Dispatch.
1.6 Communications

Mrs. Rosemary Scharfenberger, recording secretary for the Board, read the following correspondence:

1.6.1 Letter to Mrs. S. Ruthe Erickson, Assistant Coordinator-Instructional Resources, from Mr. Stephen Whitney, Coordinator, Municipal Library Cooperative of St. Louis County, expressing appreciation to the Junior College District for the assistance rendered in the past year. Mr. Whitney noted the cooperation between school and public libraries as evidenced by the interlibrary loan service and the recent inclusion of MLC periodical titles in the District book catalog on an experimental basis.

1.6.2 Letter to Mr. Raymond J. Stith, President, Florissant Valley Community College, and Vice President of the District, from Sister Anna Schlett, Vice President, Missouri Association of Collegiate Registrars and Admissions Officers, informing Mr. Stith that the MACRAO had recently passed a resolution commending Mr. Stith and the Florissant Valley staff for their assistance and hospitality and for the use of Florissant Valley facilities at the annual MACRO meeting, November 4-5, 1968. Mr. Vincent Freeman and his staff were thanked for their assistance in registration.

1.7 Treasurer's Report

The Budget Expense and Budget Income Summary Reports for the month ending October 31, 1968, were presented to the Board for approval.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the vote of all members of the Board present, the Budget Expense and Budget Income Summary Reports for the month ending October 31, 1968, were approved as submitted.
1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District for which bids had been received in accordance with Board policy.

Whereupon, on motion by Mr. Stewart, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:

General Fund

$100,000.00 Certificate of Deposit, purchased November 7, 1968, from First Northwest Bank, on a 6.25, compounded daily, basis to mature July 31, 1969, for a total cost of $100,000.00.

$100,000.00 Certificate of Deposit, purchased November 14, 1968, from North County Bank, on a 6.25, compounded daily, basis to mature July 31, 1969, for a total cost of $100,000.00.

Building Fund

$250,000.00 U. S. Treasury Bills, purchased November 7, 1968, from First National Bank, on a 5.00 basis plus a $3.00 wire charge, to mature December 5, 1968, for a total cost of $249,030.78.

$300,000.00 U. S. Treasury Bills, purchased November 14, 1968, from Merrill Lynch, on a 5.06 basis, plus a $3.00 wire charge, to mature November 29, 1968, for a total cost of $299,370.50.
2. PERSONNEL

2.1 Certificated Personnel - Full-Time Employment - Academic Year 1968-69 (Prorated)

The Board was requested to approve employment of the following personnel for the balance of the academic year, 1968-69.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Hoagland, Patricia Anne  Instructional Asst. 1  FPCC  I-1  Mathematics  Prorated  11/26/68

Sanders, Maureen Ann  Instructor A  FPCC  III-1  Educational Lab  Prorated  11/26/68

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with each of the above employees, which said contract is to be filed with the records of the District.

2.2 Certificated Personnel - Request for Release from Contract

The Board was requested to accept the resignation of the following certificated personnel and to release her from her present contract:

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was RESOLVED, That the Board of Trustees does hereby accept the resignation of the following certificated personnel and does hereby release her from previously signed contract with The Junior College District, as noted below:

Brew, Claire N.  Instructor A  FPCC  III-2  Educational Lab  effective  11/30/68
2.3  Certificated Personnel - Part-Time Employment - Fall & Spring Semester, 1968-69

The Board was requested to approve the employment of the following certificated personnel for part-time employment for the Fall and Spring Semester, 1968-69.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed for part-time employment for the Fall and Spring Semester, 1968-69, in the capacity and at the salary classification and number of credit hours hereinafter set out, said salary classification having been previously approved by the Board:

