MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI
MONDAY, SEPTEMBER 11, 1967 - 8:00 P.M.

A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, September 11, 1967, at the Central Office of the District, 7508 Forsyth Boulevard, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:02 p.m. The following members were present:

Mrs. Joseph C. Bastian
Messrs. Lester C. Geil

Guy S. Ruffin
Joseph G. Stewart
Gerald V. Williamson
Donald M. Witte

Also present were Dr. Joseph P. Cosand, President of the District; Mr. John C. Robertson, Vice President for Business; Dr. Glynn Clark, Vice President-Campus Director; Dr. R. William Graham, Vice President-Campus Director; Mr. Raymond Stith, Vice President-Campus Director; Mrs. Mary Jane Calais, Coordinator of Finance and Treasurer of the Board of Trustees; Mr. Paul H. Connole, Assistant To The President and
Secretary of the Board of Trustees; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mr. Herbert Damron, Associate Coordinator of Purchasing; Mr. Rolland Larson, Assistant Coordinator of Equipment; Mr. Thomas McClintock, Coordinator of Data Processing; Dr. Robert Jones, Coordinator of Instructional Resources; Mrs. Lucinda Schulz, Community Relations Assistant; Miss Judy Nichols — all of The Junior College District staff. Also present were Mr. Bruce Woodruff of the firm of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District, and Mr. Paul Hansen of the Harry Weese and Associates architectural firm.

1.3 Minutes

Board President Stewart asked for approval of the Minutes of the Regular Meeting of August 28, 1967. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian and with the aye vote of all members of the Board, the Minutes of the Regular Meeting of August 28, 1967, were approved as submitted.

1.4 Welcome to Guests

Mr. Stewart welcomed Mr. Gus Lumpe, newspaper reporter from the St. Louis-Glebe Democrat; Mr. Gerald Curtin, representative of Remington Rand Library Bureau; Mr. Charles C. Harvey, representative of Chester L. Harvey Company; and Mr. Eugene Bond, representative of Holscher-Wernig, Inc. Mr. Stewart then invited each of the District staff members to introduce their guests.

Dr. Graham introduced Mr. J. C. Lasmanis, intern for The Junior College District from the University of Minnesota, who will be with the District for a two to three month period working on his doctorate in institutional research, and Mr. David Tucker, Forest Park instructor of History and Chairman of the Student Center Faculty Committee for the Forest Park Campus.

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Dr. Clark introduced Miss Virginia Hagebush, Librarian at Meramec Community College.

Dr. Jones introduced Mrs. Ruthe Erickson, Assistant Coordinator of Instructional Resources.

Mr. O'Neill introduced Mr. Roger Brendecke, Associate Coordinator of Physical Facilities.

1.5 Hearing of Citizens and Petitions

Board President Stewart recognized Mr. Charles C. Harvey, representative of the Chester L. Harvey Company.

Mr. Harvey, on behalf of the Chester L. Harvey Company, desired the Board of Trustees to reconsider the bids taken on Proposal 1 of Contract No. 67-70, recommended to the Board to be awarded to Remington Rand Library Bureau, and the bids taken on Contract No. 67-91, recommended to the Board to be awarded to Holscher-Wernig, Inc. Mr. Harvey pointed out to the Board briefly reasons why he felt his company's bid should be considered on both the aforementioned contracts and distributed to each of the members of the Board of Trustees his company’s written recommendations with regard to these contracts for their perusal.

1.6 Communications

Mrs. Kay Snyder, recording secretary for the Board, read the following correspondence:

1.6.1 Letter addressed to Dr. Cosand from Amo De Bernardis, President of Portland Community College in Portland, Oregon, expressing appreciation for the courtesies received during the Airborne Tour at St. Louis.
1.6.2 Letter addressed to Dr. Cosand from Warren E. Hearnes, Governor of the State of Missouri, expressing his thanks for the receipt of the publication in the rotogravure section of the St. Louis Post Dispatch regarding The Junior College District.

1.6.3 Letter addressed to Dr. Cosand from Richard C. Richardson, Jr., President of Northhampton County Area Community College in Easton, Pennsylvania, and former Dean of Instruction at the Forest Park Community College Campus of The Junior College District, thanking Dr. Cosand for the publication in the St. Louis Post Dispatch detailing information regarding The Junior College District.

1.6.4 Letter addressed to Dr. Cosand from Edmund J. Gleazer, Jr., Executive Director of the American Association of Junior Colleges, expressing appreciation for the hospitality extended during the recent Airborne Tour.

1.6.5 Letter addressed to Mr. Stith from Helen R. McNally, Executive Director of the St. Louis Council on World Affairs, Inc., expressing thanks for participation in the Partners of the Alliance Para, Brazil Team, on Tuesday, August 15th.

1.6.6 Letter addressed to Dr. Graham from A. J. Cervantes, Mayor of the City of St. Louis, offering assistance in supplying needs of the Forest Park Community College of The Junior College District for outdoor physical education accommodations in Forest Park.

1.7 Treasurer's Report

The Treasurer's Report for the month of August, 1967, was presented to the Board for approval. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board, the Treasurer's Report for the month of August, 1967, was approved as submitted.

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1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District, for which bids had been received in accordance with Board policy.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:

General Fund
$100,000.00 Certificates of Deposit, purchased August 24, 1967, from Mercantile Trust on a 5.50 basis, to mature January 18, 1968, for a total cost of $100,000.00.

$200,000.00 Certificates of Deposit, purchased August 31, 1967, from Mercantile Trust on a 5.50 basis, to mature January 18, 1968, for a total cost of $200,000.00.

