A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, November 13, 1967 at the Central Office of the District, 7508 Forsyth Boulevard, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:07 p.m. The following members were present:

Mrs. Joseph C. Bastian
Messrs. Lester C. Geil
Joseph G. Stewart
Gerald V. Williamson
Donald M. Witte

Mr. Stewart noted that Board Member Guy S. Ruffin was absent from this meeting.

Also present were Dr. Joseph P. Cosand, President of the District; Dr. Glynn Clark, Vice President-Campus Director; Dr. R. William Graham, Vice President-Campus Director; Mr. Raymond Stith, Vice President-Campus Director; Mrs. Mary Jane Calais, Coordinator of Finance and Treasurer of the Board of Trustees; Mr. Paul H. Connole, Assistant To The President and Secretary of the Board of Trustees; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mrs. Dolores B. Tygard, Assistant Coordinator of Community Relations;
Mr. Herbert Damron, Associate Coordinator of Purchasing; Mr. J. C. Lasmanis and Dr. Milton Jones, Administrative Interns — all of The Junior College District staff.

Dr. Cosand mentioned that Mr. John Robertson was making a presentation at Michigan State University and, therefore, was absent from this meeting.

1.3 Minutes

Mr. Stewart asked for approval of the Minutes of the Regular Meeting of October 23, 1967. Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, the Minutes of the Regular Meeting of October 23, 1967 were approved as submitted.

1.4 Welcome to Guests

Mr. Stewart welcomed newspaper reporter Mr. Gus Lumpe of the St. Louis Globe Democrat.

Dr. Glynn E. Clark introduced Dr. Bernard Schrauteimer, President of the Meramec Campus Faculty Association.

Mr. Raymond Stith introduced Mr. Arthur Meyer, Chairman of the Speech and Drama Department at the Florissant Valley Community College.

1.6 Communications

Mrs. Juanita Novak, recording secretary for the Board, read the following correspondence.

1.6.1 Letter of appreciation from Dr. David H. Baeder, Professor of Pharmacology at the University of Missouri at Kansas City, for the hospitality extended him on his recent visit to The Junior College District.
1.6.2 Letter from the Acting Executive Secretary of the State Board of Nursing advising that the Meramec Community College Nursing Program has been granted accreditation for the school year 1967-68.

1.6.3 Letter from Mr. Thor L. Anderson, Chairman of the Education Committee of the American Society of Civil Engineers, addressed to Dr. Cosand expressing interest and enthusiasm in The Junior College District's technical and engineering programs and offering the assistance of ASCE in the further development of engineering curriculum.

1.6.4 Letter from Mr. Marion G. Donaldson, Vice President of Academic Affairs at Maricopa County Junior College District, addressed to Dr. R. William Graham thanking the Forest Park Community College staff for the hospitality extended him on his recent visit.

1.6.5 Letter from Mr. S. A. Ballantyne on behalf of the Board of Directors of the Area Ten Community College, expressing sincere appreciation for the recent tour of The Junior College District campuses.

1.7 Treasurer's Report

The Board was requested to approve the Treasurer's Report for the month of October, 1967.

Upon motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, the Treasurer's Report for the month ending October 31, 1967 was approved as submitted.

1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District, for which bids had been received in accordance with Board policy.
Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:

General Fund

$100,000.00 U.S. Certificate of Deposit, purchased October 19, 1967, from South County Bank on a 5.50 basis, to mature January 31, 1968, for a total cost of $100,000.00.

$200,000.00 Certificate of Deposit, purchased October 27, 1967, from State Bank of Wellston on a 5.50 basis, to mature April 4, 1968, for a total cost of $200,000.00.

$200,000.00 Certificate of Deposit, purchased October 27, 1967, from State Bank of Wellston on a 5.50 basis, to mature May 2, 1968, for a total cost of $200,000.00.

Building Fund

$1,000,000.00 U.S. Treasury Bills, purchased October 25, 1967, from Merrill Lynch on a 3.86 basis, to mature November 2, 1967, for a total cost of $999,249.45.

$300,000.00 Certificate of Deposit, purchased October 19, 1967, from South County Bank on a 5.50 basis, to mature April 11, 1968, for a total cost of $300,000.00.

$250,000.00 Certificate of Deposit, purchased October 27, 1967, from South County Bank on a 5.50 basis to mature April 11, 1968, for a total cost of $250,000.00.

2. PERSONNEL

2.1 Certificated Personnel - Additional Duties - Fall Semester 1967-68

The Board was requested to approve employment of staff members on a part-time basis for the Fall Semester, 1967-68. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was
RESOLVED, That the following certificated personnel be employed for additional duties and to receive additional salary, all as hereinafter set out:

Kathleen Ann Dempsey - FVCC - IV-5 Humanities - 5 cr. hr. @ $200/cr. hr. Effective 9/18/67

Ben Hall - FVCC - IV-5 Engineering - 3/4 x 7 con. hrs. @ $133/con. hr. Effective 10/18/67

2.2 Certificated Personnel - Terminations

Dr. Cosand expressed sincerest sympathy on behalf of the staff in reporting to the Board that Mr. James D. Williams, social studies instructor at the Meramec Community College, had recently suffered a fatal heart attack.