James, John T. (V-5) FPCC 6 cr. hrs. Continuing Education $243/hr. 11/27/68

2.4  Classified Personnel - Full-Time Employment

The Board was requested to approve employment of classified personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be employed by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Carey, Willis E. Heavy Custodian FVCC $2.07/hr. 11/26/68
Gunning, Geraldine C. Clerk-Typist II FPCC 3A 11/26/68
Skaggs, Joyce Duplicating Oper. MCC 2B 11/26/68
2.5 Classified Personnel - Part-Time Continuing Employment

The Board was requested to approve employment of part-time continuing personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be employed on a part-time continuing basis by the Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board, compensation to be paid on an hourly basis:

Barnett, Joy H. Clerk-Typist II FVCC 3A 11/26/68

2.6 Classified Personnel - Annual Increments

The Board was requested to approve an annual increment for the following classified personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be granted an annual increment at the classification hereinafter set out:

Brown, Geraldine Secretary I FPCC FROM: 6B TO: 6C 12/1/68

Edwards, Melvin V. Custodial Chief FPCC FROM: 12C TO: 12D 12/1/68

Kammerer, Constance Administrative Clerk DO FROM: 5B TO: 5C 12/1/68

11/25/68
2.7 Classified Personnel - Six-Month Increments

The Board was requested to approve salary increase for classified personnel having satisfactorily completed their first six-month probationary period with the District.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel, having satisfactorily completed their first six-month probationary employment period with the District, be granted a salary increase at the classification hereinafter set out:

- Head, Virginia M. Administrative Clerk MCC FROM: 5A TO: 5B 12/1/68
- Jud, Theda Library Assistant MCC FROM: 6A TO: 6B 12/1/68
- Karabas, William Security Chief FVCC FROM: 14A TO: 14B 12/1/68
- Miller, Sherlean D. Administrative Clerk DO FROM: 5A TO: 5B 12/1/68
- Patterson, Janice Clerk-Typist II FVCC FROM: 3A TO: 3B 12/1/68

2.8 Classified Personnel - Placement on New Salary Range

The Board, at its Regular Meeting of November 11, 1968, had approved a change in salary range of six Classified Positions, effective December 1, 1968.

The Board was requested to approve the following classified employees for placement on a new salary range to conform with the previously approved changes in ranges.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be placed on new salary range previously approved by the Board:
2.9 Classified Personnel - Merit Increase

The Board was requested to approve merit increase for the following classified employee, upon written recommendation from administrative personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be granted a merit increase at the classification hereinafter set forth:

Moxley, Dorothy A. Activities Assistant FPCC FROM: 2C TO: 12/1/68
2.10  Classified Personnel - Reclassification

The Board was requested to approve reclassification of the following classified personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the classification of the following classified personnel be changed as follows:

Grove, Carl B.  FROM: Gen. Maintenance Helper  TO: Gen. Maintenance Mechanic
FPCC  FROM: $2.60/hr.  TO: $3.53/hr.
11/26/68

2.11  Classified Personnel - Salary Schedule Revision - Lodging for Future Action

The following proposal was lodged with the Board for action at a future meeting:

That all Classified positions in Board Policy 3B.6 be revised upwards one step, effective January 1, 1969. This would, in effect, eliminate the present Step A and cause the present Step B to become Step A, etc. The revision would amount to a 6% increase in salaries. This revision would not apply to those personnel represented by the Operating Engineers, Local Unit No. 2.

2.12  Certificated Personnel - Sabbatical Leave - Lodging for Future Action

The following proposal was lodged with the Board for action at a future meeting:

Change the first sentence of Board Policy 3A.6.1 from: Sabbatical leaves for study and research may be granted subject to available funds ............

                                      to:  Sabbatical leaves for study and research are an integral part of the philosophy of The Junior College District and funds will be budgeted so that up to 4% of the professional staff from each college and from the District Office may be granted such leaves.