Building Fund
$1,000,000.00 U. S. Treasury Bills, purchased August 24, 1967, from Merrill Lynch on a 3.61 basis, to mature August 31, 1967, for a total cost of $999,298.06.

$600,000.00 U. S. Treasury Bills, purchased August 24, 1967, from Mercantile Trust on a 3.34 (+$3.00) basis, to mature September 7, 1967, for a total cost of $599,223.67.

$600,000.00 Certificates of Deposit, purchased August 31, 1967, from Mercantile Trust on a 5.50 basis, to mature March 28, 1968, for a total cost of $600,000.00.

$600,000.00 Certificates of Deposit, purchased August 31, 1967, from Mercantile Trust on a 5.50 basis, to mature April 4, 1968, for a total cost of $600,000.00.

Construction Fund
$250,000.00 U. S. Treasury Bills, purchased August 31, 1967, from Merrill Lynch on a 3.46 (+$3.00) basis, to mature September 21, 1967, for a total cost of $249,498.42.
2. PERSONNEL

2.1 Certificated Personnel - Full-Time Employment - Academic Year 1967-68

The Board was requested to approve certificated personnel for full-time employment for the academic year 1967-68. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

James N. Hauck - Instructor B - Biology Department - FPCC - IV-3 - 9/5/67

FURTHER RESOLVED, That said employment is approved with the understanding that the employee will complete a Master's Degree within a one year period of time.

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employee, which said contract is to be filed with the records of the District.

2.2 Certificated Personnel - Ford Internship Project - Fall Semester 1967-68

The Board was requested to approve the employment of teaching intern, in accordance with a Ford Foundation grant jointly administered by The Junior College District and Southern Illinois University.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following certificated personnel be appointed as Teaching Interns for the Fall Semester, 1967, in accordance with the terms of the Ford Foundation budget funded for this purpose, and to receive a grant at the salary classification hereinafter set forth:

Donald R. Davis - Teaching Intern - Business - FPCC - 1/2 - IV-5 - 9/5/67
2.3  **Certificated Personnel - Extended Time Projects**

The Board was requested to approve the employment of the following personnel for extended time projects for 1967.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve employment of the following personnel for extended time projects for 1967:

- Harvey W. Becher - Instructor B - General Curriculum - FPCC - 3 cr. hr. @ S217 cr. hr. - 8/29/67
- John C. Berg - Instructor B (IV-2) - General Curriculum - FPCC - 3 cr. hr. @ S217 cr. hr. - 8/29/67
- Margie A. Neal - Instructor B (IV-3) - General Curriculum - FPCC - 3 cr. hr. @ S228 cr. hr. - 8/29/67

2.4  **Certificated Personnel - Change in Status**

The Board was requested to approve change in status for Helen M. Dieterich.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve the change in status of Helen M. Dieterich as follows:

- Helen M. Dieterich - Counselor - Student Personnel Services - FVCC - From VI-1 to VI-2 - 9/5/67

FURTHER RESOLVED, That the existing employment contract with the above certificated employee be and hereby is, amended to reflect the above change in status, said amendment to be noted on the contract of said employee on file with the District.

2.5  **Certificated Personnel - Request for Release From Contract**

The Board was asked to approve the release from contract of Theresa M. Lewis, instructor of mathematics at the Forest Park Community College. Whereupon, on motion
by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the release from contract of Theresa M. Lewis, Instructor B of Mathematics at Forest Park Community College, effective September 5, 1967.

2.6. Administrative Personnel - Full-Time Employment

The Board was requested to approve employment of Mr. Frank H. Burns as Assistant Coordinator of Purchasing for the Central Office of The Junior College District.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Ruffin, and with the aye vote of all members of the Board, it was

RESOLVED, That the following administrative personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Frank H. Burns - Assistant Coordinator Purchasing - C.O. - Step 1 - 9/18/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employee, which said contract is to be filed with the records of the District.

2.7 Classified Personnel - Full-Time Employment

Employment of classified personnel was then presented to the Board for approval.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel be employed by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:


Marsha L. Breyfogle - Stenographer 1 - MCC - 4-A - 9/12/67
James C. Condict - Custodian - FVCC - 3-B - 9/18/67
Walter W. Dickerson - Buyer - C.O. - 12-A - 9/18/67
Henrietta A. Hain - Secretary I - FPCC - 6-A - 9/12/67
Diana L. Horton - Stenographer II - C.O. - 5-A - 10/9/67
Shirley A. Stewart - Clerk-Typist II - FVCC - 3-A - 9/12/67
Peter D. Zei - Security Chief - FVCC - 14A - 9/12/67
Timothy Tolson - Library Assistant - Audio-Visual - FPCC - 6-A - 9/12/67

2.8 Classified Personnel - Reclassification

Board approval was requested for the reclassification of the following personnel.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve the reclassification of the following classified employees at the salary classification hereinafter set out, said salary classification having been previously adopted by the Board:

Suetta M. Everett - C.O. - From: Key Punch Operator - 3-E
To: Data Processing Operator - 7-A - 10/1/67

Marie Tipton - MCC - From: PBX Operator II - 3-B
To: Clerk-Typist II - 3-B - 9/16/67

Judith A. Wideman - FPCC - From: Administrative Clerk - 5-A
To: Library Assistant - 6-A - 9/19/67

Janet Woodworth - FPCC - From: Administrative Clerk - 5-A
To: Secretary 1 - 6-A - 9/18/67

2.9 Classified Personnel - Part-time Continuing Personnel

The Board was asked to approve the employment of Miss Freddie Wiggins on a part-time continuing basis. Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was
RESOLVED, That the following classified personnel be employed on a part-time continuing basis by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Freddie Wiggins - Clerk-typist II - FPCC - 3-C - 9/18/67 (on an hourly basis)

2.10 Classified Salary Schedule - New Position - Architectural Technician

The Board was requested to approve a new position of Architectural Technician at Range 12 to be included in the existing "Classified Salary Schedule and Positions Descriptions" Manual.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve the new position of Architectural Technician at the salary classification designated in Range 12 of the Classified Salary Schedule previously approved by the Board and that said Classified Salary Schedule will be amended to reflect this new position.

