A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, November 27, 1967, at the Forest Park Community College, 5600 Oakland Avenue, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:03 p.m. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Lester C. Geil

Guy S. Ruffin

Joseph G. Stewart

Gerald V. Williamson

Donald M. Witte

Dr. Cosand, President of the District, was present for the beginning of this meeting but was excused because of illness. Also present at this meeting were Dr. Glynn Clark, Vice-President-Campus Director; Dr. R. William Graham, Vice President-Campus Director; Mr. Raymond Stith, Vice President-Campus Director; Mr. John C. Robertson, Vice President for Business; Mrs. Mary Jane Calais, Coordinator of Finance and Treasurer of the Board of Trustees; Mr. Paul H. Connole, Assistant To The President and Secretary of the Board of
Trustees; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mrs. Lucinda Schulz, Community Relations Assistant; Mr. J. C. Lasmanis and Dr. Milton Jones, Administrative Interns — all of The Junior College District staff. Also present was Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Kramer & Vaughan, counsel for the District.

1.3 Minutes

Board President Stewart asked for approval of the Minutes of the Regular Meeting of October 23, 1967. Wherupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board, the Minutes of the Regular Meeting of October 23, 1967 were approved as submitted.

1.4 Welcome to Guests

Mr. Stewart welcomed Mr. Roger Yockey, newspaper reporter from the St. Louis-Globe Democrat.

Dr. Glynn Clark introduced Mr. Heider Nawob and Mr. Roger Milton, interns in The Junior College District Midwest Technical Education Internship Program.

Dr. R. William Graham introduced Mr. Dean Dunbar, Assistant Dean of Instruction-Continuing Education, and Mr. Joseph Lonigro, Supervisor of Plant Operations at the Forest Park Community College.

Mr. Raymond Stith introduced two members of the Florissant Valley Community College intramural and athletic staff — Mr. William Miller and Mr. Peter Sorber. Mr. Sorber displayed the championship trophy won by the soccer team. He commended the soccer team on its sportsmanship and said the District should be very proud of this accomplishment.
Mr. Stewart expressed congratulations to the soccer team on behalf of the Board of Trustees.

1.6 Communications

Mrs. Juanita Novak, recording secretary for the Board, read the following correspondence:

1.6.1 Letter addressed to Dr. Cosand from Colonel E. Randolph, Chief of Ferguson Police expressing appreciation to The Junior College District for its interest in upgrading law enforcement in the metropolitan St. Louis area through course offerings at the St. Louis County and Municipal Police Training Academy.

1.6.2 Letter from Raymond W. Hensley, Superintendent of Police of St. Louis County conveying thanks and appreciation to The Junior College District for the introduction of two law enforcement courses currently being taught at the St. Louis County and Municipal Police Academy and for the professional accomplishments attained by the individual police officers.

1.7 Treasurer's Report

The Board was requested to approve the Budget Expense and Budget Income Summary Reports for the month of November, 1967.

Upon motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board, the Budget Expense and Budget Income Summary Reports for the month of November, 1967 were approved as submitted.

1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District for which bids had been received in accordance with Board policy.
Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian and with the aye vote of all members of the Board, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:

Building Fund
$400,000.00 U.S. Treasury Bill, purchased November 13, 1967, from First National Bank on a 3.70 basis, to mature November 16, 1967, for a total cost of $399,876.57.

$500,000.00 U.S. Treasury Bill, purchased November 16, 1967, from Mercantile Trust Company on a 3.75 basis, to mature November 24, 1967, for a total cost of $499,583.33.

$600,000.00 U.S. Treasury Bill, purchased November 16, 1967, from First National Bank on a 3.75(+$3.00) basis, to mature December 7, 1967, for a total cost of $598,690.50.

$400,000.00 Repurchase Agreement, purchased November 10, 1967, from Mercantile Trust on a 3.75 basis, to mature November 13, 1967, for a total cost of $400,000.00.

2. PERSONNEL

2.1 Certificated Personnel - Correction of Board Approval - 11/13/67

The Board was requested to approve correction of part-time employment of Kathleen A. Dempsey, previously approved by the Board at its meeting of November 13, 1967.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That correction of part-time employment of Kathleen A. Dempsey, previously approved by the Board at its meeting of November 13, 1967, be and hereby is changed from 5 credit hours $200 per credit hr. to 4 credit hours $250 per credit hr., effective 9/18/67.
2.2 Certificated Personnel - Ford Internship Candidates - Second Semester 1967-68

The Board was requested to approve the employment of teaching interns, in accordance with a Ford Foundation grant jointly administered by The Junior College District and Southern Illinois University.