11/25/68
3. CURRICULUM AND INSTRUCTION

3.1 Appointments to Advisory Committees - Automotive Technology Advisory Committee and Radiologic Technology Advisory Committee

Dr. Cosand requested Board approval of appointment of lay citizens to serve as members of The Junior College District's technical education advisory committees for the academic year 1968-69.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby appoint the following citizens to serve as members of The Junior College District Advisory Committees through August 31, 1969:

Automotive Technology Advisory Committee

Mr. C. Paul Sherck
Director of Instruction, Vocational-Technical Education
Special School District of St. Louis County, Missouri
9820 Manchester Road
Rock Hill, Missouri 63119

Radiologic Technology Advisory Committee

Mr. Arkady J. Smolin, R.T.
Assistant Technical Administrator and Director of Education
The Edward Mallinckrodt Institute of Radiology
Washington University
510 South Kingshighway
St. Louis, Missouri 63110

4. PHYSICAL FACILITIES

4.1 Status Report on Building Programs

Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities, presented a comprehensive Status Report of the Building Programs at the three colleges.
5. BUSINESS AND FINANCE

5.1 College Work Study Agreement - South County YMCA

The Board was requested to approve an agreement between The Junior College District and the South County YMCA for cooperative participation in the federal College Work Study Program. To comply for participation in this federal program, it is necessary for the agency to contribute on a matching funds basis, with the federal government paying 80%. This agreement would make it possible for the above agency to employ District students and compensate students for work performed under this program at a rate of 20% plus Social Security Tax.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Stewart, and with the aye vote of all members of the Board present, it was RESOLVED, That the Board of Trustees does hereby approve entering into an agreement with the South County YMCA, 11431 Gravois, St. Louis, Missouri, to participate under the federal College Work Study Program at no cost to the District.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District, in the form approved by legal counsel for the District.
5.2 Amendment to Board Policies Manual - Addition of new Section 5.9.3 - Lodging with Board for Future Action

The following proposed new section 5.9.3 of the Board Policies Manual, was lodged with the Board for action at a future meeting:

5.9.3 Application Fee for Junior College District Credit by Examination

There shall be a $5.00 fee to accompany each application for Junior College District credit by examination. This fee will not be refundable.

5.3 Report of Board Committee on the Annual Audit

Mr. Williamson reported that he and Mr. Witte had attended a meeting with staff members of Ernst and Ernst, the auditing firm, and went over the audit report and the management letter which was completed by Ernst and Ernst. Mr. Williamson discussed the report and felt that it should be accepted. However, the Board Committee was not dismissed, because it is felt that a further assignment should be to see how accounting and auditing work can be expedited. The Committee will return with further recommendations.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was RESOLVED, That the Board of Trustees does hereby accept the audit prepared by the firm of Ernst and Ernst of The Junior College District finances for the year 1967-68.
Rejection of Bid - Contract 68-50 - Ladders & Cross-Over Stiles - FVCC

Only one bid was received for ladders and cross-over stiles in utility tunnels at Florissant Valley Community College. The Board was requested to reject the bid, which was considerably over the estimate, and to authorize the revision of specifications to keep within the cost estimate.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Stewart, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby reject the bid received under Contract 68-50, Florissant Valley Community College, for ladders and cross-over stiles in utility tunnels.

FURTHER RESOLVED, That the Board of Trustees hereby authorize the review and revision of specifications for ladders and cross-over stiles in utility tunnels under the aforementioned Contract Number to keep within the cost estimate.

Bid No. 001052 - Printing 1969-70 JCD Bulletin - DO

The Board was requested to accept the bid, under Bid No. 001052, and award an order for cold-type composition printing, with alternate No. 1 and alternate No. 2, of 25,050 copies of the 1969-70 Junior College District Bulletin, to Color-Art Printing and Stationery Company, in the amount of $9,797.50.

