A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, August 14, 1967 at the Central Office of the District, 7508 Forsyth Boulevard, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:00 p.m. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Lester C. Geil

Joseph G. Stewart

Donald M. Witte

Board Members Guy S. Ruffin and Gerald V. Williamson were on vacation, and absent from this meeting.

Also present were Dr. Joseph P. Cosand, President of the District; Mr. John C. Robertson, Vice President for Business; Dr. R. William Graham, Vice President-Campus Director; Mr. Raymond Stith, Vice President-Campus Director; Dr. Robert Donnelly, Dean of Student Personnel Services at the Meramec Community College, representing Dr. Clark in his absence; Mrs. Mary Jane Calais, Coordinator of Finance and Treasurer of the Board of Trustees; Mr. Paul H. Connole, Assistant To The President and Secretary
to the Board of Trustees; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mr. Herbert Damron, Associate Coordinator of Purchasing; Mr. Rolland Larson, Assistant Coordinator of Equipment; Miss Janet Griesbaum, Community Relations Assistant -- all of The Junior College District staff. Also present was Mr. Bruce Woodruff of the firm of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District.

1.3 Minutes

Board President Stewart asked for approval of the Minutes of the Regular Meeting of July 24, 1967. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, the Minutes of the Regular Meeting of July 24, 1967 were approved as corrected -- said corrections having been previously brought to the Secretary's attention.

Mr. Stewart then asked for approval of the Minutes of the Special Meeting of July 31, 1967. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the approval of all members of the Board present, the Minutes of the Special Meeting of July 31, 1967 were approved as submitted.

1.4 Welcome To Guests

Mr. Stewart welcomed newspaper reporters Mr. Frank Leeming, Jr. of the St. Louis Post-Dispatch and Mr. Gus Lumpe of the St. Louis Globe-Democrat. He also welcomed Messrs. Tom Taylor and Marvin Laurent of the District accounting staff, and Mr. Bruce Kendrick of the District Purchasing Department.

Dr. R. William Graham introduced Mr. Howard Simmons, Forest Park faculty member and President of the Forest Park Community College Faculty Association.
Mr. Stewart also welcomed Messrs. Bill Nolan and David Stevens, representatives of Berry Office Supply.

1.5 Hearing of Citizens and Petitions

Mr. Stewart recognized Mr. Bill Nolan, representative of Berry Office Supply. Mr. Nolan directed the Board's attention to Item 5.16 on the Board's agenda for this meeting, and compared the quality, size, and flexibility of his company's equipment with that recommended for purchase from S. G. Adams, calling the Board's attention to the fact that samples of his equipment were available in the next room for the Board's examination.

Dr. Cosand mentioned that the bid of Berry Office Supply was considered along with the other bids received, however, a sample from this supplier could not be provided to the District Purchasing Department for inspection prior to the recommendation to the Board for the purchase of this equipment.

1.6 Communications

Mrs. Juanita Nova, recording secretary for the Board, read the following correspondence:

1.6.1 Letter from Mrs. Ethel M. Meenen, a housewife and graduate student at Washington University, who had just completed the Summer Semester at the Meramec Community College. Mrs. Meenen complimented the quality of educational services offered the students at the Meramec Campus, and specifically, gave exemplary credit to Mr. Robert J. Gillespie, Biology instructor, and his laboratory assistants for their dedication to the instructional program provided for students at the Meramec Campus.
1.6.2 Letter from Mr. Clarence E. Thomas, Assistant Regional Director, National Urban League, Inc., thanking the District for the hospitality extended a recent group of foreign visitors from Vietnam, Sierra Leone and the Philippines.

1.6.3 Letter from Mr. Jack A. Peterson, Professor of Education at Western Illinois University, addressed to Mr. David Underwood, Dean of Instruction at the Florissant Valley Community College, thanking the Florissant Valley staff for the courtesies extended a group of visiting students from WIU on July 20th.

1.7 Treasurer's Report

The Board was requested to approve the Treasurer's Report for the month of July, 1967.