2.11 Classified Salary Schedule - Deletion of Titles

The Board was requested to approve deletion of the titles of Internal Auditor at Range 16 and Accounting Supervisor at Range 16 from the existing "Classified Salary Schedule and Positions Descriptions" Manual.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve deletion of titles Internal Auditor at Range 16 and Accounting Supervisor at Range 16 of the Classified Salary Schedule previously approved by the Board and said Classified Salary Schedule will be amended to reflect the deletion of these titles.
3. **CURRICULUM AND INSTRUCTION**

3.1 Dr. Cosand invited the Board of Trustee members to attend a meeting of the General Advisory Committee for the Technical Education Programs scheduled for 6:00 p.m. on Thursday, September 28, 1967, which committee provides guidance to The Junior College District Board and staff with respect to the scope of the technical education curricula.

3.2 Dr. Cosand asked that Mrs. Ruthe Erickson, Assistant Coordinator of Instructional Resources, speak to the Board of Trustees regarding Junior College District participation with the Municipal Library Cooperative of St. Louis County, comprised of the following county public libraries: Brentwood, Ferguson, Kirkwood, Maplewood, Rock Hill, University City and Webster Groves.

Mrs. Erickson explained that although The Junior College District was not being asked to be a member of the Municipal Library Cooperative, their participation through an interlibrary loan system would be beneficial both to The Junior College District and to the Municipal Library Cooperative.

Whereupon, on motion by Mr. Ruffin, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve Junior College District participation in the Municipal Library Cooperative of St. Louis County.

4. **PHYSICAL FACILITIES**

4.1 Approval of Working Drawings - Student Center - Forest Park Community College Campus

Working drawings for the Student Center Administration and Classroom Building at the Forest Park Community College Campus were presented to the Board by Mr. Paul Hansen of the architectural firm of Harry Weese and Associates. Messrs. David Tucker
and Jack Miller, both of the Forest Park Community College instructional staff, and Dr. Graham, Vice President-Campus Director of the Forest Park Campus, explained in detail to the Board certain areas of the building. The estimated cost for completion of this building is $3,500,000.00.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees of The Junior College District does hereby approve the working drawings of Harry Weese and Associates for the Student Center Administration and Classroom Building of the Forest Park Community College Campus.

FURTHER RESOLVED, That the Board of Trustees does hereby authorize the preparation of specifications and advertising for bids for construction of said Student Center Administration and Classroom Building.

4.2 Letters of Appreciation

Dr. Cosand recommended that the Board express its appreciation to the appropriate contractors, the architects and to the Campus Directors and Mr. O'Neill and their respective staffs for their efforts to see that the buildings on all three campuses required for use by the District for this Fall Semester were completed.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize the President of the District to send letters of appreciation on behalf of the Board of Trustees to the appropriate contractors, the architects and to the Campus Directors and Mr. O'Neill and their respective staffs for intensive efforts in recent weeks to complete the construction on all three campuses necessary for use by The Junior College District for this Fall Semester, 1967.

4.3 Campus Construction Progress

Mr. Larry O'Neill, Coordinator of Physical Facilities, reported on construction progress at each of the three campus locations.

Forest Park: At Forest Park, the first phase is approximately 95% complete; the parking lot and lighting for it are 100% complete except for replacement of lenses on the lights.
Estimated completion of the Wing Extension is 65%, and a punch list inspection will be made on the Wing Extension on September 15th. The Gymnasium is somewhat behind schedule, due partly to the uncertainty of the foundation condition on the site.

**Florissant Valley**: At Florissant Valley, the site work contract is about 85% complete and the Student Center around 28% complete. The Communications building has been inspected for acceptance, and inspection of the Social Science building is planned for September 15th. The campus plans to move into the Social Science and Communications buildings before school opens on September 18th. The Little Theatre should be completed in November, and the Humanities building around September 27th.

**Meramec**: At Meramec, the site work contract is approximately 99% completed. It is planned to move into the North Communications building this week. Accesses to the east parking lot will be completed sufficiently to accommodate the campus by the opening of school on September 18th. Mr. O'Neill will have cost estimates for the all-weather track at Meramec available at the next Board meeting. Although the gymnasium at Meramec is behind schedule, the contractor maintains he will still be able to complete the structure on schedule.

Dr. Cosand requested that a report on the progress of protective systems for The Junior College District campuses for fire or other emergencies be deferred until the next regularly scheduled Board of Trustee meeting.

4.4 **Report on Central Utility Plants At All Three Campuses**

Mr. Roger Brendecke, Associate Coordinator of Physical Facilities, presented a status report on central utility plants at the three Junior College District campuses.

With regard to the power plant at Florissant Valley, Mr. Brendecke explained that the earliest date the contractor can generate chilled water and hot water will be
sometime after September 25th; controls for the system should be completed sometime
after October 6th.

The heating system at Meramec is estimated for completion sometime after
October 2nd, and the cooling system sometime after September 25th.