Whereupon, on motion by Mr. Stewart, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees hereby accept the bid, under Bid No. 001052, and award an order to Color-Art Printing and Stationery Company, for cold-type composition printing, with Alternate No. 1 and Alternate No. 2, of 25,050 copies of the 1969-70 Junior College District Bulletin, for the District office, all in accordance with District specifications, at a total cost of $9,797.50, said funds to be paid from the General Fund of the District.
The Board was requested to accept the bid, under Bid No. 001041, and award an order for twenty-five Royal Model 662 typewriters for the business offices at Meramec Community College, to Royal Office Typewriters, in the amount of $5,462.50; and award an order for twenty IBM Model D Typewriters for the classrooms at Meramec Community College, to International Business Machines in the amount of $7,500.00.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bids, under Bid No. 001041, and awards an order to Royal Office Typewriters for twenty-five Royal Model 662 typewriters for the business offices at Meramec Community Colleges, at a total cost of $5,462.50, said funds to be paid $2,840.50 from the Building Fund and $2,622.00 from the General Fund of the District; and awards an order to International Business Machines Corporation, for twenty IBM Model D typewriters for Meramec Community College, at a total cost of $7,500.00, said funds to be paid from the Building Fund of the District.
The Board was requested to accept the bids, under Bid No. 000964, and award orders as follows for gymnasium equipment for Forest Park Community College:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Vendor</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mat w/2 T oz. canvas cover (1)</td>
<td>Salsich Recreation</td>
<td>$75.00</td>
</tr>
<tr>
<td>Transporters (2 pr.)</td>
<td></td>
<td>$110.00</td>
</tr>
<tr>
<td>Twisting Belt (1)</td>
<td></td>
<td>$175.00</td>
</tr>
<tr>
<td>Side Horses (2)</td>
<td></td>
<td>$790.00</td>
</tr>
<tr>
<td>Short Horse (1)</td>
<td></td>
<td>$290.00</td>
</tr>
<tr>
<td>Balance Beam (1)</td>
<td></td>
<td>$360.00</td>
</tr>
<tr>
<td>Outdoor Rowing Machine (1)</td>
<td>R. A. Ravensberg</td>
<td>$202.80</td>
</tr>
<tr>
<td>Wall Chin up Bars (2)</td>
<td></td>
<td>$93.50</td>
</tr>
<tr>
<td>Stall Bars, Incline Boards, Benches</td>
<td></td>
<td>$719.85</td>
</tr>
<tr>
<td>Rings (2)</td>
<td></td>
<td>$260.50</td>
</tr>
<tr>
<td>Climbing Rope, Hoist, Tumbling, etc.</td>
<td></td>
<td>$314.40</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Reuther Boards (2)</td>
<td>Nissen Corporation</td>
<td>$144.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$144.00</td>
</tr>
<tr>
<td>Chalk Stand (4)</td>
<td>Abbey Rents</td>
<td>$96.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$96.00</td>
</tr>
<tr>
<td>Pegboards (2)</td>
<td>Hoover Brothers, Inc.</td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$60.00</td>
</tr>
</tbody>
</table>

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was
RESOLVED, That the Board of Trustees does hereby accept the bids, under Bid No. 000964, for gymnasium equipment for Forest Park Community College and awards orders as follows:

- Salsich Recreation: 6 items, $1,800.00
- R. A. Ravensberg: 5 items, $1,591.05
- Nissen Corporation: 1 item, $144.00
- Abbey Rents: 1 item, $96.00
- Hoover Brothers, Inc.: 1 item, $66.00

all in accordance with District specifications, at a total cost of $3,697.05, said funds to be paid from the Building Fund of the District.

5.8 Acceptance of Donation - $250.00 - Dental Research Group

The Board of Trustees was requested to approve the acceptance of a $250.00 donation from the St. Louis Dental Research Group to the Forest Park Community College Instructional Resources TV Department's Restricted Fund.