Upon motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, the Treasurer's Report for the month ending July 31, 1967 was approved as submitted.

1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District, for which bids had been received in accordance with Board policy.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous vote of approval of all members of the Board present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:
General Fund
$350,000 U. S. Treasury Bills, purchased July 20, 1967, from Mercantile
Trust on a 3.48 basis, to mature July 27, 1967, for a total cost of $349,763.17.

$350,000 Certificates of Deposit, purchased July 28, 1967, from State Bank
of Wellston on a 5.25 basis, to mature November 30, 1967, for a total cost
of $350,000.00.

$100,000 Certificates of Deposit, purchased August 7, 1967, from State
Bank of Wellston, on a 5.30 basis, to mature November 15, 1967, for a
total cost of $100,000.00.

Building Fund
$1,000,000 U. S. Treasury Bills, purchased July 31, 1967, from Mercantile
Trust on a 3.54 basis, to mature August 3, 1967, for a total cost of $999,705.00.

$700,000 Certificates of Deposit, purchased July 28, 1967, from South
County Bank on a 5.26 basis, to mature February 26, 1968, for a total
cost of $700,000.00.

$500,000 Certificates of Deposit, purchased August 7, 1967, from South
County Bank on a 5.30 basis, to mature March 7, 1968, for a total cost
of $500,000.00.

$500,000 Certificates of Deposit, purchased August 7, 1967, from State Bank
of Wellston on a 5.30 basis, to mature March 14, 1968, for a total cost of
$500,000.00.

$500,000 Certificates of Deposit, purchased August 7, 1967, from South
County Bank on a 5.35 basis, to mature March 21, 1968, for a total cost
of $500,000.00.

Debt Service Fund
$10,000 Certificates of Deposit, purchased July 28, 1967, from South
County Bank on a 5.00 basis, to mature January 30, 1968, for a total
cost of $10,000.00.
2. PERSONNEL

2.1 Certificated Personnel - Full-Time Employment - Academic Year 1967-68

The Board was requested to approve employment of certificated full-time personnel for the academic year 1967-68. Whereupon, on motion by Mr. Witte, seconded by Mr. Geil, and with the approval of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Erna F. Burbach - Instructor A - Mathematics - FVCC - III-5 - Eff. 9/5/67
Olive P. Eggers - Instructor A - Communications - MCC - III-2 - Eff. 9/5/67
Ben Hall - Instructor B - Engineering - FVCC - IV-5 - Eff. 9/5/67
Eleanor S. Poundstone - Assistant Professor - Life Science - FPCC - V-4 - 9/5/67
Israel Joe Roth - Counselor - Student Personnel Service - FPCC - IV-2 - 9/5/67
Albert E. Schaefer - Counselor - Student Personnel Services - FPCC - V-3 - 9/5/67
Nancy B. Weaver - Instructor B - Life Science - FPCC - IV-6 - 9/5/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employees, which said contract is to be filed with the records of the District.

2.2 Certificated Personnel - Extended Time Project

The Board was requested to approve the employment of Marlena K. Baldridge for an extended time project for 1967.

Upon motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve employment of Marlena K. Baldridge for an extended time project on the Forest Park Campus for 2 credit hours ($250/credit hour, effective 8/15/67.

8/14/67
2.3  **Certificated Personnel - Correction of Board Approval - April 24, 1967**

The Board was requested to approve correction of employment for Mr. Michael M. Davies, previously approved by the Board. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the following correction be made to the employment contract of Mr. Michael M. Davies for the 1967-68 academic year:

Michael M. Davies - MCC - From: Assistant Professor - V-1
To: Counselor (Asst. Professor) - V-2 - Eff. 9/5/67

2.4  **Certificated Personnel - Correction of Board Approval - May 22, 1967**

The Board was requested to approve the change in campus teaching location of Mr. George S. Wang, whose employment was previously approved by the Board at its meeting of May 22, 1967.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, the Board approved the correction of campus teaching assignment of Mr. George S. Wang from the Forest Park Community College to Meramec Community College, to become effective September 5, 1967, said correction to be so indicated on Mr. Wang's employment contract with the District.