The electrical system at Forest Park is operating, and the central control panel
will probably be completed during the week of September 18th. The cooling system is
completed so that we can furnish cool air in almost every space completed in the first
phase of construction. The boilers in the heating system have been tested, but some
piping must be completed before it is operating.

5. BUSINESS AND FINANCE

5.1 Warrent-Check Register

The Warrant-Check Register for the month of August, 1967, was presented to the
Board for approval. Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian,
and with the approval of all members of the Board, all expenditures made in accordance
with the Warrant-Check Register for the month of August, 1967, were ratified and
approved by the Board.

5.2 Contract With Lordly And Dame, Inc.

The Board was requested to approve a contract between The Junior College District
and Lordly and Dame, Inc., for a lecture at Forest Park Community College on October 10,
1967, by Dr. J. Allen Hynek on the subject of "The Challenge of the U.F.O.", at a
cost of $865.00.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with
the unanimous approval of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby approve entering into a contract with Lordly and Dame, Inc., for a lecture at Forest Park Community College to be held on October 10, 1967 by Dr. J. Allen Hynek on the subject of "The Challenge of the U.F.O.", at a cost of $865.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District.

5.3 Contract With Wide World Lecture Bureau

The Board was requested to approve a contract between The Junior College District and the Wide World Lecture Bureau, Inc., for a lecture by Bill Mauldin at Meramec Community College on November 16, 1967 at a cost of $1,500.00; the subject of his presentation being "Political Satire and the Cartoonist".

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve entering into a contract with Wide World Lecture Bureau, Inc., for a lecture at Meramec Community College to be held on November 16, 1967, by Bill Mauldin on the subject of "Political Satire and the Cartoonist", at a cost of $1,500.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District.

5.4 Contract With City Of St. Louis

The Board was requested to approve a contract between The Junior College District and the City of St. Louis for the rental of the Henry W. Kiel Auditorium for the 1968 commencement exercises of The Junior College District.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby approve entering into a contract with the City of St. Louis for the rental of Henry W. Kiel Auditorium for the 1968 commencement exercises of The Junior College District.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District.

5.5 Acceptance of Loan from Department of Health, Education and Welfare

The Board was requested to approve acceptance of a loan in the amount of $5,400.00 from the Department of Health, Education and Welfare to be used for the Nursing Student Loan Program.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the loan from the Department of Health, Education and Welfare in the amount of $5,400.00 to be used for the Nursing Student Loan Program of The Junior College District.

5.6 Acceptance of a Gift from the S&H Foundation

The Board was requested to approve acceptance of a gift from the S&H Foundation in the amount of $50.00 to be used for Junior College District emergency student loans.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the gift from the S&H Foundation in the amount of $50.00 to be used for Junior College District emergency student loans.

5.7 Purchase of 360-40 IBM Computer

Mr. Thomas McClintock, Coordinator of Data Processing, discussed with the Board the recommendation to purchase an IBM 360-40 computer, as such purchase would be less costly to the District than the continuance of our present terminal leasing program, due to the escalation of student usage over what was previously anticipated.
Board President Stewart requested that the Board be provided with an overall picture of the data processing program, detailing the original proposals, what has been accomplished, what is planned for the future, with the accompanying cost estimates. The purchase of the computer was therefore deferred until a subsequent Board meeting when such a presentation could be made to the Board.

5.8 Authorization to Increase Purchase Order to Alanar Book Processing Center

The Board of Trustees was requested to increase the present purchase order with Alanar Book Processing Center by $35,000.00 for the purchase, cataloging and processing of books for The Junior College District.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve an increase in the amount of $35,000.00 to the purchase order with Alanar Book Processing Center previously approved by the Board.

5.9 Acceptance of Bids for Library Equipment For Meramec Campus

Bids were received for library tables, index tables, individual study tables and dictionary stands for the Library at Meramec Community College. The Board was requested to accept the bid of Remington Rand Library Bureau, which was not the low bid on this contract.

Board President Stewart called a recess of the Board of Trustee meeting at 10:50 p.m. so that the Board members could examine equipment being recommended for purchase which had been brought in by the vendors.

Board President Stewart reconvened the Board of Trustee meeting at 11:20 p.m.
The Board of Trustees did not feel the recommendations of The Junior College District staff were sufficient to approve acceptance of the bid by Remington Rand Library Bureau and felt the bid of Chester L. Harvey Company did meet the specifications outlined for Contract No. 67-70, Proposal 1.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Chester L. Harvey Company in the amount of $6,843.50 for library tables, index tables, individual study tables and dictionary stands for the Meramec Community College Library, in accordance with specifications under Proposal 1 of Contract No. 67-70 and authorizes the purchase thereof.

FURTHER RESOLVED, That the Board of Trustees does hereby request that the Chester L. Harvey Company submit shop drawings of equipment bid under Contract No. 67-70, Proposal 1, for review and approval by The Junior College District staff.

5.10 Acceptance of Bids For Study Carrels and Circulation Desk For Meramec Community College Library

Bids were received for study carrels and circulation desk for Meramec Community College Library. The Board was requested to accept the bid of Holscher-Wernig, Inc., in the amount of $31,182.25.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Holscher-Wernig, Inc., for study carrels and circulation desk for Meramec Community College Library in the amount of $31,182.25, in accordance with specifications under Contract No. 67-91, and authorizes the purchase thereof.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District for the purchase of said equipment.
5.11 Acceptance of Bids For Bookstacks for the Meramec Campus Library

Bids were received for bookstacks for the Meramec Community College Library. The Board was requested to accept the only bid received under this contract, that being from Remington Rand Library Bureau in the amount of $16,535.25.