Whereupon, on motion by Mr. Stewart, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the $250.00 donation from the St. Louis Dental Research Group to the Forest Park Community College Instructional Resources TV Department's Restricted Fund.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is authorized to express appreciation on behalf of the Board for this donation.
5.9 Contract No. 68-31 - Tree Care & Preservation - MCC

The Board was requested to accept the bid, under Contract No. 68-31, and award an order for care and preservation of existing trees at Meramec Community College, to Teston Tree Treatment, in the amount of $11,218.00, contract to begin December 4, 1968 and to extend for sixty working days.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid and awards Contract No. 68-31, to Teston Tree Treatment, for care and preservation of existing trees at Meramec Community College, said contract to begin December 4, 1968 and to extend for sixty working days, at a total cost of $11,218.00, said funds to be paid from the Building Fund of The Junior College District.

FURTHER RESOLVED, That the President of the Board of Trustees be and hereby is authorized and directed to execute an appropriate contract for and on behalf of the District.

5.10 Consultant - Actuarial Study of Alternate Retirement Systems - Certificated Personnel - Additional Authorization

On September 9, 1968, the Board of Trustees authorized the employment of the firms of Powers, Carpenter and Hall, Inc., to provide consultant services to the Personnel Office, to the Retirement Committee of the District Council, and to the Board concerning an actuarial study of alternative retirement systems for certificated faculty members.

Mr. Mendel E. Branon, chairman of the Junior College District Council's ad hoc committee to study retirement systems for certificated personnel, reported to the Board that the committee had already received much data from the consultant, but that additional
information is needed to bring a recommendation before the Junior College District Council. The committee is therefore requesting the Board to approve an additional authorization to employ the firm of Powers, Carpenter and Hall, Inc. to provide consultant services. The firm is to be paid at the rate of $30.00 per hour, not to exceed a total expenditure of $1,500.00.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve the further employment of the firm of Powers, Carpenter and Hall, Inc., to continue to provide consulting and actuarial services to the Personnel Office, to the Retirement Committee of the District Council, and to the Board of Trustees concerning an actuarial study of alternative retirement systems for certificated faculty members, at a cost of $30.00 per hour, not to exceed a total additional cost of $1,500.00, said funds to be paid from the General Fund of the District.

5.11 Contract for Program - Bach Society Christmas Concert - FVCC

The Board was requested to approve and authorize a contract with The Bach Society of St. Louis for a Christmas Concert to be presented at Florissant Valley Community College, on December 6, 1968, in the amount of $750.00.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve and authorize a contract with The Bach Society of St. Louis for a Christmas Concert to be presented at Florissant Valley Community College on December 6, 1968, at a total cost of $750.00, said funds to be paid from The Student Activity Fund of the District.

FURTHER RESOLVED, That the President of the Board of Trustees is hereby authorized and directed to execute an appropriate contract for and on behalf of the District.
6. STUDENT PERSONNEL SERVICES

7. COMMUNITY RELATIONS

Mr. Robert H. Gaffner, Assistant Coordinator, Community Relations, reported to the Board that there had been two superior rotogravure-type pictorial displays of the District's educational and building programs -- one in the St. Louis Post-Dispatch Everyday Magazine, November 18, 1968, the other in the St. Louis Globe-Democrat, September 15, 1968.

Mr. Gaffner stated that on December 1, 1968, he will enter both pictorial supplements in a contest sponsored by the American College Public Relations Association.

Dr. Cosand noted that the District is grateful for the coverage given the District's programs by both newspapers.

Whereupon, on motion by Mr. Stewart, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees of The Junior College District does hereby state its gratitude to the St. Louis Post-Dispatch and the St. Louis Globe-Democrat for their excellent support of the programs of the District.

FURTHER RESOLVED, That the President of the District be authorized to express appreciation on behalf of the Board.

11/25/68
8. NEW BUSINESS

8.1 Governmental Immunity - Liability Insurance Coverage

Mr. Robertson requested that the Board consider the question of exercising the rights of the District in the protection afforded by the doctrine of governmental immunity in damage suits. A general discussion was held concerning contracting for insurance coverage for District liability and its effect on waiving the privilege of governmental immunity, the fact that a number of government entities in other jurisdictions have waived immunity primarily because a moral obligation was felt for injured persons, and the fact that some States have legislatively or judicially abandoned the doctrine of governmental immunity. The Board also considered a memorandum prepared by Counsel which reviewed the Missouri law with respect to governmental immunity.