Whereupon, on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was

RESOLVED, That the following certificated personnel be appointed as Teaching Interns for the second semester, 1967-68, in accordance with the terms of the Ford Foundation budget funded for this purpose, and to receive a grant at the salary classification hereinafter set forth:

Vincent J. Cavanaugh - FVCC - 1/2xV-6 - Effective 1/22/68

Charles A. Tucker - MCC - 1/2xIV-6 - Effective 1/22/68

2.3 Certificated Personnel - Reclassification

The Board was requested to approve reclassification of certain certificated personnel.

Whereupon, on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve reclassification of certificated personnel at the salary classification hereinafter set out, said classification having been previously adopted by the Board:

John T. Yoder, III - FVCC - From: Teaching Intern 1/2xV-3
To: Assistant Professor Science 1/2xV-3 - Eff. 1/22/68

Lucius E. Guese - FVCC - From: Counselor VI-4
To: Division Chairman - Eff. 9/5/67

FURTHER RESOLVED, That the existing employment contracts with the above certificated employees be amended to reflect the above changes in classification.
2.4 **Certificated Personnel - Part-Time Overload**

The Board was requested to approve employment of Mr. Bruce L. Stinchcomb for four additional credit hours above his regular teaching responsibilities at the Florissant Valley Community College.

Whereupon, on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was RESOLVED, That the Board of Trustees hereby approve employment of the following certificated personnel for additional duties and to receive additional salary, all as hereinafter set out:

Bruce L. Stinchcomb - FVCC - V-1 Science - 7/8 x 4 cr. hrs. at $200.00/cr.hr. Effective 10/1/67

2.5 **Certificated Personnel - Part-Time - Termination**

The Board was asked to approve the release of Hugh W. Barber from a part-time contract as a Business Administration teacher at the Meramec Community College.

Whereupon, on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was RESOLVED, That the Board of Trustees does hereby approve the release from a part-time contract of Mr. Hugh W. Barber, Business Administration instructor at the Meramec Community College, effective November 1, 1967.

2.6 **Classified Personnel - Full-Time Employment**

The Board was requested to approve employment of classified personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was RESOLVED, That the following classified personnel be employed by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:
2.7 Classified Personnel - Six Month Increment

The Board was requested to approve salary increases for classified personnel having satisfactorily completed their first six-month probationary period with the District.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel, having completed their first six-month probationary employment period with the District, be granted a salary increase at the classification hereinafter set out:

Brown, Geraldine - FPCC - Secretary I - From: 6-A
   To: 6-B 12/1/67

Castiglioni, Louis F. - FPCC - Maintenance Mechanic - From: II-A
   To: II-B 12/1/67

Herbert, Ronald L. - FPCC - Watch Engineer - From: II-A
   To: II-B 12/1/67
2.8 **Classified Salary Schedule - New Job Position - Procurement Assistant**

The Board was requested to approve a new position of "Procurement Assistant" at Range 12 to be included in the existing "Classified Salary Schedule and Positions Descriptions" Manual.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve the new position of "Procurement Assistant" at the salary classification designated in Range 12 of the Classified Salary Schedule previously approved by the Board, and that said position be included in the existing "Classified Salary Schedule and Positions Descriptions" Manual.

2.9 **Classified Personnel - Request For Leave Of Absence**

The Board was requested to approve a Leave of Absence for Janet Woodworth, secretary at the Forest Park Community College for the period December 1, 1967 through February 1, 1968.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve a leave of absence without pay for Janet Woodworth for the period December 1, 1967 through February 1, 1968.

2.10 **Classified Personnel - Reclassification**

The Board was requested to approve reclassification of Carrie M. Baker of the Florissant Valley staff, from Stenographer II - 5B to Secretary I - 6A.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby approve the reclassification of the following classified employees at the salary classification hereinafter set out, said salary classification having been previously adopted by the Board:

Carrie M. Baker - From: Stenographer II - 5B
To: Secretary I - 6A - Effective November 1, 1967

2.11 Classified Personnel - Part-Time Continuing

The Board was requested to approve the employment of classified personnel for part-time continuing employment.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel be employed by The Junior College District on a part-time continuing employment basis, at the salary classification hereinafter set out, said salary classification having been previously approved by the Board, said compensation to be on an hourly basis:

Carol J. Barrington - FVCC - Community Relations Assistant - 1/2 time - 8C - Effective 11/28/67.