2.5  **Certificated Personnel - Correction of Board Approval - June 26, 1967**

The Board was requested to approve correction of employment of certain Florissant Valley Community College staff members who were approved by the Board at its meeting on June 26, 1967, to provide consulting services to the District.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was
RESOLVED, That the following corrections be made to the employment of the following Florissant Valley Community College staff members to provide consulting services to the District, previously approved by the Board, at the number of credit hours and in the dollar amounts hereinafter set forth:

From: Maury Bynum - Engineering - FVCC - 1.3 cr. hrs. - $333.00
To: Jerry Stapleton - Engineering - FVCC - 1.3 cr. hrs. - $317.00

William Schallert - Engineering - FVCC - From: 3.8 cr. hrs. - $1,425.00
To: 3.3 cr. hrs. - $1,238.00

Lawrence Wolf - Engineering - FVCC - From: 2.3 cr. hrs. - $676.00
To: 2.8 cr. hrs. - $823.00

2.6 Certificated Personnel - Summer Employment

The Board was requested to approve employment of certificated personnel for the Summer Semester, 1967. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed during the Summer Semester, 1967 in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Albert E. Schaefer - Counselor - FPCC - 2 cr. hrs. @ $272/cr. hr. - 8/21/67

2.7 Certificated Personnel - General Administrative Intern

The Board was requested to approve the employment of Mr. Juris C. Lasmanis, from the University of Minnesota, as an administrative intern at the Forest Park Campus for the period September 18, 1967 to December 15, 1967.

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Upon motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve employment of Mr. Juris C. Lasmanis as an administrative intern on the Forest Park Campus of the District, for the period September 18, 1967 to December 15, 1967, and to be paid a total salary of $1,000.00 for said administrative services.

2.8 Certificated Personnel - Ford Internship Project - Spring Semester, 1968

The Board was requested to approve the employment of Mr. Marion L. Kretzer as a Teaching Intern, in accordance with a Ford Foundation grant jointly administered by The Junior College District and Southern Illinois University.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the approval of all members of the Board present, it was

RESOLVED, That the following certificated personnel be appointed as a Teaching Intern for the Spring Semester, 1968, in accordance with the terms of the Ford Foundation budget funded for this purpose, and to receive a grant at the salary classification hereinafter set forth:

Mr. Marion L. Kretzer - Teaching Intern - FPCC - 1/2 IV-5 - 1/22/67

2.9 Certificated Personnel - Resignation

Dr. Cosand recommended the Board consider the acceptance of the resignation of Miss Patricia J. Eoff, instructor at the Meramec Community College. Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the resignation of Miss Patricia J. Eoff, instructor at the Meramec Community College, and releases her from her contract with the District, effective September 11, 1967.
2.10 Administrative Personnel - Full-Time Employment

The Board was requested to approve employment of Mr. Thomas N. Mastin as Assistant Dean of Student Personnel Services at the Forest Park Community College.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the following administrative personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Mr. Thomas N. Mastin - Assistant Dean - Student Personnel Services - FPCC - Step 2 - Eff. 7/31/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employee, which said contract is to be filed with the records of the District.

2.11 Administrative Reclassification

The Board was requested to approve reclassification of Messrs. Tom Taylor and Marvin J. Laurent to administrative positions in the District Accounting Department.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the unanimous approval of all Board members present, it was

RESOLVED, That the Board of Trustees does hereby approve reclassification of the following personnel, at the salary classification hereinafter set out, said classification having been previously adopted by the Board:

Mr. Thomas W. Taylor - C. O. - From: Internal Auditor - 16C
To: Asst. Coordinator - Business - Step 1 - 8/15/67

Mr. Marvin J. Laurent - C. O. - From: Part-time Permanent Accounting Supervisor - 16A
To: Asst. Coordinator - Business - Step 1 - 9/1/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employees, which said contract is to be filed with the records of the District.
2.12 **Classified Personnel - Full-Time Employment**