The Board was asked to approve the release from a part-time contract of Mr. George Jarkey, engineering instructor at the Florissant Valley Community College.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve the release from a part-time contract of Mr. George F. Jarkey, engineering instructor at the Florissant Valley Community College, effective October 18, 1967.

2.3 Certificated Personnel - Full-Time Employment - Fall Semester 1967-68

The Board was requested to approve certificated personnel for full-time employment for the Fall Semester 1967-68. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Robert M. Craig - MCC - Instructor B - History - 1/2 x 3/5 x IV-1 - Eff. 11/1/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employee, which said contract is to be filed with the records of the District.
2.4 **Classified Personnel - Full-Time Employment**

The Board was requested to approve employment of classified personnel.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be employed by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Bledsoe, Lee B. - Custodian - MCC - 3A - 11/14/67

Chambers, Clark H. - Custodian - MCC - 3A - 11/14/67

Gonzales, Claudio A. - Clerk - MCC - 1C - 11/14/67

Hill, Ransom - Groundsman - FPCC - 3A - 11/27/67

Tucker, Sylvester - Custodian - MCC - 3A - 11/14/67

Edwards, Melvin - Custodial Chief - FPCC - 12C - 11/27/67

Luker, Robert E. - Construction Inspector - C. O. - 13B - 11/14/67

Moxley, Dorothy A. - Activities Assistant - FPCC - 2C - 11/14/67

Rigg, Roberta A. - Clerk-Typist I - C. O. - 2A - 11/20/67

2.5 **Classified Personnel - Reclassification**

Board approval was requested for the reclassification of classified personnel.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve the reclassification of the following classified employees at the salary classification hereinafter set out, said salary classification having been previously adopted by the Board:
2.6 Classified Salary Schedule - Change In Title

The Board was requested to approve a change in classified job titles in the "Classified Salary Schedule and Positions Descriptions" Manual, previously approved by the Board, from "Residence Chaperone" to "Activities Assistant."

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve a change in title of the position of "Residence Chaperone" to "Activities Assistant," said position to remain at the previously designated salary range, and said title change to be reflected in the existing "Classified Salary Schedule and Positions Descriptions" Manual.

2.7 Classified Personnel - Part-Time Continuing Employment

The Board was requested to approve the employment of classified personnel for part-time continuing employment.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be employed by The Junior College District on a part-time continuing employment basis, at the salary classification hereinafter set out, said salary classification having been previously approved by the Board, said compensation to be on an hourly basis:

Conrad, Marguerite - Nurse - FPCC - 12A - Eff. 11/14/67
Kroner, Dorothy L. - Nurse - FPCC - 12A - Eff. 11/14/67
2.8 Classified Personnel - Six-Month Increments

The Board was requested to approve salary increases for classified personnel having satisfactorily completed their first six-month probationary period with the District.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel, having completed their first six-month probationary employment period with the District, be granted a salary increase at the classification hereinafter set out:

Elliff, John - Analyst-Programmer II - C. O. - From: 18A
   To: 18B - Eff. 11/1/67

Templin, Erwin - Assistant Business Mgr. - FVCC - From: 16A
   To: 16B - Eff. 11/1/67

3. CURRICULUM AND INSTRUCTION

3.1 Appointment To Radiologic Technology Advisory Committee

Dr. Cosand requested reappointment of Dr. Juan Taveras, M. D. as an additional member of the Radiologic Technology Advisory Committee for the academic year 1967-68.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, Dr. Juan Taveras, M. D. was thereupon reappointed as a member of the Radiologic Technology Advisory Committee for 1967-68.

3.2 Coordination Of Vocational-Technical Education Between JCD And Special School District

Dr. Cosand reported that the three Junior College District College Directors have been working in close cooperation with representatives from the Special School District in coordinating vocational-technical curricula.
4. PHYSICAL FACILITIES

4.1 Construction Status Report

Mr. O'Neill, Coordinator of Physical Facilities, reported the following construction progress at each of the campuses:

Florissant Valley Community College

The Library is expected to be ready for occupancy sometime during the Christmas holidays, even though some of the furniture will not be delivered until late December.

Construction of the Little Theatre is progressing on schedule, and this building should be completed in mid-December.

The Student Center is still progressing on schedule. The Gymnasium building should be completed by May, 1968.

Forest Park Community College

The fourth floor wing extension has now been occupied, and the fifth floor is scheduled for completion by the end of November. Due to construction problems, the Gymnasium Building has been delayed three weeks.