Whereupon, on motion by Mr. Ruffin, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Remington Rand Library Bureau for bookstacks for the Meramec Community College Library, in accordance with specifications under Contract No. 67-89, in the amount of $16,535.25, and authorizes the purchase thereof.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District for the purchase of said equipment.

5.12 Authorization to Purchase Typewriters

The Board of Trustees was requested to authorize The Junior College District staff to purchase twenty-six typewriters, on a sole source basis, from International Business Machines Corporation at a cost of $9,295.00.

Whereupon, Mr. Geil moved the following resolution, seconded by Mr. Williamson:

RESOLVED, That the Board of Trustees does hereby authorize the purchase of twenty-six electric typewriters - thirteen selectric typewriters at a unit price of $340.00 and thirteen Model "D" electric typewriters at a unit price of $375.00 - from the International Business Machines Corporation, at a cost of $9,295.00.

Upon the vote, the motion passed five to one, Mr. Ruffin voting "No".
5.13 Rejection of Bids For Remodeling of Automotive Technology Facility

The Board of Trustees discussed the recommendation of the President of the District to reject bids received under Contract No. 67-105 for remodeling the Automotive Technology Facility for the Forest Park Community College.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby defer action on the rejection of bids received under Contract No. 67-105 for remodeling of the Automotive Technology Facility for Forest Park Community College, until further study has been made by The Junior College District staff.

5.14 Purchase of Library Books from Alanar Book Processing Center

The Board was requested to approve a purchase of library books for The Junior College District from Alanar Book Processing Center in the amount of $38,854.50.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize the purchase of library books for The Junior College District from Alanar Book Processing Center in the amount of $38,854.50.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District for the purchase of said library books.

5.15 Acceptance of Bids For Stacking Chairs For Forest Park Campus

Bids were received for four hundred stacking chairs for the Forest Park Community College snack bar area. The Board was requested to accept the bid of General Fireproofing Company in the amount of $6,047.50.

Whereupon, on motion by Mr. Ruffin, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby accept the bid of General Fireproofing Company for four hundred stacking chairs for the Forest Park Community College snack bar area, in accordance with specifications under Contract No. 67-95, Proposal E, in the amount of $6,047.50, and authorizes the purchase thereof.

5.16 Acceptance of Bids For Newspaper Racks and Tables For Forest Park Campus

Bids were received for newspaper racks and tables for the Forest Park Community College student lounge. The Board was requested to accept the only bid received under Proposal C of Contract No. 67-95, that being from Business Interiors, Inc., in the amount of $1,557.60.

Whereupon, on motion by Mr. Ruffin, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Business Interiors, Inc., for newspaper racks and tables for the Forest Park Community College student lounge, in accordance with specifications under Proposal C of Contract No. 67-95, in the amount of $1,557.60, and authorizes the purchase thereof.

5.17 Acceptance of Bids For Ping-Pong Tables For Forest Park Campus

Bids were received for four folding ping-pong tables for Forest Park. The Board was requested to accept the bid of Cole Furniture and Equipment Company in the amount of $470.00.

Whereupon, on motion by Mr. Ruffin, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Cole Furniture and Equipment Company for four folding ping-pong tables for Forest Park Community College, in accordance with specifications under Proposal D of Contract No. 67-95, in the amount of $470.00, and authorizes the purchase thereof.
5.18 Acceptance Of Bids For Bookstacks For Forest Park Campus

Bids were received for bookstacks for the Forest Park Community College Programmed Materials Learning Laboratory. The Board was requested to accept the bid of Holscher-Wernig, Inc., in the amount of $2,235.48, under Alternate No. 2.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Holscher-Wernig, Inc., for bookstacks for the Forest Park Community College Programmed Materials Learning Laboratory, in accordance with specifications under Contract No. 67-96, in the amount of $2,235.48 under Alternate No. 2, and authorizes the purchase thereof.

5.19 Agreements With Washington University For Rental of Laboratory Facilities And For Consulting Services Of Dr. Frederic Custer For Forest Park Campus

The Board was requested to authorize entering into a contract with Washington University to acquire the services of Dr. Frederic Custer, D.D.S., as Department Chairman-Consultant for the Forest Park Community College dental auxiliary program and for the rental of the dental facilities of Washington University on a monthly basis until the Forest Park Campus dental laboratories are available. Dr. Custer's services would be required for a ten month period. The dental facilities at Washington University would be rented at $100 per month, and the services of Dr. Custer for a period of ten months would be at a cost of $6,000.00 total. The Agreement would include the provision that a substitute for Dr. Custer would not be made by Washington University without Junior College District approval.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby approve entering into an agreement with Washington University to acquire the services of Dr. Frederic Custer, D.D.S., as Department Chairman-Consultant for a ten month period at a total cost of $6,000.00 for the Forest Park Community College dental auxiliary program, and for the rental of facilities for dental laboratories at Washington University at $100.00 per month until such time as dental laboratories at Forest Park Community College are available.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District, in the form drawn up and approved by legal counsel for the District.

5.20 Acceptance Of Bids For Lounge Furniture For Forest Park Campus

Bids were received for upholstered lounge furniture for Forest Park Community College. The Board was requested to accept the low bid of Business Interiors, Inc., bidding on an alternate fabric to that which was specified, in the amount of $1,699.20.