Employment of classified personnel was then presented to the Board for approval.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

**RESOLVED,** That the following classified personnel be employed by The Junior College District in the position and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Salary Class</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbert G. Betian</td>
<td>Stationary Engineer</td>
<td>FVCC</td>
<td>11A</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Claudine M. Becker</td>
<td>PBX Operator II</td>
<td>FPCC</td>
<td>3A</td>
<td>8/16/67</td>
</tr>
<tr>
<td>Oliver E. Beahan</td>
<td>Manager of Power and Utilities</td>
<td>MCC</td>
<td>15A</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Robert L. Blaske</td>
<td>Stationary Engineer</td>
<td>MCC</td>
<td>11C</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Darlene E. Bogdajewicz</td>
<td>Stenographer I</td>
<td>FVCC</td>
<td>4A</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Bernice S. Bond</td>
<td>Clerk-Typist II</td>
<td>FVCC</td>
<td>3A</td>
<td>8/15/67</td>
</tr>
<tr>
<td>Thomas J. Caisto</td>
<td>Maintenance Mechanic</td>
<td>FPCC</td>
<td>11A</td>
<td>8/21/67</td>
</tr>
<tr>
<td>Vit Diesmone</td>
<td>Assistant Manager - Power and Utilities</td>
<td>MCC</td>
<td>12C</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Estle Douglas</td>
<td>Mechanic (Painter)</td>
<td>MCC</td>
<td>11A</td>
<td>8/15/67</td>
</tr>
<tr>
<td>Kathleen A. Fogler</td>
<td>Secretary I</td>
<td>FPCC</td>
<td>6A</td>
<td>8/15/67</td>
</tr>
<tr>
<td>William J. Harrison</td>
<td>Security Officer</td>
<td>MCC</td>
<td>3A</td>
<td>9/1/67</td>
</tr>
<tr>
<td>Virginia Head</td>
<td>Clerk-Typist II</td>
<td>FPCC</td>
<td>3A</td>
<td>8/15/67</td>
</tr>
<tr>
<td>D. Lee Hittle</td>
<td>Secretary II</td>
<td>C. O. (MTEC)</td>
<td>7C</td>
<td>8/15/67</td>
</tr>
<tr>
<td>Lois M. Iverson</td>
<td>Accounting Clerk</td>
<td>C. O.</td>
<td>7A</td>
<td>8/16/67</td>
</tr>
<tr>
<td>Rollie B. Johnson</td>
<td>Manager - Maintenance and Vehicles</td>
<td>MCC</td>
<td>14B</td>
<td>8/15/67</td>
</tr>
</tbody>
</table>
Henry L. Key - Security Officer - MCC - 3A - Eff. 9/1/67
R. L. Lewis - Stationary Engineer - MCC - 11A - Eff. 9/1/67
William E. Martin - Assistant Manager, Bookstore - MCC - 10A - Eff. 8/18/67
Margaret Peterson - Library Assistant - MCC - 6A - Eff. 9/1/67
Emma T. Sigala - Stenographer I - C. O. - 4A - Eff. 8/16/67
Leon M. Skaggs - Assistant Manager - Power & Utilities - FVCC - 12A - Eff. 9/1/67
Thomas E. Smith - Stationary Engineer - FVCC - 11A - FVCC - Eff. 9/1/67
Dale L. Stevenson - Security Officer - MCC - 3A - Eff. 9/1/67
George A. Stock - Warehouse & Receiving Clerk - FPCC - 6A - Eff. 8/16/67
Raymond V. Sullivan - Security Officer - MCC - 3C - Eff. 9/1/67

At a previous Board Meeting, the Board had discussed the cost differential between the District employing its own guard personnel and contracting professional guards from a security agency. Mr. Robertson reported that the District had reviewed these cost differentials and found it would be less expensive to the District to hire its own security guards and, therefore, the staff recommended the District employ its own guard personnel.

Board Member Geil requested that a report be made at a subsequent Board Meeting after a restudy of the efficiency of the District operating its own guard services has been made.