Meramec Community College

The North Communications Building is now occupied. The Gymnasium Building is 35% complete, and the Student Center is progressing on schedule.

5. BUSINESS AND FINANCE

5.1 Acceptance Of Ford Passenger Car Engine

The Board was requested to accept the donation of a 1968 390 V-4 Ford Passenger Car Engine from Ford Motor Company, estimated at a retail value of $1,400.00, for use in the Automotive Technology Program at the Forest Park Community College.
Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees of The Junior College District does hereby accept the donation of a 1968 390 V-4 Ford Passenger Car Engine, retail valued at $1,400.00, from the Ford Motor Company, to be used in the Automotive Technology Program at the Forest Park Community College.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is requested to express the Board's appreciation for this donation.

5.2 Warrant-Check Register

The Warrant-Check Register for the month of October, 1967 was presented to the Board for approval. Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, all expenditures made in accordance with the Warrant-Check Register for the month of October, 1967 were ratified and approved by the Board.

5.3 Acceptance Of Bids For Printing 1968-69 JCD Bulletin

Bids were received for publication of the 1968-69 Junior College District Bulletin. The Board was requested to accept the low bid of Bardgett Printing and Publishing Company in the amount of $9,267.00, said funds to come from the general fund budget of the District.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the low bid of Bardgett Printing and Publishing Company for publication of The Junior College District Bulletin, in the amount of $9,267.00, said funds to be paid out of the General Fund of the District.

5.4 Acceptance Of Bids For Printing "Information About The JCD"

Bids were received for publication of the brochure "Information About The JCD." The Board was requested to accept the bid of Bardgett Printing and Publishing Company in the amount of $1,078.00, said funds to come from the general fund budget of the District.
Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Bardgett Printing and Publishing Company for publication of the brochure "Information About The JCD," in the amount of $1,078.00, said funds to be paid out of the General Fund of the District.

5.5 Acceptance Of Bids For Metal Shaper - FVCC

Bids were received for a 14" metal shaper to be used at the Florissant Valley Community College in connection with metal work in the Engineering Department.

The Board was requested to accept the low bid of McDonald Machinery in the amount of $3,614.00, said funds to be secured from the building funds of the District.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the low bid of McDonald Machinery Company for a 14" metal shaper, in accordance with District specifications, and authorizes the purchase thereof at a total cost of $3,614.00, said funds to be paid out of the Building Fund of the District.

5.6 Dedication Of Portion Of Meramec Campus Property To St. Louis County

The Board was requested to approve dedication of a small piece of District-owned property on the north side of Big Bend near Geyer Road to St. Louis County to permit the construction of a continuous right turn lane at the intersection of Big Bend and Geyer Road.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was
RESOLVED, That the Board of Trustees does hereby approve dedication of a tract of land in the south 1/2 of the northeast 1/4 of Section II of the District-owned property at the corner of Big Bend and Geyer Road in the City of Kirkwood, for a right-of-way widening, all as more fully described in the plat plan designated as "Insert A" attached as an addendum to these Minutes and incorporated herein.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute the appropriate deed for and on behalf of the District in order to effectuate said dedication.

5.7 Ratification Of Contract With Salsich Recreation, Inc. - MCC

The Board was requested to ratify approval of a contract between The Junior College District and Salsich Recreation, Inc. to relocate the baseball backstops on the Meramec Community College athletic fields, to prevent the possibility of baseballs being hit into the residential area on Rose Hill Avenue.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby ratify and approve a contract with Salsich Recreation, Inc. to relocate the baseball backstops on the athletic fields at the Meramec Community College, at a total cost of $2,135.00, said funds to be paid from the Building Fund of the District.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to ratify said agreement on behalf of the Board.

5.8 Acceptance Of Bids For Observatory Dome - FVCC

Bids were received for an observatory dome to be installed on top of the Library Building at the Florissant Valley Community College. This dome would provide a permanent location for telescopes and increase maximum use of this equipment by faculty and students.

The Board was requested to accept the bid of Ash Manufacturing for an observatory dome, in accordance with District specifications, at a total cost of $3,865.00, with the stipulation
that Ash Manufacturing Company employ the necessary union tradesmen required to perform said work and that any additional expenses for this union labor would be paid by the Ash Manufacturing firm.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Ash Manufacturing Company for an observatory dome, in accordance with District specifications, to be installed on top of the Library Building at the Florissant Valley Community College, at a total cost to the District, of $3,865.00, and to be paid out of the Building Fund of the District.

FURTHER RESOLVED, That this award be contingent upon the agreement of Ash Manufacturing Company to employ all necessary local tradesmen required to perform abovementioned dome installation, and to pay any additional expenses for employment of said local labor, all in accordance with the letter of agreement received from the President of the Ash Manufacturing firm and on file with the District.