2.12 Certificated Personnel - Administrative Appointment

The Board was requested to approve the administrative appointment of Mr. Robert D. Drummond as Assistant Coordinator - Publications and Printing in the Central Office of the District. Dr. Cosand mentioned that this is a new job position and is necessary because of the increased volume of printed materials being prepared and distributed by the District.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, it was

RESOLVED, That the following administrative personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:


The motion carried five to one. Mrs. Bastian abstained from voting.
The Board requested a report within six months on the progress of this new administrative position.

3. **CURRICULUM AND INSTRUCTION**

Mrs. Jeanne Milder, Assistant Professor of Music at the Forest Park Community College, demonstrated to the Board piano instruction on the electronic piano. Through the use of electronic dials, sound emission can be controlled, thus decreasing sound disturbances in classroom piano instruction. With the electronic piano, the instructor can, with the use of earphones, give specialized student instruction or permit several students to play the same arrangement simultaneously without disturbing the remainder of the class. Mrs. Milder commented that she has found the electronic piano a very effective instructional instrument.

4. **PHYSICAL FACILITIES**

4.1 **Acceptance Of Bids For Auditorium-Lecture Center - FPCC**

Bids were received for the construction of the Auditorium-Lecture Center at the Forest Park Community College. Dr. Cosand recommended the Board accept the base bid of the low bidders for the construction of the Auditorium-Lecture Center at the Forest Park Community College.

Whereupon, on motion by Mr. Witte, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees of The Junior College District does hereby accept the base bids of the following low bidders for construction of the Auditorium-Lecture Center Building at the Forest Park Community College under Contract No. 67-5, in accordance with District plans and specifications:
General Contractor
Hoel-Steffen Construction Company $1,069,211.00

Heating, Ventilating, & Air Conditioning Subcontractor
Gross Engineering Company $ 284,764.00

Plumbing and Sprinkler Subcontractor
Gartland Company, Inc. $ 126,987.00

Electrical Subcontractor
Aschinger Electric Company $ 262,750.00

FURTHER RESOLVED, That the President of the Board of Trustees is hereby authorized and directed to enter into a contract with Hoel-Steffen Construction Company for the completion of the Auditorium-Lecture Center at the Forest Park Community College for a total cost of $1,743,712.00 with the condition that the General Contractor enter into contracts with the following subcontractors for the amount indicated for the heating, ventilating, and air conditioning, plumbing and sprinkler work, and electrical work to be done on the project, all in accordance with plans and specifications previously submitted to said subcontractors and on file with the District:

Gross Engineering Company - Heating, Ventilating, and Air Conditioning Subcontractor - in the total amount of $284,764.00.

Gartland Company, Inc. - Plumbing and Sprinkler Subcontractors - in the total amount of $126,987.00.

Aschinger Electric Company - Electrical Subcontractor - in the total amount of $262,750.00.

4.2 Approval of Schwarz & Van Hoefen Architectural Firm - Administrative Offices

As requested previously by the Board, Dr. Cosand and a committee of the Board interviewed representatives of several architectural firms for the purpose of developing plans for facilities for administrative offices for the District. The committee submitted three possible architectural firms for Board consideration -- Burks & Landberg Architects, Kromm Rikimaru & Johansen, Inc., and Schwarz & Van Hoefen. After interviewing representatives from each of these firms, the Board's decision was to employ the services of Schwarz & Van Hoefen for the planning and development of District administrative offices.
Upon motion by Mr. Geii, seconded by Mr. Ruffin, it was

RESOLVED, That the Board of Trustees does hereby approve the employment of the architectural firm of Schwarz & Von Hoefen for the planning and development of central administrative offices for the District.

The motion carried with a vote of five to one -- Mr. Witte voting "No."

5. BUSINESS AND FINANCE

5.1 Acceptance Of Bids For Grand Pianos - FVCC

Bids were received for two grand pianos, two benches, two piano covers, and two moving dollies for the Music Department at the Florissant Valley Community College. One piano to be used in the Little Theatre and the second piano to be used in the Humanities Building.

The Board was requested to accept the bid of Aeolian Company of Missouri for above mentioned music equipment for a total cost of $8,302.00.