2.13 Classified Personnel - Correction of Board Approval of July 24, 1967

The Board was requested to approve correction of employment of Mr. Thomas M. Shea, Duplicating Operator at the Florissant Valley Community College, previously approved at the Board Meeting of July 24, 1967.
Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve correction of employment of Mr. Thomas M. Shea, as follows:

Duplicating Operator I - FVCC - From: 2B
   To: 2D - Eff. 9/1/67

2.14 Classified Personnel - Leave of Absence

The Board was requested to approve a leave of absence for Mrs. Pearl Russom, a secretary at the Forest Park Community College, from the period August 14, 1967 to approximately September 18, 1967.

Upon motion by Mrs. Bastian, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, a leave of absence without pay was thereupon authorized by the Board of Trustees for Mrs. Pearl Russom.

2.15 Classified Personnel - Reclassification

Board approval was requested for the reclassification of Miss Lynda L. Crafton from Stenographer I to Library Assistant.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve the reclassification of the following classified employee at the salary classification hereinafter set out, said salary classification having been previously adopted by the Board:

Miss Lynda L. Crafton - FPCC - From: Stenographer I - 4B
   To: Library Assistant - 6A - Eff. 8/15/67

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2.16 Classified Personnel - Recommendation for Permanent Status

The Board was requested to approve Mrs. Lois Burch, who has completed her first six-month probationary period with the District, as a permanent employee of the District, at no increase in salary. Upon motion by Mrs. Bastian, seconded by Mr. Witte, and with the approval of all members of the Board present, Mrs. Lois Burch, Duplicating Operator at the Meramec Community College, was thereupon approved by the Board of Trustees as a permanent employee of the District at no increase in salary.

3. CURRICULUM AND INSTRUCTION

3.1 Approval Of "Technical Illustration" Curriculum

Dr. Cosand recommended the Board approve a new two-year curriculum in "Technical Illustration" which was developed as a direct result of a feasibility study to determine the need for such a program in the greater St. Louis metropolitan area, and at the recommendation of the District advisory committee.

Upon motion by Mr. Geil, seconded by Mr. Witte, and with the approval of all members of the Board present, the following curriculum in "Technical Illustration" was approved by the Board:
TECHNICAL ILLUSTRATION

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Credits</th>
<th>Second Semester</th>
<th>Credits</th>
</tr>
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<tr>
<td>Engineering Drawing (30.100)</td>
<td>3</td>
<td>Descriptive Geometry (30.110)</td>
<td>3</td>
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<tr>
<td>Drawing (10.113)</td>
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<td>Drawing (10.114)</td>
<td>3</td>
</tr>
<tr>
<td>Design (10.101)</td>
<td>2</td>
<td>Design (10.102)</td>
<td>2</td>
</tr>
<tr>
<td>Lettering and Layout (10.107)</td>
<td>2</td>
<td>Lettering and Layout (10.108)</td>
<td>2</td>
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<tr>
<td>Communications (40.031)</td>
<td>3</td>
<td>Communications (40.032)</td>
<td>3</td>
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<tr>
<td>Physical Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(90.101 or 90.111)</td>
<td>1</td>
<td>Physical Education</td>
<td></td>
</tr>
<tr>
<td>Elective</td>
<td>3</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>17</strong></td>
<td><strong>Total</strong></td>
<td><strong>17</strong></td>
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<table>
<thead>
<tr>
<th>Third Semester</th>
<th>Credits</th>
<th>Fourth Semester</th>
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<tr>
<td>Graphic Production (11.084)</td>
<td>2</td>
<td>Photographic Procedures (11.0xc)</td>
<td>2</td>
</tr>
<tr>
<td>Technical Illustration (11.0xa)</td>
<td>3</td>
<td>Technical Illustration (11.0xb)</td>
<td>3</td>
</tr>
<tr>
<td>Airbrush (11.081)</td>
<td>2</td>
<td>Human Relations (88.032)</td>
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<tr>
<td>American Civilization (82.100)</td>
<td>3</td>
<td>Natural Science and Mathematics</td>
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<tr>
<td>Natural Science and Mathematics Elective</td>
<td>3</td>
<td>Electives</td>
<td>3</td>
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<tr>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>16</strong></td>
<td><strong>Total</strong></td>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>