5.9 Acceptance Of Bids For Two Responder Systems - FPCC

The Board was requested to accept the bid received for two responder systems to be used in the lecture halls at the Forest Park Community College from General Precision, Inc. at a cost of $32,000.00.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid from General Precision, Inc. for two responder systems to be used in the lecture halls at the Forest Park Community College, in accordance with District specifications under Contract No. 67-74, at a total cost of $32,000.00, and to be paid out of the Building Fund.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute the appropriate contract for and on behalf of the District.
5.10 Lodging Of Bids For Auditorium-Lecture Center - FPCC

Bids were received for the construction of the Auditorium-Lecture Center at the Forest Park Community College. These bids were lodged with the Board for action to be taken at the next meeting of the Board on November 27, 1967.

5.11 Acceptance Of Bids For Little Theatre Forestage Lift - FVCC

Bids were received for a forestage lift to be used in the Little Theatre Building at the Florissant Valley Community College. Mr. Arthur Meyer, Chairman of the Speech and Drama Department at the Florissant Valley Community College, spoke concerning the effectiveness of the stage lift in drama presentations. He further added that it is anticipated that this Little Theatre Building will be a community theatre in the North County area.

The Board was then requested to accept the bid of Westmont Engineering Company for this forestage lift, in accordance with District specifications, at a total cost of $35,870.00.

Whereupon, on motion by Mr. Witte, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the base bid from Westmont Engineering Company, in accordance with District specifications under Contract No. 67-67A, for a forestage lift to be installed in the Little Theatre at the Florissant Valley Community College, at a cost of $35,870.00 to be paid out of the Building Fund of the District.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute the appropriate contract for and on behalf of the District for the purchase of said equipment.

5.12 Acceptance Of Bids For Landscaping - FVCC

Bids were received for landscaping at the Florissant Valley Community College.

The Board was requested to accept the bid of Kurtz Nursery at a total cost of $104,943.82, said funds to come from the building funds of the District.
Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept Alternate #1 bid received from Kurtz Nursery for landscaping at the Florissant Valley Community College, in accordance with District specifications under Contract #67-40, at a total cost of $104,943.82.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District for the performance of said landscaping work.

5.13 Retention Of Soil Testing Services, Inc. - Gymnasium- FPCC

Due to unanticipated foundation problems relative to the construction of the Forest Park Community College Gymnasium Building, the Board was requested to authorize an increase in the expenditure for foundation testings up to an amount not to exceed $5,000.00.

In addition the Board was requested to authorize an expenditure up to $3,000.00 for soil testing and foundation consulting for the Student Center and Auditorium Lecture Center at Forest Park.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby authorize additional foundation testing in and around the Forest Park Gymnasium by Soil Testing Services, Inc. and further authorizes an increase in the total authorized expenditures for said purposes from $2,500.00 up to $5,000.00.

FURTHER RESOLVED, That the Board of Trustees does hereby authorize expenditure up to $3,000.00 for the services of Soil Testing Services, Inc. in further testing and foundation work in connection with the Student Center and Auditorium-Lecture Center at Forest Park.

FURTHER RESOLVED, That all of said sums specified above shall be paid out of the Building Fund.

11/13/67 - 15 -
6. **STUDENT PERSONNEL SERVICES**

6.1 "A Socio-Economic Profile" Research Report

Dr. Cosand reported that through funds provided The Junior College District from the Carnegie Foundation, research was done by a team of Washington University professors concerning "A Socio-Economic Profile" of The Junior College District student body primarily for the 1964-65 college year. He said the rapid changes in the District since that time tend to question some of the broad generalizations made in the report, but felt there was much value to be gained in selective distribution of this research report.

Mr. Williamson moved that the Board of Trustees approve selective distribution of this "A Socio-Economic Profile" research report, as outlined by the President of the District, and that this report be accompanied by a covering letter from Dr. Cosand. Mr. Witte seconded the motion. Upon the vote, the motion carried four to one, Mr. Geil voting "No."

7. **COMMUNITY RELATIONS**

7.1 1968 Conference Of Council Of North Central Junior Colleges

Dr. Glynn E. Clark, Vice President of the Council of North Central Junior Colleges, reported that the Council is planning its Fall, 1968 conference in St. Louis on October 6, 7, and 8. The meeting will be limited to the administrative junior college personnel from the nineteen states comprising the Council. The theme of this conference will be "Leadership Of Junior Colleges," and one session will be devoted to the leadership of Boards of Trustees. Many outstanding speakers have been engaged for this conference.
Dr. Graham reported that the Forest Park Community College Open House held on November 5th was a tremendous success, and commended Mr. J. C. Lasmanis for his coordination of the campus activities for this Open House.

Mr. Lasmanis reported that two film presentations were held in the main lecture rooms at the campus, and approximately 600 people attended these presentations. He estimated approximately 2,000 guests visited the campus on November 5th.

On behalf of the entire Board, Mr. Williamson expressed appreciation to the Forest Park staff and students for their displays and the hospitality extended Open House visitors on November 5th.