Whereupon, Mrs. Bastian moved the following resolution, seconded by Mr. Witte:

RESOLVED, That the Board of Trustees does hereby accept the bid of Business Interiors, Inc., for upholstered lounge furniture for Forest Park Community College, in accordance with specifications under Proposal B of Contract No. 67-95, in the amount of $1,699.20, and authorizes the purchase thereof.

Upon the vote, the motion passed five to one, Mr. Geil voting "No".

5.21 Acceptance Of Bids For Cafeteria And Lounge Tables For Forest Park Campus

Bids were received for cafeteria and lounge tables for Forest Park Community College. The Board was requested to accept the bid of Business Interiors, Inc., in the amount of $6,558.25.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby accept the bid of Business Interiors, Inc., for cafeteria and lounge tables for Forest Park Community College, in accordance with specifications under Proposal A of Contract No. 67-95, in the amount of $6,558.25, and authorizes the purchase thereof.

5.22 Acceptance Of Bids For Trash Disposal Service For Forest Park Campus

Bids were received for trash disposal service at the permanent facilities at the Forest Park Community College. The Board was requested to accept the low bid of Hueffmeier Brothers in the amount of $2,350.00 per year.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Hueffmeier Brothers for trash disposal service at the permanent buildings of the Forest Park Community College, in accordance with District specifications under Contract No. M-3, in the amount of $2,350.00 per year.

7. COMMUNITY RELATIONS

7.1 Dr. Cosand informed the Board that a JCD Fact Book containing eighty-seven questions and answers regarding The Junior College District has been prepared for distribution to all Junior College District staff members, both certified and classified, and to other interested parties.

7.2 Dr. Cosand recommended that the Board of Trustees express its appreciation to the communication media for their outstanding coverage of The Junior College District since its formation in 1962.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby authorize the President of the District to send letters of appreciation on behalf of the Board of Trustees to the appropriate communication media expressing the appreciation of the Board for the outstanding coverage of The Junior College District since its formation in 1962.

9. **ADJOURNMENT**

Mr. Stewart requested a motion for adjournment. Whereupon, on motion by Mr. Witte, seconded by Mr. Geil, and with the aye vote of all members of the Board, the meeting was adjourned at 11:48 p.m.

Respectfully submitted,

Paul H. Connote
Secretary, Board of Trustees
The Junior College District
St. Louis, St. Louis County, Missouri
September 5, 1967

Dr. Joseph P. Cosand, President
The Junior College District
of St. Louis, St. Louis County
7508 Forsyth Boulevard
St. Louis, Missouri 63105

Dear Dr. Cosand:

Many thanks for your letter of August 28 with enclosed copies of the publication giving details of the Junior College District which was included recently in the rotogravure section of the St. Louis Post Dispatch.

I was extremely pleased with this publication and appreciate your sending me additional copies.

Best regards,

Warren E. Hearnes

WEH:msh
August 28, 1967

Dr. Joseph P. Cosand, President
Junior College District of St. Louis
St. Louis County, Missouri
7508 Forsyth Blvd.
St. Louis, Missouri 63105

Dear Joe:

Thank you so much for sending the St. Louis Post Dispatch publication to me. I read it with considerable interest and will share it with another JCD alumnus, Paul Gianini. I should add, that when I saw the picture of Forest Park on the cover, I couldn't help but experience some real regret that I was not there when the building was occupied. I can assure you though, that the St. Louis District continues as a source of inspiration to many of us in the field.

Things continue to go well here, but I'm still holding my breath. I guess you don't ever stop doing that, do you?

Best regards,

Richard C. Richardson, Jr.
President

RCR:rb
August 24, 1967

Joseph P. Cosand
President
Junior College District of St. Louis
7508 Forsyth Blvd.
Clayton, Missouri 63105

Dear Joe:

May I express my own personal appreciation, as well as that of the American Association of Junior Colleges, for the hospitality which you extended the recent airborne tour led by Bob Reed of our staff.

Bob reports that you and your colleagues put on an excellent program which stimulated a high degree of interest among the tour participants.

I am sure their visit with you will make an impact on the further development of the junior colleges as these participants set about to plan their new facilities.

Thanks for your valuable contribution.

Sincerely yours,

Edmund J. Gleazer, Jr.
Executive Director

EJG/bt
August 31, 1967.

Mr. Raymond Stith
Florissant Valley Junior College
4386 Lindell Bld.
St. Louis, Missouri

Dear Mr. Stith,

I wish to thank you for the splendid educational job you did for the Partners of the Alliance Para, Brazil Team on Tuesday, August 15th.

During our Debriefing Session at the end of their visit, they expressed great enthusiasm for Junior Colleges. They plan to develop this type of education in Para immediately.

We feel certain you will be hearing from them soon.

You might also wish to consider participating in a School - to - School Partnership under the National Partners of the Alliance.

Sincerely,

Helen R. McNally
Executive Director

cc: Mr. Witunski
Thank you for your letter in which you outlined to us your specific immediate need for outdoor physical education accommodations in Forest Park. Although I am not personally familiar with today's commitments in the park, it would appear to me that your requests are quite modest, and I am asking Mr. Louis W. Buckovitz, Director of Parks, Recreation and Forestry, to work with you and your associates to provide the space which you request.

If for any reason there is any difficulty encountered do not hesitate to get in touch with me or my staff.