4. PHYSICAL FACILITIES

4.1 Construction Status Report

Mr. O’Neill, Coordinator of Physical Facilities, reported the following construction progress:

Forest Park Community College

The first three floors of the building should be totally completed by the first of September. A portion of the wing extension should be completed by the first of September. The library and instructional classrooms in the first phase will be ready for occupancy the week of August 21st, and at that time the campus administration offices will move into these new facilities.
All parking areas are now complete and the glass globes on the light fixtures around the perimeter of the parking lots have been replaced with acrylic globes.

Sod and grass will be planted by the first week in September, and will be ready for the opening of classes for the Fall semester.

F<sup>lor</sup>issant Valley Community College

The total site work at the Florissant Valley Community College is approximately 70% complete.

The Boiler Plant should be completed by the first of September, Mr. O'Neill estimated that due to the contractor's delay, it now appears the Library facilities will not be complete until approximately November 1st.

The Gymnasium contractors have been delayed due to a strike of door frame manufacturers. If the materials can be obtained, the contractor feels confident he will complete the building on schedule.

Meromec Community College

The two Communications Buildings should be completed by the middle of September and will be ready for occupancy for opening of classes on September 18th.

Dr. Cosand added that although construction at all three District campuses has been delayed, he is confident the District will be able to accommodate the anticipated student enrollment for the Fall semester, 1967. Although the two County campus permanent libraries will not be available for the Fall semester, the campuses can operate adequately with their present library facilities for the Fall semester.
5. BUSINESS AND FINANCE

5.1 Warrant-Check Register

The Warrant-Check Register for the month of July, 1967 was presented to the Board for approval. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the approval of all members of the Board present, all expenditures made in accordance with the Warrant-Check Register for the month of July, 1967 were ratified and approved by the Board.

5.2 Acceptance Of A Grant From U. S. Office Of Education

The Board was requested to accept a grant from the U. S. Office of Education, Department of Health, Education, and Welfare for library acquisitions for the three District campuses, in the amount of $39,087.00.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the grant from the U. S. Office of Education, Department of Health, Education, and Welfare for library acquisitions for the three District campuses, totaling $39,087.00.

5.3 Lodging Of Policy Changes

Dr. Cosand presented suggested revisions to the existing "Business Operations" and "Buildings and Grounds Maintenance and Operations" sections of the Board Policies and Administrative Organization Manual. These policy revisions were thereupon lodged with the Board for action at a subsequent meeting of the Board.
5.4 Acceptance Of Bids For Moving Forest Park Campus To New Facilities

Bids were received from professional movers for moving the Forest Park Community College to the permanent site on Oakland Avenue. The Board was requested to accept the bid of Mrazek Van and Storage in the amount of $6,350.00, based upon their agreement to accomplish this move in three days compared to the five-day estimate from the lowest bidder.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve acceptance of the bid and authorizes the awarding of an order to Mrazek Van & Storage for moving the Forest Park Community College to the permanent site on Oakland Avenue at a total cost of $6,350.00.

5.5 Acceptance Of Bids For District's Annual Supply Of Office Paper

Bids were received for the District's office paper requirements for the year 1967-68. The Board was requested to accept the low bid of Ditto Division of Bell & Howell, in the total amount of $8,818.40.

Whereupon, on motion by Mr. Witte, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve acceptance of the bid and awarding of an order to Ditto Division of Bell and Howell for the annual supply of District office paper requirements for the year 1967-68, at a cost not to exceed $8,818.40 and at the unit prices contained in the bid of Ditto Division of Bell and Howell, which is on file with the District.
5.6 Acceptance Of Bids For Athletic Equipment - FVCC

Bids were received for athletic equipment to be used at the Florissant Valley Community College. Mr. Raymond Stith, Vice President and Campus Director of the Florissant Valley Community College, stated that although the campus gymnasium will not be completed for the 1967 Fall semester, most of this equipment will be used in the physical education and recreational programs scheduled for the Fall semester and the remainder will be stored until completion of the gymnasium building.