9. ADJOURNMENT

Mr. Stewart requested a motion for adjournment. Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Paul H. Connole
Secretary, Board of Trustees
The Junior College District
St. Louis, St. Louis County, Missouri
Dr. Joseph P. Cosand, President
Junior College District
7508 Forsyth Blvd.
Clayton, Missouri 63105

Dear Dr. Cosand:

I wish to thank you for arranging for me to visit with your group this past week. I had a long and interesting talk with Dean Pietak and was very much impressed with the programs that you and your associates have developed for the St. Louis community. I feel that yours is one of the most forward looking institutions that I have had the pleasure of visiting.

Sincerely yours,

David H. Baeder, Ph. D.
Professor of Pharmacology

DHB/mh
October 9, 1967

Mrs. Sue Petrovich, R.N.
Chairman, Nursing Education
Meramec Community College
959 S. Geyer Road
Kirkwood, Missouri 63122

Dear Mrs. Petrovich:

The Missouri State Board of Nursing met on September 26-27, 1967 to discuss your Application for Accreditation and we are pleased to advise you that the Meramec Community College Nursing Program has been granted accreditation for the school year 1967-1968.

The Accreditation Certificate for the 1967-1968 school year is enclosed.

Very truly yours,

[Signature]

Mrs. Emyou Keith, R.N.
Acting Executive Secretary

EK:rb
Enc/
October 4, 1967

Dr. Joseph Cosand, President
St. Louis Junior College District
7508 Forsyth Boulevard
St. Louis, Missouri 63105

Dear Dr. Cosand:

I certainly enjoyed your talk of last Monday and wish to express my personal thanks for an informative and enjoyable program.

In connection with your talk please feel free to call upon the American Society of Civil Engineers at any time with regard to the technical and engineering curriculum at the Junior College. In talking with several of our members after the program I discovered both a keen interest and enthusiasm for the Junior College program and development. Congratulations on a fine start for a most ambitious program.

Very truly yours,

Thor L. Anderson
Chairman, Education Committee
St. Louis Section, A.S.C.E.

cc: Mr. Neil Stueck
Mr. Robert Smith
Mr. Ed Wisely
October 17, 1967

Dr. R. William Graham, Campus Director
Forest Park Community College
5600 Oakland Avenue
St. Louis, Missouri 63110

Dear Bill:

My deep appreciation to you and members of your staff for the fine hospitality you showed me on my recent visit to your campus. I was very much impressed with many of the things that you are doing, and I feel you are well on your way toward the development of one of the nation's outstanding community colleges.

Please give my regards to all, especially Mrs. Bastian, Dr. Moore, and Mr. Davis. Please accept my best wishes and my hope that you can visit with us if you are ever in this area.

Sincerely yours,

Marion G. Donaldson
Vice President
Academic Affairs

MGD/jk
October 31, 1967

Dr. Joseph Cosand, President
The Junior College District
St. Louis, St. Louis County
7508 Forsyth Blvd.
Clayton, Missouri 63105

Dear Dr. Cosand:

On behalf of the Board of Directors and administrative members of Area Ten Community College I would like to thank you for assisting us with our tour of the Junior College District of St. Louis.

We appreciate the time that you and the members of your staff gave us in showing and explaining the various features of your community college system. All of us feel that our visit was most informative and valuable.

We look forward to having you and members of your staff tour our facilities at some future date so that we may return the same cordiality that we received while in St. Louis.

My very best wishes for your continued progress.

Sincerely,

S. A. Ballantyne
Superintendent

SAB:dcf
A TRACT OF LAND IN THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 11 TWP 44 N. R 5E

FOR RIGHT-OF-WAY WIDENING - SHOWN CROSS HATCHED ABOVE
IN CITY OF KIRKWOOD
ST. LOUIS COUNTY MISSOURI
THIS DEED, made and entered into this day of , nineteen hundred and
Seventy Seven, by and between The Junior College District of St. Louis -
St. Louis County, Missouri,
COUNTY, MISSOURI, 7900 Forsyth, Clayton, Missouri 63105 of the County of St. Louis, State of Missouri, party of the
second part.

WITNESSETH, that the said party of the first part, for and in consideration of the sum of One Dollar and No $1.00, and other valuable considerations paid by the said party of the second part, the receipt of which is hereby acknowledged, do, by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said party of the second part the real estate situated in St. Louis County, Missouri and indicated by on the above plat.

TO HAVE AND TO HOLD the same, together with all rights and appurtenances to the same belonging, unto the said party of the second part, and to its assigns and successors forever.

Together with the following:

Perpetual drainage easements for the construction, repair and maintenance of drainage structures in and upon the real estate indicated by on the above plat.

Temporary construction easements until such time as as described in St. Louis County Ordinance No. is completed and accepted by St. Louis County, for the purpose of

The real estate indicated by on the above plat. Upon acceptance by St. Louis County or its assigns this easement shall be terminated.