Whereupon, on motion by Mr. Ruffin, seconded by Mrs. Bastian, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Aeolian Company of Missouri for two grand pianos in the amount of $8,302.00 for the Music Department at the Florissant Valley Community College, and authorizes the purchase thereof, said funds to be paid from the Building Fund of the District.

Upon the vote the motion carried five to one -- Mr. Stewart voting "No."

5.2 Approval Of Contract With Washington University For Dental Science Instruction

The Board was requested to rescind approval for the employment of Dr. Richard Brand, D.D.S. as a part-time instructor in the Dental Science Program at the Meramec Community College, previously approved by the Board at its meeting on September 25, 1967.

The services performed by Dr. Brand for The Junior College District are to be paid to Washington University instead of directly to Dr. Brand in accordance with the letter of
contract attached as an addendum to these Minutes.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby rescind its approval of the direct payment of the services of Dr. Richard Brand, D.D.S. as a part-time instructor in the District Dental Science Program, and does hereby approve a contract with Washington University for payment of Dr. Brand's services to be paid to Washington University, in accordance with the letter of contract attached as an addendum to these Minutes.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.3 Acceptance Of Bids For Stake Truck - MCC

The Board was requested to accept the bid of Koenig Chevrolet for a twelve foot stake truck with V-8 engine and power lift gate, for which bids had been received in accordance with District policy, in the amount of $3,773.49.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Koenig Chevrolet in the amount of $3,773.49 for a twelve foot stake truck with V-8 engine and power lift gate, to be used at the Meramec Community College, and authorizes the purchase thereof, said funds to be paid from the General Fund of the District.

5.4 Acceptance Of Bids For Projectors - FPCC

Bids were received for six 16mm sound projectors and five 35mm film strip projectors to be used at the Forest Park Community College. The Board was requested to accept the bid of W. Schiller Company for above mentioned equipment, in the amount of $3,563.42.

Whereupon, on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby accept the bid of W. Schiller Company for six 16mm sound projectors and five 35mm film strip projectors, in accordance with District specifications, in the amount of $3,563.42, and authorizes the purchase thereof, said funds to be paid from the Building Fund of the District.

5.5 Extension Of Parking Lot Contract - C. Rallo Contracting Company - FPCC

The Board was requested to approve extension of time on Contract No. 66-4 for the parking lot at the Forest Park Community College, with C. Rallo Contracting Company, Inc., for a total of one hundred and sixteen (116) days from December 5, 1966 to March 1, 1967.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the time for completion of Contract No. 66-4 be and hereby is extended for one hundred and sixteen (116) days from December 5, 1966 to March 1, 1967 for the reason that weather and other factors, not the fault of the contractor, made completion of the contract before the beginning of the winter season impossible.

FURTHER RESOLVED, That the Board of Trustees does hereby waive any right to assess liquid damages for the time period involved in this extension.
5.6 Resolution Authorizing Sale of $10,000,000 General Obligation Bonds

The Board of Trustees then took up the matter of offering for sale Ten Million Dollars ($10,000,000) (of an authorized issue of $47,200,000) of bonds authorized at a special election held in The Junior College District of St. Louis, St. Louis County, Missouri, on the 16th day of November, 1965, and, after a discussion of the subject, Trustee Gerald Williamson offered and moved the adoption of the following resolution:

RESOLUTION AUTHORIZING THE SALE OF BONDS

BE IT RESOLVED by the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, that Ten Million Dollars ($10,000,000) (of an authorized issue of $47,200,000) of bonds, authorized at a special election held therein on the 16th day of November, 1965, be offered for sale to the highest bidder therefor on Wednesday, the 17th day of January, 1966.

BE IT FURTHER RESOLVED that said bonds be sold on sealed bids to be filed with the Secretary of the Board of Trustees at the District Office, 7500 Forsyth Boulevard, in said District, at or before the hour of 11:00 o'clock A.M., Central Standard Time, on the aforesaid date; each bid to be accompanied by a certified or cashier's check on some solvent bank or trust company, payable to The Junior College District of St. Louis, St. Louis County, Missouri, in the amount of two per centum (2%) of the amount of bonds bid for, to evidence the good faith of the bidder, the Board of Trustees reserving the right to reject any or all bids submitted.