The Board was, therefore, requested to accept the bids of Economy Auto and Sporting Goods in the amount of $4,232.35, and Chuck Bergfeld Recreations in the amount of $96.00, and award an order for the purchase of this athletic equipment.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bids for athletic equipment from Economy Auto and Sporting Goods in the amount of $4,232.35, and Chuck Bergfeld Recreations in the amount of $96.00, in accordance with District specifications, and authorizes the purchase of said athletic equipment.

5.7 Acceptance Of Bids For Pick-Up Truck - FPCC

Bids were received for a four-wheel drive pick-up truck with snow plow attachment to be used at the Forest Park Campus. The Board was requested to accept the low bid of Roedel Brothers in the amount of $3,245.00.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, it was
RESOLVED, That the Board of Trustees does hereby accept the low bid of Roedel Brothers for a pick-up truck with snow plow attachment to be used at the Forest Park Community College, and authorizes the purchase of said vehicle for a total cost of $3,245.00.

5.8 Acceptance Of Bids For Wrestling Mats - FVCC

Bids were received for two colored wrestling mats to be used at the Florissant Valley Community College. Because of the limited manufacturers of this product, only one bid was received, and the Board was requested to accept the bid of Resilite Sports in the amount of $5,156.00.

Mrs. Bastion moved acceptance of the bid of Resilite Sports, and the motion was seconded by Mr. Geil. Upon the vote, the motion received a vote of three to one - Mr. Stewart voting "No." The President thereupon declared the motion, having failed to receive a majority vote of the whole Board, had failed to pass.

After considerable discussion, the Board requested the District staff to investigate other possible suppliers of this product and submit a report to the Board at its next meeting.

5.9 Acceptance Of Bids For Painting Temporary Buildings - MCC

Bids were received for maintenance and repair work for painting the outside of the temporary buildings at the Meramec Community College, and the Board was requested to accept the low bid of Gus T. Handge and Sons in the amount of $2,795.00.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the low bid of Gus T. Handge and Sons, in the amount of $2,795.00, be accepted for painting the outside of the temporary buildings at the Meramec Community College, and that said Gus T. Handge and Sons be, and hereby is, authorized to complete said maintenance work upon the execution of the appropriate documents.
FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute the appropriate contract for and on behalf of the District.

5.10 Acceptance Of Bids For Laundry Equipment - FVCC

Bids were received for laundry equipment to be used for washing custodial uniforms and other cleaning supplies at the Florissant Valley Community College. Considerable cost comparison figures were prepared by the District staff comparing purchase of this laundry equipment with the rental of custodial uniforms for a one-year period. This study revealed the purchase of this laundry equipment would amount to an annual savings to the District in excess of $4600 and the equipment would, therefore, pay for itself within less than one year.

Based upon these cost comparisons and the staff recommendations, the Board was requested to accept the low bid of Loomis Brothers Equipment for this laundry equipment for a total cost of $3,497.00.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Loomis Brother Equipment for laundry equipment to be used at the Florissant Valley Community College, in accordance with District specifications, and authorizes the purchase of said laundry equipment in the amount of $3,497.00.

5.11 Extension Of Agreement With Reitz & Jens - MCC

The Board was requested to approve an extension of the existing agreement with Reitz & Jens to provide soil engineering and inspection services at the Meramec Community College, in an amount not to exceed $4,500.00.
Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve an extension of the existing agreement with Reitz and Jens to provide soil engineering and inspection services at the Meramec Community College, in an amount not to exceed $4,500.00.

At 9:35 p.m. the President of the Board declared temporary adjournment in order for the Board to examine various furniture samples set up for inspection in an adjoining room. The Regular Board Meeting reconvened at 9:58 p.m.