The said party of the first part hereby conveying that They and Their heirs, executors and administrators, shall and will Warrant and Defend the title to the premises unto the said party of the second part, and to its assigns and successors forever against the lawful claims of all persons whosoever, excepting, however, the general taxes for the calendar year 1967 and thereafter, and the special taxes becoming a lien after the date of this deed.

IN WITNESS WHEREOF, the said party of the first part has executed these presents the day and year first above written.

Attorney.

STATE OF MISSOURI SS. On this day of , 19 , before me personally appeared to me known to be the person described in and who executed the foregoing instrument, and acknowledged that executed the same as free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the said State aforesaid, the day and year first above written.

My term expires.

STATE OF MISSOURI SS. On this day of , 19 , before me personally appeared to me personally known, who being by me duly sworn, did say that he is the of Corporation of the State of , and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation, by authority of its Board of Directors, and said acknowledged said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the said State aforesaid, the day and year first above written.

My term expires.

Notary Public

Notary Public
THE JUNIOR COLLEGE DISTRICT
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI

TREASURER'S REPORT
OCTOBER 31, 1967

<table>
<thead>
<tr>
<th>Balance as of 10/1/67</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,766,504.71</td>
<td>$66,438.77</td>
<td>$14,570,949.25</td>
<td>$5,517.64</td>
<td>$308,620.17</td>
<td></td>
</tr>
</tbody>
</table>

**Plus Receipts:**

- **Tax Revenue-City of St. Louis**
  - 901 $30,126.33
- **Tax Revenue-St. Louis County**
  - 902 $182,869.09
- **Tax Revenue-Jefferson County**
  - 903 $13,571.08
- **Interest Income**
  - 920 $63,599.25
- **Auxiliary Services**
  - 930 $37,382.71
- **Student Fees**
  - 951 $2,359.60
- **Gifts and Grants**
  - 971 $105,561.54
- **Miscellaneous Income**
  - 991 $17,281.88

**Other Receipts:**

- Due to Student Activities $3.20
- Transferred to CWSP
- Accounts Receivable $568.00
- Notes Receivable $1,076.40
- Miscellaneous Income $2,285.18
- Transfer from Plant to Current Fund $4,084.14
- Student Activities Income $819.35

**Total Receipts**

- $397,169.15
- $4,549.05
- $144,464.16
- $819.35
- $19,770.64

**Less Disbursements:**

**Salaries:**

- Base-Current $555,495.33
- Base-Restricted $17,160.39
- Withholdings $435,858.72

**Expenses:**

- Current $61,652.54
- Restricted $357,659.19
- $1,119.14
- $1,609.94
- $10,265.76
## Treasurer's Report

**October 31, 1967**

<table>
<thead>
<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>$12,936.62</td>
<td>$ -</td>
<td>$530,157.00</td>
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<tr>
<td>Restricted</td>
<td>7,800.43</td>
<td>20,746.05</td>
<td>$539,726.49</td>
<td>1,059,883.49</td>
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<tr>
<td>Auxiliary Services</td>
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<td>-</td>
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<td>-</td>
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<tr>
<td>Payroll Taxes and Withholdings</td>
<td>285,278.45</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Student Refunds</td>
<td>16,227.64</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Transfer from Current to Debt Service</td>
<td>3,915.50</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Miscellaneous Disbursements</td>
<td>640.45</td>
<td>-</td>
<td>-</td>
<td>30.00</td>
<td>-</td>
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<tr>
<td>Transfer from Plant to Current</td>
<td>-</td>
<td>24,923.68</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Student Aid Disbursements</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Disbursements</td>
<td>$862,843.60</td>
<td>$8,358.30</td>
<td>$1,105,072.93</td>
<td>$1,639.94</td>
<td>$ -</td>
</tr>
</tbody>
</table>

**Balance as of 10/31/67**

| Petty Cash                   | $1,600.00      | $ -              | $ -          | $ -               | $ -          |
| Cash in Banks:               |                |                  |             | -                 | -            |
| CWSP                         |                | 5,871.93         | -           | -                 | -            |
| EOG                          |                | 22,575.00        | -           | -                 | -            |
| Nursing Student Loan         |                | 13,711.23        | -           | -                 | -            |
| National Defense Student Loan|                | 20,471.36        | -           | -                 | -            |
| Payroll                      | 500.00         | -                | -           | -                 | -            |
| Construction Fund            |                | -                | 10,720.58   | -                 | -            |
| Building Fund                |                | 50,360.45        | -           | -                 | -            |
| Current and Other Restricted Funds | (29,070.74) | -                | 4,697.05    | 23,392.81         | -            |
| Investments                  | 5,325,000.00   | -                | 13,549,294.46 | -     | 305,000.00       |