BE IT FURTHER RESOLVED that bidders for said bonds be requested to designate in their bids the price they will pay for bonds bearing interest at a rate of
rates, but not more than five (5) different rates, likewise to be designated in their bids; provided, however, that each interest rate so designated shall be a whole multiple of either one-eighth of one per centum (1/8 or 1%) or one-tenth of one per centum (1/10 or 1%) and that all bonds of the same maturity shall bear interest at the same rate. No bond shall bear interest at more than one (1) rate, and any bid will be rejected which specifies supplemental, detachable interest coupons to be attached to said bonds or specifies interest rates the highest of which exceeds the lowest of which by more than two per centum (2%) per annum.

BE IT FURTHER RESOLVED that, in determining the best bid submitted, the Board will take into consideration the lowest net interest cost to the District, in dollars.

BE IT FURTHER RESOLVED that the Secretary be and is hereby authorized and directed to give notice of the sale of said bonds by mailing to all interested banks, bond houses, and investment bankers in the State of Missouri or elsewhere a notice in substantially the following form:

NOTICE OF BOND SALE

$10,500,000
(of an authorized issue of $47,200,000)

JUNIOR COLLEGE BONDS

OF

THE JUNIOR COLLEGE DISTRICT OF

ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

Sealed proposals will be received by the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, at the District Office, 7500 Pershing Road, Clayton, Missouri, in said District, until the hour of 11:00 o'clock A.M., Central Standard Time, on Wednesday, the 17th day of January, 1967, at which time said bids will be publicly opened for the purchase, at not less than par and accrued interest, of the following bonds of said District:

11/27/67
$3,754,000 (of $47,200,000 authorized) Junior College Bonds, dated February 1, 1968, of the denomination of $5,000 each (except for bonds numbered 1 to 4, inclusive, which shall be of the denomination of $1,000 each), bearing interest at a rate or rates to be determined pursuant to such sale, but at an average net interest cost not exceeding 5% per annum, payable August 1, 1968, and semi-annually thereafter on February 1 and August 1 in each year; both principal and interest on such bonds to be payable at a bank or trust company to be nominated by the purchaser, subject to approval by the Board of Trustees of said District, and said bonds to mature serially, without option of prior payment, on February 1 in each of the years as follows:

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The Department of Health, Education, and Welfare, Office of Education, of the United States of America has entered into an agreement with the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, pursuant to which it proposes to buy these bonds at an interest rate of 5.5% per annum, provided bids are not received from other bidders on the terms indicated below:

Bids will be considered for consecutive full annual maturities beginning with the first maturity, provided: (1) interest rates shall be designated in multiples of 1/8 or 1/10 or 1/12 of 1%; (2) all bonds maturing on the same date shall bear the same rate of interest; (3) no bond shall bear interest at more than one rate; nor shall supplementary coupons be permitted; and (4) the difference between the lowest and highest interest rates named shall not exceed 2%. 

11/27/67
Except with respect to the bid of the Department of Health, Education, and Welfare, preference in award will be given to bids for the largest principal amount of bonds. If two or more bids are made for the same amount of bonds, preference in award will be given to the bid resulting in the lowest net interest cost. The lowest net interest cost will be determined after excluding the said Department's bid by deducting the total amount of any premium bid from the amount of interest payable from the date of the bonds, or the interest payment next preceding the sale of the bonds, until their respective maturity dates.

SERIES B

$3,246,000 (or $47,200,000 authorized) Junior College Bonds, dated February 1, 1968, of the denomination of $5,000 each (except for bond number 1 which shall be of the denomination of $1,000), bearing interest at a rate or rates to be determined pursuant to sale, not exceeding 6% per annum, payable August 1, 1968, and semi-annually thereafter on February 1 and August 1 in each year; both principal of and interest on said bonds to be payable at a bank or trust company in the City of St. Louis, Missouri, to be nominated by the purchaser, subject to approval by the Board of Trustees of said District, and said bonds to mature serially on February 1 in each of the years as follows:

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<th>Year</th>
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<td>1988</td>
<td>$220,000</td>
</tr>
</tbody>
</table>

Bonds of Series B maturing in the years 1983 to 1988, inclusive, at the option of the District, may be called in, paid, and redeemed, in inverse numerical order, at par and accrued interest, on February 1, 1982, or on any interest payment date thereafter prior to maturity.

Bidders are requested to designate in their bids the price they will pay for bonds bearing interest at a rate or rates, but not more than five (5) different rates, likewise to be designated in their bids; provided, however, that all bonds of the same maturity shall bear interest at the same rate, which shall be a whole multiple of either 1/8 of 1% or 1/10 of 1%. No bond shall bear interest at more than one (1) rate,
and any bid will be rejected which specifies supplemental, detachable interest coupons to be attached to said bonds or specifies interest rates the highest of which exceeds the lowest of which by more than 2%.