Sincere regards,

Mayor

cc: Honorable Louis W. Buckovitz
Director of Parks, Recreation and Forestry

Dr. Joseph F. Conn, President
Junior College of St. Louis and St. Louis County
### Student Aid Account Current Fund Funds

<table>
<thead>
<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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<td>1,117,331.19</td>
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<td>Payroll Taxes and Withholdings</td>
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<td>Miscellaneous Disbursements</td>
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<td>Transfer from Plant Fund to General Fund</td>
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<td>12,782.60</td>
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<td>Title VI money returned to government</td>
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<td>2,151.00</td>
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<td><strong>Total Disbursements</strong></td>
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<td>$20,636.51</td>
<td>$1,423,905.24</td>
<td>$395,67</td>
<td>$</td>
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<tr>
<td><strong>Balance as of 8/31/67</strong></td>
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<td>$54,767.61</td>
<td>$15,903,392.77</td>
<td>$6,022.94</td>
<td>$300,288.33</td>
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**Balance as of 8/31/67 consists of:**

- **Petty Cash**
  - $1,025.00

- **Cash in Banks:**
  - CWSP: (1,160.68)
  - EOG: 31,550.00
  - Nursing Student Loan: 14,362.23
  - National Defense Student Loan: 10,016.06
  - Payroll: (1,257.41)
  - Construction Fund: 41,328.73
  - Building Fund: 63,341.95
  - Current and other Restricted Funds: 15,798,722.09
  - Investments: 6,022.94

- **Balance as of 8/31/67**
  - $2,651,083.46

* See Schedule B
Reconciliation of Warrant Check Register to Disbursements:

<table>
<thead>
<tr>
<th>Account</th>
<th>Current Funds</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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<td>Warrant Check Register:</td>
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<tr>
<td>Current</td>
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<td>$20,636.91</td>
<td>$</td>
<td>$395.67</td>
<td>$30,000.00</td>
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<td>-</td>
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<td>6,991,660.27</td>
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<td>-</td>
<td>1,814,004.23</td>
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<td>30,000.00</td>
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<tr>
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<td>-</td>
<td>385,000.00</td>
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<tr>
<td>Plus August payroll check to be covered by September deposit</td>
<td>1,757.41</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Less July payroll check covered by August deposit</td>
<td>$18,893.41</td>
<td>-</td>
<td>$1,423,905.24</td>
<td>$395.67</td>
<td>-</td>
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<tr>
<td>Total Disbursements</td>
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<td></td>
<td>$1,423,905.24</td>
<td>$395.67</td>
<td>$0</td>
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# Treasurer's Report

## Schedule A

### Investment Activity

**For the Month of August, 1967**

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchase From</th>
<th>Type of Inv.</th>
<th>Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Maturity Cost</th>
<th>Interest Earned</th>
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</tbody>
</table>

### General Fund

- **Balance as of 8/1/67**: $2,705,000.00
- **Plus Purchases:**
  - 8/7/67: 12, 2, 5.30, 11/15/67, $100,000.00, $100,000.00
  - 8/16/67: 2, 1, 3.40, 8/24/67, 100,000.00, 99,918.00
  - 8/24/67: 6, 2, 5.50, 12/28/67, 250,000.00, 250,000.00
  - 8/31/67: 6, 2, 5.50, 1/18/67, 200,000.00, 200,000.00
- **Total Purchases**: $750,000.00, $749,918.00
- **Less Maturities:**
  - 11/24/67: 12, 2, 5.50, 8/15/67, 400,000.00, 400,000.00, $12,405.56
  - 2/23/67: 13, 2, 5.27, 8/31/67, 150,000.00, 150,000.00, 4,114.83
  - 3/16/67: 12, 2, 5.50, 8/31/67, 130,000.00, 130,000.00, 3,038.75
  - 8/16/67: 2, 1, 3.40, 8/24/67, 100,000.00, 99,918.00, 82.00
- **Total Maturities**: $880,000.00, $879,918.00, $22,114.14
- **Balance as of 8/31/67**: $2,575,000.00, $2,575,000.00

### Construction Fund

- **Balance as of 8/1/67**: $250,000.00
- **Plus Purchases:**
  - 8/21/67: 6, 3, 3.70, 8/24/67, 450,000.00, 450,000.00
  - 8/31/67: 8, 2, 3.46, 9/21/67, 250,000.00, 249,498.42
- **Total Purchases**: $700,000.00, $699,498.42
- **Less Maturities:**
  - 8/21/67: 6, 3, 3.70, 8/24/67, 450,000.00, 450,000.00, $138.75
- **Total Maturities**: $450,000.00, $450,000.00, $138.75
- **Balance as of 8/31/67**: $250,000.00, $249,498.42

### Debt Service Fund

- **Balance as of 8/1/67**: $255,000.00
- **Plus Purchases:**
  - 8/16/67: 12, 2, 5.00, 1/30/68, 30,000.00, 30,000.00
- **Balance as of 8/31/67**: $285,000.00, $285,000.00
# TREASURER'S REPORT
## SCHEDULE A
## INVESTMENT ACTIVITY
## FOR THE MONTH OF AUGUST, 1967

### PAGE 2

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Pur- chase From</th>
<th>Type of Inv.</th>
<th>Maturity Date</th>
<th>Maturity Rate</th>
<th>Maturity Value</th>
<th>Cost</th>
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<td><strong>BUILDING FUND</strong></td>
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Balance as of 8/31/67

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## SCHEDULE B
ANALYSIS OF RESTRICTED FUND DISBURSEMENTS
FOR THE MONTH OF AUGUST, 1967
PAGE 2

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
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### Treasurer's Report

**November 30, 1967**

#### Balance as of 11/1/67

<table>
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<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
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<tbody>
<tr>
<td>Balance as of 11/1/67</td>
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<td>$62,629.52</td>
<td>$13,610,330.48</td>
<td>$4,657.65</td>
<td>$228,390.81</td>
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</tbody>
</table>