**Balance as of 10/31/67**

| Petty Cash                   | $5,298,029.26  | $62,629.52       | $13,610,330.48 | $4,697.05 | $328,390.81 |
| Cash in Banks:               |                |                  |             | -                 | -            |
| CWSP                         |                | 5,871.93         | -           | -                 | -            |
| EOG                          |                | 22,575.00        | -           | -                 | -            |
| Nursing Student Loan         |                | 13,711.23        | -           | -                 | -            |
| National Defense Student Loan|                | 20,471.36        | -           | -                 | -            |
| Payroll                      |                | -                | -           | -                 | -            |
| Construction Fund            |                | -                | 10,720.58   | -                 | -            |
| Building Fund                |                | -                | 50,360.45   | -                 | -            |
| Current and Other Restricted Funds | (29,070.74) | -                | 4,697.05    | 23,392.81         | -            |
| Investments                  |                | -                | 13,549,294.46 | -     | 305,000.00       |

**Balance as of 10/31/67**
### Reconciliation of Warrant Check Register to Disbursements:

<table>
<thead>
<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warrant Check Register:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>1,362,843.60</td>
<td>8,358.30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building</td>
<td>-</td>
<td>-</td>
<td>4,231,747.04</td>
<td>-</td>
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</tr>
<tr>
<td>Construction</td>
<td>-</td>
<td>-</td>
<td>547,041.01</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Less cost of investments made</td>
<td>500,000.00</td>
<td>-</td>
<td>3,148,715.12</td>
<td>-</td>
<td>20,000.00</td>
</tr>
<tr>
<td>Less monies transferred between Plant Funds</td>
<td>-</td>
<td>-</td>
<td>525,000.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Disbursements</td>
<td>862,843.60</td>
<td>8,358.30</td>
<td>1,105,072.93</td>
<td>1,639.94</td>
<td>0</td>
</tr>
</tbody>
</table>

(a) Of the tax money received in October $75,835.41 will be transferred to Debt Service Fund in November.

☆ See Schedule B.
## Treasurer's Report

### Schedule A

### Investment Activity

For the Month of October, 1967

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchased From</th>
<th>Type of Inv.</th>
<th>Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 10/1/67</td>
<td>$5,625,000.00</td>
<td>$5,625,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### General Fund

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchased From</th>
<th>Type of Inv.</th>
<th>Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/20/67</td>
<td>10</td>
<td>2</td>
<td>5.50</td>
<td>1/31/68</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
<td></td>
</tr>
<tr>
<td>10/26/67</td>
<td>12</td>
<td>2</td>
<td>5.50</td>
<td>4/4/68</td>
<td>200,000.00</td>
<td>200,000.00</td>
<td></td>
</tr>
<tr>
<td>10/26/67</td>
<td>12</td>
<td>2</td>
<td>5.50</td>
<td>5/2/68</td>
<td>200,000.00</td>
<td>200,000.00</td>
<td></td>
</tr>
<tr>
<td>Total Purchases</td>
<td>$500,000.00</td>
<td>$500,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Less Maturities:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3/23/67</td>
<td>12</td>
</tr>
<tr>
<td>4/20/67</td>
<td>10</td>
</tr>
<tr>
<td>5/18/67</td>
<td>12</td>
</tr>
<tr>
<td>5/25/67</td>
<td>3</td>
</tr>
<tr>
<td>6/1/67</td>
<td>12</td>
</tr>
<tr>
<td>9/13/67</td>
<td>12</td>
</tr>
<tr>
<td>9/13/67</td>
<td>12</td>
</tr>
<tr>
<td>Total Maturities</td>
<td>$800,000.00</td>
</tr>
</tbody>
</table>

Balance as of 10/31/67 | $5,325,000.00 | $5,325,000.00 |

### Debt Service Fund

| Balance as of 10/1/67 | $285,000.00 | $285,000.00 |
| Plus Purchases        | $20,000.00  | $20,000.00  |
| No Maturities         |             |             |

Balance as of 10/31/67 | $305,000.00 | $305,000.00 |

### Construction Fund

| Balance as of 10/1/67 | $-0-         | $-0-         |
| No Purchases or Maturities |             |             |

Balance as of 10/31/67 | $-0-         | $-0-         |

### Building Fund

Balance as of 10/31/67 | $14,500,000.00 | $14,500,000.00 |
### Treasurers's Report
#### Schedule A
#### Investment Activity