In the opinion of Counsel, the aforesaid bonds of Series A and Series B will be payable, both as to principal and interest, from ad valorem taxes which may be levied, without limit as to rate or amount, upon all taxable, tangible property within the territorial limits of the said District.

Proposals should be addressed to the Board of Trustees and should be filed with the Secretary of the Board on or prior to the date and hour hereinabove named. Each bid must be accompanied by a certified or cashier's check, payable to the District, in the amount of two per centum (2%) of the amount of bonds bid for, to evidence the good faith of the bidder.

Proposals tendered by mail should be addressed to the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, 7505 Forsyth Boulevard, Clayton, Missouri, 63105, and should be plainly marked "PROPOSAL FOR BONDS."

The Board of Trustees reserves the right to reject any or all bids, and all bids must be made on the form supplied by the undersigned.

These bonds are offered subject to the unqualified approval of the legality thereof by the law firm of Charles and Trauericht of St. Louis, Missouri. The District will pay the legal fees and will pay for the printing of the bonds, including the printing thereon of the legal opinion, if desired by the purchaser. Delivery of the bonds will be made to the purchaser on or before March 4, 1968, in the City of St. Louis, Missouri, in the City of Chicago, Illinois, or in the City of New York, New York, without cost to the purchaser. Delivery elsewhere will be made at the expense of the purchaser. At the time of delivery, the purchaser of these bonds shall make payment for these bonds and the interest accrued thereon in Federal Reserve funds available on the date of such delivery.

Copies of the official Notice of Sale, Bid Form, and Official Statement may be obtained from the Secretary of the Board of Trustees.

By order of the Board of Trustees, this 27th day of November, 1967.

Secretary, Board of Trustees
BE IT FURTHER RESOLVED that the Secretary shall attach to each copy of the aforesaid notice a financial statement showing the assessed valuation of taxable property within the District, the population of the District, a comparative statement of tax collections during the past three years, and such other information as prospective bidders may desire.

BE IT FURTHER RESOLVED that the bidding form to be used in bidding for the aforesaid bonds shall be substantially as follows:

PROPOSAL FOR THE PURCHASE OF $10,000,000 (of an authorized issue of $47,200,000)

JUNIOR COLLEGE BONDS OF THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

To the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri.

Gentlemen:

For $___________, par value, Junior College Bonds, Series A, of The Junior College District of St. Louis, St. Louis County, Missouri, bearing interest at the rate or rates specified below, we will pay you __________ ($___________) and accrued interest to the date of delivery of said bonds to us.

The said bonds maturing in the years indicated shall bear interest at the rate or rates set opposite each, as follows:

SERIES A

<table>
<thead>
<tr>
<th>Maturities</th>
<th>Rate of Interest (Limit 3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
This proposal is subject to all of the terms and conditions of the notice of sale, which is incorporated herein by this reference.

A certified or cashier's check in the amount of two per centum (2%) of the amount of bonds bid for, payable to The Junior College District of St. Louis, St. Louis County, Missouri, accompanies this proposal as evidence of good faith, and said check shall be returned to the undersigned if this bid be not accepted or if the District should fail to deliver the said bonds to the undersigned in accordance with the terms of this bid; otherwise, said check shall be held by the District and shall be applied as and when the bonds are delivered and paid for under the terms of this bid, as part payment therefor, or be applied as and for liquidated damages in the event that the undersigned fails to take up and pay for said bonds.

This bid is for immediate acceptance.

(Note: No addition to or alteration in this proposal is to be made, and any erasure may cause a rejection of the bid. Bids must be filed with the Secretary of the Board of Trustees, sealed, at or prior to 11:00 o'clock A.M., Central Standard Time, on Wednesday, the 17th day of January, 1968.)

ACCEPTANCE

The above proposal accepted by resolution of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, and receipt of the within-mentioned check hereby acknowledged this ___ day of __________, 1968.

President, Board of Trustees

Attest:

Secretary, Board of Trustees

(SEAL)
It is hereby represented that the gross interest cost, computed upon the above-specified rate or rates of interest, will be $\ \text{\blanks} \ \text{\blanks}$; that the net interest cost (deducting premium, if any) will be $\ \text{\blanks}$; and that the effective interest rate will be "\text{\blanks}\%" per annum.