**Plus Receipts:**

- **Tax Revenue-City of St. Louis:** $65,801.11
- **Tax Revenue-St. Louis County:** $241,491.97
- **State Aid:** $550,000.00
- **Interest Income:** $11,496.21
- **Auxiliary Services:** $1,233.80
- **Gifts and Grants:** $11,050.83
- **Miscellaneous Income:** $455.76

**Other Receipts:**

- **Due to Student Activities:** $39,20
- **Accounts Receivable:** $29,417.97
- **Notes Receivable:** $863.80
- **Due to Debt Service:** $204,111.15
- **Transfer from Plant to Current Fund:** $415.77
- **Miscellaneous Income:** $10,771.93

**Student Activities Income:** $79,385.46

**Total Receipts:** $1,140,493.13

**Less Disbursements:**

**Salaries:**

- **Base-Current:** $568,515.83
- **Base-Restricted:** $18,038.16
- **Withholdings:** $447,707.55

**Expenses:**

- **Current:** $76,717.08
- **Restricted:** $450.89

**Total Disbursements:** $568,515.83 $18,038.16 $447,707.55 $76,717.08 $450.89

**Total:** $79,385.46

---

Note: The above table represents financial data for the Junior College District in St. Louis, Missouri, as of November 30, 1967. It includes details on balances, receipts, disbursements, and miscellaneous income and expenses.
<table>
<thead>
<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Outlay:</td>
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<td>Transfer from Current to Student Activities</td>
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<tr>
<td>Total Disbursements</td>
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<td>$35,178.93</td>
<td>$1,578,138.66</td>
<td>$5,531.46</td>
<td>$19,298.53</td>
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<tr>
<td>Balance as of 11/30/67</td>
<td>$5,394,750.23</td>
<td>$49,665.59</td>
<td>$12,111,581.24</td>
<td>$16,773.69</td>
<td>$619,298.53</td>
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</tbody>
</table>

Balance as of 11/30/67 consists of:

- Petty Cash: $1,600.00
- Cash in Banks:
  - CWSP: $16,571.00
  - EOG: $16,175.00
  - Nursing Student Loan: $13,961.23
  - National Defense Student Loan: $2,958.36
  - Payroll: $4,000.00
  - Construction Fund: $11,254.68
  - Building Fund: $51,636.06
  - Current and other Restricted Funds: $124,238.53
  - Investments: $5,174,211.33

Balance as of 11/30/67:

- $5,394,750.23
- $49,665.59
- $12,111,581.24
- $16,773.69
- $619,298.53
<table>
<thead>
<tr>
<th>Account</th>
<th>Current Fund</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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<td>$35,178.93</td>
<td>$1,578,138.66</td>
<td>$5,331.46</td>
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The Junior College District  
St. Louis - St. Louis County, Missouri  

Treasurer's Report  
Schedule A  
Investment Activity  
For the month of November, 1967

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<th>Pur- Type</th>
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<th>Interest Earned</th>
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<td>Rate</td>
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<tr>
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**General Fund**  
Balance as of 11/1/67 $5,325,000.00  
Plus Purchases:  
11/12 2 2 3.80 12/7/67 $500,000.00  
Total Purchases $750,000.00  
Less Maturities:  
9/13/67 12 1 5.35 11/2/67 $100,000.00  
7/28/67 12 1 5.25 11/30/67 350,000.00  
7/10/67 10 1 5.15 11/30/67 100,000.00  
8/7/67 12 1 5.30 11/15/67 100,000.00  
Total Maturities $650,000.00  
Balance as of 11/30/67 $5,175,000.00

**Debt Service Fund**  
Balance as of 11/1/67 $305,000.00  
Plus Purchases:  
11/24/67 12 1 5.50 1/30/68 $100,000.00  
No Maturities  
Balance as of 11/30/67 $405,000.00

**Construction Fund**  
Balance as of 11/1/67 $13,549,249.45  
Plus Purchases:  
11/10/67 6 3 3.75 11/13/67 $400,000.00  
11/13/67 2 2 3.75 11/16/67 400,000.00  
11/16/67 2 2 3.75 12/7/67 600,000.00  
11/16/67 6 2 3.75 11/24/67 500,000.00  
11/24/67 10 1 5.50 5/9/68 300,000.00  
11/28/67 6 3 4.38 12/1/67 900,000.00  
Total Purchases $3,100,000.00

**Building Fund**  
Balance as of 11/1/67 $13,550,000.00  
Plus Purchases:  
11/10/67 6 3 3.75 11/13/67 $400,000.00  
11/13/67 2 2 3.75 11/16/67 400,000.00  
11/16/67 2 2 3.75 12/7/67 600,000.00  
11/16/67 6 2 3.75 11/24/67 500,000.00  
11/24/67 2 2 3.75 12/7/67 528,000.00  
11/28/67 6 3 4.38 12/1/67 900,000.00  
Total Purchases $3,100,000.00
THE JUNIOR COLLEGE DISTRICT  
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI

TREASURER'S REPORT  
SCHEDULE A  
INVESTMENT ACTIVITY  
FOR THE MONTH OF NOVEMBER, 1967

PAGE 2

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CODE
1 - Certificate of Deposit
2 - Treasury Bill
3 - Repurchase Agreement
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<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
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<tr>
<td>CURRENT RESTRICTED FUNDS</td>
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## SCHEDULE B
### ANALYSIS OF RESTRICTED FUND DISBURSEMENTS
#### FOR THE MONTH OF NOVEMBER, 1967
#### PAGE 2

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