After considerable Board discussion, it was decided to postpone any firm decision until the Board had received recommendations from the staff and legal counsel.

9. ADJOURNMENT

Board President Ruffin asked if there were any further business to come before the Board. There was not, and upon motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, this meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Frances Clausen Johnson
(Mrs. W. MacLean Johnson)
Secretary, Board of Trustees
The Junior College District of St. Louis, St. Louis County, Missouri
October 15, 1968

Mrs. Ruthe Ericksen  
Coordinator Librarian for College Libraries  
Junior College District  
7508 Forsyth Blvd.  
St. Louis, Missouri 63105

Dear Mrs. Ericksen:

The Board of Trustees of the Municipal Library Cooperative of St. Louis County would like to extend their sincere appreciation to the Junior College District for the assistance rendered in the past year.

The Board recognizes the interlibrary loan service and the recent inclusion of our periodical titles in the JCD book catalog as experimental efforts in effecting cooperation between school and public libraries.

On behalf of the Board, I again say thank you.

Sincerely,

Stephen Whitney  
Coordinator
November 8, 1968

Mr. Raymond J. Stith, Vice-President
of the District and Director of the College
Florissant Valley Community College
3400 Pershall Road
Ferguson, Missouri 63125

Dear Mr. Stith:

The members of the Missouri Association of Collegiate Registrars and Admissions Officers passed a resolution commending you and your staff at Florissant Valley Community College for your assistance, hospitality, and for the use of your excellent facilities for our Annual Meeting on November 4 and 5, 1968.

I would, also, like to add a personal note of appreciation for the efficient help given by Vincent Freeman and his office staff in arranging for registration, and for the many other necessary arrangements.

Sincerely,

Sister Anna Schlett
Vice-President of MACRAO

cc: Dr. Joseph P. Cosand, President
    The Junior College District of St. Louis - St. Louis County
    Mr. Lyle Leisenring, President of MACRAO
### The Junior College District of St. Louis - St. Louis County, Missouri

**Current Operating Budget Analysis**

**Revenue and Expenditure Comparison of Budget to Actual**

**as of October 31, 1968**

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Original Budget 1968-69</th>
<th>Revised Budget 1968-69</th>
<th>Actual as of 10/31/68</th>
<th>Actual: Over or Under to Rev. % Actual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Receipts:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City of St. Louis</td>
<td>$ 1,813,000</td>
<td>$ 1,813,000</td>
<td>$ 63,789</td>
<td>$(1,749,211) 3.5</td>
</tr>
<tr>
<td>St. Louis County</td>
<td>2,385,000</td>
<td>2,385,000</td>
<td>55,779</td>
<td>(2,329,221) 2.3</td>
</tr>
<tr>
<td>Jefferson County</td>
<td>1,000</td>
<td>1,000</td>
<td>7</td>
<td>(593) .7</td>
</tr>
<tr>
<td>Franklin County</td>
<td>1,000</td>
<td>1,000</td>
<td>(1,000)</td>
<td></td>
</tr>
<tr>
<td>State of Missouri</td>
<td>3,500,000</td>
<td>3,500,000</td>
<td>3,497,120</td>
<td>(2,880) 99.9</td>
</tr>
<tr>
<td>Student Maintenance Fees</td>
<td>2,650,000</td>
<td>2,650,000</td>
<td>1,195,745</td>
<td>(1,454,755) 45.1</td>
</tr>
<tr>
<td>Federal Aid</td>
<td>100,000</td>
<td>100,000</td>
<td>(100,000)</td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>150,000</td>
<td>150,000</td>
<td>91,661</td>
<td>(58,339) 61.1</td>
</tr>
<tr>
<td>Other Income</td>
<td></td>
<td></td>
<td>154,741</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue:</strong></td>
<td>$10,600,000</td>
<td>$10,600,000</td>
<td>$9,108,812</td>
<td>$(5,691,158) 46.3</td>
</tr>
<tr>
<td>Appropriations of prior year's fund</td>
<td>$670,000</td>
<td>$670,000</td>
<td>$670,000</td>
<td>$670,000</td>
</tr>
<tr>
<td><strong>Total Appropriations:</strong></td>
<td>$11,270,000</td>
<td>$11,270,000</td>
<td>$9,778,812</td>
<td>$(5,691,158) 49.5</td>
</tr>
</tbody>
</table>