For $3,246,000,\ \text{par value}, \ \text{Junior College Bonds, Series B, of The Junior College District of St. Louis, St. Louis County, Missouri, bearing interest at the rate or rates specified below, we will pay you} \ \text{\blanks}\$ \ \text{\blanks}$ and accrued interest to the date of delivery of said bonds to us.

The said bonds maturing in the years indicated shall bear interest at the rate or rates set opposite each, as follows:

\begin{tabular}{|l|l|}
\hline
\textbf{SERIES B} & \\
\hline
\textbf{Maturities} & \textbf{Rate of Interest \ (Limit 6\%)} \\
\hline
\end{tabular}

It is hereby represented that the gross interest cost, computed upon the above-specified rate or rates of interest, will be $\ \text{\blanks}$; that the net interest cost (deducting premium, if any) will be $\ \text{\blanks}$; and that the effective interest rate will be "\text{\blanks}\%" per annum.

It is understood and agreed by the undersigned that, if there be any discrepancy as between the actual interest cost or average interest rate computed upon the rate or rates of interest above specified and the interest cost or average interest rate figures hereinabove set forth, the interest rate or rates above specified and the actual interest cost or average interest rate computed upon said rate or rates shall prevail.

Subject to your approval, the said bonds shall be payable as to principal and interest at a place to be designated by the undersigned within forty-eight (48) hours after the acceptance of this bid, which designation shall be in writing addressed to the Secretary of the Board of Trustees.
BE IT FURTHER RESOLVED that notice in substantially the foregoing form shall be published in The Bond Buyer, a financial journal published in the City of New York, New York, one (1) time not less than fifteen (15) days prior to January 17, 1968, the date set for the receipt of bids for said bonds.

Trustee Mildred Bastian seconded the motion to adopt the foregoing resolution, and, the question being put to a roll call vote, the result was as follows:

Trustees voting YES: Mildred Bastian
Lester C. Geil
Guy S. Ruffin
Joseph G. Stewart
Gerald V. Williamson
Donald M. Witte

Trustees voting NO: None

The motion having received the affirmative vote of a majority of the whole Board, the President declared the motion carried and the resolution adopted, this 27th day of November, 1967.
5.7 Authorization Of Termination Of Cardinal Chemason Contract - FPCC

The Board was requested to authorize termination of the Cardinal Chemason contract for maintenance services at the Forest Park Community College, effective January 1, 1968 and that the District employ its own custodial staff.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize termination of the Cardinal Chemason Company contract, in accordance with the terms of said contract, providing maintenance services at the Forest Park Community College, effective January 1, 1968.

5.8 Acceptance Of Grant From B. F. Goodrich Fund, Inc.

The Board was requested to approve acceptance of an unrestricted grant in the amount of $33.00 from the B. F. Goodrich Fund, Inc.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the unrestricted grant in the amount of $33.00 from B. F. Goodrich Fund, Inc.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is authorized to express the Board's appreciation for this donation.

5.9 Acceptance Of Bids For Automotive Technology Equipment - FPCC

Bids were received for a porta rack alignment unit to be used in the Automotive Technology Program at the Forest Park Community College. The Board was requested to accept the bid of Reliance Automotive for said equipment, in the amount of $3,522.06.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, it was
RESOLVED, That the Board of Trustees does hereby accept the bid of Reliance Automotive for a porta rack alignment unit to be used for the Automotive Technology Program at the Forest Park Community College, in the amount of $3,522.06, and authorizes the purchase thereof, said funds to be paid from the Building Fund of the District.

Upon the vote the motion carried five to one -- Mr. Stewart voting "No."

5.10 Increase In Anco Testing Company Testing Services - FVCC

The Board was requested to authorize an increase in the previously authorized expenditures for tests in connection with the construction of the Gymnasium Building at the Florissant Valley Community College.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize additional expenditures for tests over and above amounts previously authorized by the Board in connection with the construction of the Gymnasium Building at the Florissant Valley Community College, said additional amount not to exceed $2,500.00.

5.11 Lodging Of Board Policies Revisions Under Section 7.13

Revisions to the existing Board Policies and Administrative Organization Manual to be included under Section 7.13 were lodged with the Board for action at a subsequent meeting of the Board.