**For the Month of October, 1967**

**Page 2**

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchase Type</th>
<th>Purchase From</th>
<th>Maturity Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Interest Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUILDING FUND (CON'T)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plus Purchases:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/19/67</td>
<td>10</td>
<td>2</td>
<td>5.50</td>
<td>4/11/68</td>
<td>$300,000.00</td>
<td>$300,000.00</td>
<td></td>
</tr>
<tr>
<td>10/14/67</td>
<td>6</td>
<td>1</td>
<td>4.03</td>
<td>10/19/67</td>
<td>800,000.00</td>
<td>799,465.67</td>
<td></td>
</tr>
<tr>
<td>10/13/67</td>
<td>6</td>
<td>3</td>
<td>4.00</td>
<td>10/14/67</td>
<td>800,000.00</td>
<td>800,000.00</td>
<td></td>
</tr>
<tr>
<td>10/26/67</td>
<td>8</td>
<td>1</td>
<td>3.86</td>
<td>11/2/67</td>
<td>1,000,000.00</td>
<td>999,249.45</td>
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</tr>
<tr>
<td>10/26/67</td>
<td>10</td>
<td>2</td>
<td>5.50</td>
<td>4/11/68</td>
<td>250,000.00</td>
<td>250,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Purchases</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,150,000.00</td>
<td>$3,148,715.12</td>
<td></td>
</tr>
</tbody>
</table>

| **Less Maturities:** |
| 3/30/67 | 9 | 2 | 5.17 | 10/12/67 | $100,000.00 | $100,000.00 | $2,814.26 |
| 3/30/67 | 9 | 2 | 5.17 | 10/26/67 | 100,000.00 | 100,000.00 | 2,974.57 |
| 3/30/67 | 2 | 4.90 | 10/26/67 | 200,000.00 | 200,000.00 | 5,628.19 |
| 3/30/67 | 2 | 4.80 | 10/12/67 | 900,000.00 | 900,000.00 | 23,520.00 |
| 6/22/67 | 12 | 2 | 5.10 | 10/5/67 | 200,000.00 | 200,000.00 | 3,002.98 |
| 10/14/67 | 6 | 1 | 4.03 | 10/19/67 | 800,000.00 | 799,465.67 | 534.33 |
| 10/13/67 | 6 | 3 | 4.00 | 10/4/67 | 800,000.00 | 800,000.00 | 88.89 |
| **Total Maturities** | | | | | $4,100,000.00 | $4,099,465.67 | $60,573.77 |

**Balance as of 10/31/67**

| | $13,550,000.00 | $13,549,249.45 |

(a) Interest received in November.
### Schedule B
**Analysis of Restricted Fund Disbursements**

**For the Month of October, 1967**

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Restricted Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Education-Title II-Higher Education Act of 1965-Instructional Resources-FVCC</td>
<td>018</td>
<td>$.........</td>
<td>$........</td>
<td>2,327.16</td>
<td>2,327.16</td>
</tr>
<tr>
<td>Office of Education-Title II-Higher Education Act of 1965-Instructional Resources-MCC</td>
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<td>$.........</td>
<td>$........</td>
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<td>2,365.15</td>
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<tr>
<td>Kellogg Foundation</td>
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<td>2,490.39</td>
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<td>Ford Foundation</td>
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<td>9,517.46</td>
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<td>9,763.63</td>
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<td>72.33</td>
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<td>1,724.21</td>
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<tr>
<td>Danforth Foundation</td>
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<td>2,924.59</td>
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<td><strong>AME-Campus Governance Program Florissant Valley</strong></td>
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<td>44.00</td>
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<td>$.........</td>
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<td>648.74</td>
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<tr>
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<td>$17,160.39</td>
<td>$357.65</td>
<td>$ 7,809.43</td>
<td>$25,327.47</td>
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</tbody>
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### SCHEDULE B

**ANALYSIS OF RESTRICTED FUND DISBURSEMENTS**

**FOR THE MONTH OF OCTOBER, 1967**

**PAGE 2**

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PLANT FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MO Project #3-0020</td>
<td>031</td>
<td>..........</td>
<td>$ 71.47</td>
<td>$ 81,247.79</td>
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<tr>
<td>MO Project #3-1175</td>
<td>044</td>
<td>..........</td>
<td>8,725.27</td>
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<td>78,013.86</td>
</tr>
<tr>
<td>MO Project #3-1760</td>
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<td>..........</td>
<td></td>
<td>6,916.93</td>
<td>6,916.93</td>
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<tr>
<td>MO Project #3-1761</td>
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<td>..........</td>
<td>115.80</td>
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<td>178,911.39</td>
</tr>
<tr>
<td>MO Project #3-2343</td>
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<td>201,879.57</td>
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<tr>
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<tr>
<td>NDEA-Title VI 66-67</td>
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<td>..........</td>
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<td>57.00</td>
<td>57.00</td>
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</table>

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Operating Expense</th>
<th>Notes Receivable</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STUDENT AID FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fischer Loan Fund</td>
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<td>$ 150.00</td>
<td>$</td>
<td>$ 150.00</td>
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</tr>
<tr>
<td>National Defense Student Loan</td>
<td>003</td>
<td>$ 531.00</td>
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<td>$ 531.00</td>
<td></td>
</tr>
<tr>
<td>College Work Study Program-Salaries</td>
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<td>$ 681.00</td>
<td>$ 7,677.30</td>
<td>$ 8,358.30</td>
<td></td>
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