| Expenditures:           |                          |                        |                       |                                               |
| Salaries                | $7,921,582               | $8,262,269             | $7,393,338            | $(868,931) 89.5                              |
| Operating Expense       | 2,347,709                | 2,395,784              | 1,752,220             | (643,564) 73.1                              |
| Capital Outlay          | 280,709                  | 280,065                | 126,163               | (153,902) 45.0                              |
| **Total Expenditures:** | $10,550,000              | $10,938,118            | $9,271,771            | $(1,666,397) 84.8                            |
| President's Growth Fund | 720,000                  | 331,882                | (331,882)             |                                               |
| **Total Expenditures:** | $11,270,000              | $11,270,000            | $9,271,771            | $(1,998,229) 82.3                            |
Schedule A

THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS - ST. LOUIS COUNTY, MISSOURI

Current Operating Budget Analysis
Expenditure Comparison of Budget to Actual
By College
As of October 31, 1968

<table>
<thead>
<tr>
<th></th>
<th>Original 1968-69</th>
<th>Revised 1968-69</th>
<th>Actual as of 10/31/68</th>
<th>Actual Over/Under to Rev. Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florissant Valley Community College:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$2,271,683</td>
<td>$2,370,003</td>
<td>$2,370,003</td>
<td>$128,989</td>
</tr>
<tr>
<td>Operating Expense</td>
<td>475,537</td>
<td>482,279</td>
<td>373,731</td>
<td>108,548</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>62,770</td>
<td>62,770</td>
<td>21,750</td>
<td>41,020</td>
</tr>
<tr>
<td>Total</td>
<td>$2,809,990</td>
<td>$2,915,052</td>
<td>$2,636,495</td>
<td>$278,557</td>
</tr>
</tbody>
</table>

| Forest Park Community College: |                  |                 |                       |                                 |
| Salaries             | $2,484,449       | $2,558,521      | $2,207,951            | $350,570                        |
| Operating Expense    | 573,851          | 577,986         | 437,918               | 140,068                         |
| Capital Outlay       | 6,100            | 6,281           | 1,184                 | 5,097                           |
| Total                | $3,064,400       | $3,142,788      | $2,647,053            | $495,735                        |

| Meramec Community College: |                  |                 |                       |                                 |
| Salaries             | $2,365,114       | $2,462,576      | $2,095,230            | $367,346                        |
| Operating Expense    | 527,739          | 532,841         | 401,956               | 130,885                         |
| Capital Outlay       | 30,665           | 31,815          | 9,422                 | 22,393                          |
| Total                | $2,923,518       | $3,027,232      | $2,506,600            | $520,624                        |

| District Office:      |                  |                 |                       |                                 |
| Salaries             | $800,336         | $871,169        | $849,143              | $22,026                         |
| Operating Expense    | 770,582          | 802,678         | 530,615               | 264,063                         |
| Capital Outlay       | 181,174          | 179,199         | 93,807                | 85,390                          |
| Total                | $1,752,002       | $1,853,046      | $1,481,565            | $371,481                        |
| President's Growth Fund | $720,000        | $331,882        | $331,882               | $331,882                       |

GRAND TOTAL.............. $11,270,000 $11,270,000 $9,271,721 $(1,998,279) 82.3

* Includes Encumbrances