5.12 Employment Of Business Interiors, Inc. - FVCC Student Center

The Board was requested to approve authorization of the firm of Kenneth E. Wischmeyer and Partners to engage the firm of Business Interiors, Inc. to assist in the planning and preparation of bidding documents for interior furnishings for the Student Center at the Florissant Valley Community College, for a total amount of $3,200.00.

Whereupon on motion by Mr. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was
RESOLVED, That Kenneth E. Wischmeyer and Partners is hereby authorized to employ the services of Business Interiors, Inc. for the purpose of planning and preparing bidding documents for interior furnishings for the Student Center at the Florissant Valley Community College at a cost not to exceed $3,200.00, said funds to come from the Building Fund of the District.

FURTHER RESOLVED, That the firm of Kenneth E. Wischmeyer and Partners be authorized to itemize said charges on invoices received by The Junior College District for these services so the maximum authorized expenditure is not exceeded.

5.13 Increase Of Authorization To Clark Peeper Company For Office Supplies

The Board was requested to increase the previous authorization for purchase of office supplies for the Florissant Valley Community College in the amount of $5,000.00.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve authorization of an additional expenditure, in addition to the expenditure previously approved by the Board, in the amount of $5,000.00 for the purchase of office supplies for the Florissant Valley Community College, said funds to come from the General Fund of the District.

7. COMMUNITY RELATIONS

7.1 Regular Meetings of the Board of Trustees

For information purposes, the President of the Board, Mr. Joseph Stewart, mentioned the fact that all Board action occurs only in regularly scheduled or in special Board Meetings which are at all times open to the public and the communication media. It was further noted that agenda for these meetings is prepared at least seventy-two hours before the Meetings and copies are available to the Board Members, communication media, and to staff members forty-eight hours before the Meeting. The Board meets in closed session prior to the Regular Meeting for the purpose of discussing personnel recommendations and other confidential items, but no action is taken in these closed meetings.

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9. **ADJOURNMENT**

Upon motion by Mr. Williamson, seconded by Mr. Geil, and with the unanimous approval of all members of the Board, at 10:00 p.m. this meeting was recessed until December 6, 1967 at 11:00 a.m.

Respectfully submitted,

Paul H. Connole  
Secretary, Board of Trustees  
The Junior College District  
St. Louis, St. Louis County, Missouri
November 14, 1967

Dr. Joseph P. Cosand, President
The Junior College District of St. Louis, Mo.
7508 Forsyth Blvd.
Clayton, Missouri 63105

Dear Dr. Cosand:

I would like to express my appreciation to you and your staff for your interest in upgrading law enforcement in the metropolitan St. Louis area.

The two college credit courses presently being conducted by the J.C.D. in the St. Louis County and Municipal Police Training Academy are a real first in this part of the country.

The five men from our department presently enrolled for recruit training are well pleased with the courses and the quality of instruction.

I am hopeful that once these men find that they can successfully absorb college level material that they will have the desire to continue in the J.C.D. program leading to the Associate Bachelor degree in Law Enforcement.

When the present school is terminated in December and the J.C.D. has an opportunity to evaluate the program the program I hope you will be willing to continue it on a permanent basis in each recruit school conducted by the Training Academy.

The Junior College District, through its Law Enforcement Courses, has done more to move the police service closer to a true profession than anything else I know.

Sincerely yours,

COL. E. RANDOLPH
Chief of Police

ER/VS

cc: Dr. J. O. Carson
Dr. Joseph P. Cosand, President
Junior College District
Central Office
7805 Forsythe
Clayton, Missouri 63105

Dear Dr. Cosand:

I would like to take this opportunity to convey to you my personal thanks and appreciation for being instrumental in the introduction of the two law enforcement courses currently being taught in the St. Louis County and Municipal Police Academy.

It is especially gratifying to me to have these courses integrated within the Academy curriculum, thus affording the law enforcement agencies within St. Louis County a more developed and knowledgeable police officer.

The courses taught at the Academy accomplish goals which are two-fold. The professionalism of law enforcement in St. Louis County and provision of an impetus for the individual police officer recruit to continue his education by taking advantage of the multifarious courses offered by the St. Louis Junior College District.

Again, my appreciation for what your institution is now accomplishing and will accomplish in the future as far as the professionalism of law enforcement within St. Louis County, Missouri is concerned.

If we can ever render any assistance to the St. Louis County Junior College District, please feel free to call upon us.

Sincerely,

RAYMOND W. HENSLEY
Superintendent of Police