5.12 Bids For Library Tables - MCC

The Board was requested to accept the bid of Remington Rand for library tables for the Meramec Community College in the amount of $8,235.70. The Board requested additional information on these library tables and this item was, therefore, tabled pending further information.

5.13 Acceptance Of Bids For Book Stacks - MCC

The Board was requested to accept the bid of Remington Rand for book stacks for the Meramec Community College in the amount of $10,167.70.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Remington Rand for book stacks for the Meramec Community College, in accordance with District specifications under Contract No. 67-70, for a total cost of $10,167.70.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District for the purchase of said equipment.
5.14 Acceptance Of Bids For Library Study Chairs - MCC

Bids were received for study chairs to be used in the Meramec Community College library.

After examining samples of various chairs during the previously called recess, and upon motion by Mrs. Bastian, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Chester L. Harvey Company for 315 library study chairs, in accordance with District specifications under Contract #67-70, at a cost of $9,954.00, contingent upon said chairs from Chester L. Harvey Company being identical in all respects to the sample of the Remington Rand chair which the Board examined.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.15 Acceptance Of Bids For Library Study Chairs - FVCC

The Board was requested to accept the bid of Chester L. Harvey Company for study chairs for the Florissant Valley Community College library, at a cost of $16,653.20.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Chester L. Harvey Company for 527 library study chairs, in accordance with District specifications under Contract No. 67-70, at a cost of $16,653.20, contingent upon said chairs from Chester L. Harvey Company being identical in all respects to the sample of the Remington Rand chair which the Board examined.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.
5.16 Acceptance Of Bids For Lateral Files - MCC

Bids were received for lateral files to be used at the Meramec Community College.

After examining samples of various manufacturers' lateral files during the previously called recess, and upon motion by Mr. Geil, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Berry Office Supply for lateral files, in accordance with District specifications under Contract No. 67-69, at a cost of $8,890.00, contingent upon this firm's guarantee to deliver 36 two-drawer units within four weeks from the date of this Board meeting, and the remainder of the order to be delivered within six to eight weeks from the date hereof.

FURTHER RESOLVED, That if Berry Office Supply is unable to meet the above specified delivery schedule, this entire order would be awarded to S. G. Adams at a cost of $8,952.50 under the same terms and time conditions.

5.17 Acceptance Of Bids For Stage Rigging And Drapery - FVCC

The Board was requested to accept the bid of Art Drapery Studios in the amount of $27,350.00 for stage rigging and drapery at the Florissant Valley Community College.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Art Drapery Studios, in accordance with District specifications under Contract No. 67-66A, for stage rigging and drapery at the Florissant Valley Community College, at a total cost of $27,350.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.
5.18 Acceptance Of Bids For Installation Of Concrete Floor - 5545 West Park

Bids were received for installation of a concrete floor in the District-owned property at 5545 West Park Avenue. The Board was requested to accept the low bid of Vee Jay Cement Contractors Company, Inc., in the amount of $3,750.00.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Vee Jay Cement Contractors Company, Inc. for installation of a concrete floor in the District-owned property at 5545 West Park Avenue, in accordance with District specifications under Contract No. 67-106, for a total cost of $3,750.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.19 Approval Of Advertising In ASCUS ANNUAL

Dr. Cosand recommended the Board approve a contract for advertising space in the ASCUS ANNUAL for the recruitment of faculty for the next year, at a cost of $600.00. This is an annual publication which is received by all college placement offices.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve entering into a contract for advertising space in the ASCUS ANNUAL for the recruitment of faculty, at a total cost of $600.00.

5.20 Acceptance Of Bids For Food Service Equipment - MCC Student Union

Bids were received for food service equipment for installation in the Meramec Community College Student Union. The Board was requested to accept the bid of
Missouri Equipment Company in the amount of $153,383.00.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Missouri Equipment Company for food service equipment to be installed in the Meramec Community College Student Union, in accordance with District specifications under Contract #66-22, for a total cost of $153,383.00.

FURTHER RESOLVED, That the Board hereby authorizes and directs, in accordance with the terms and conditions of Contract No. 66-22, C. Rallo Contracting Company to execute the appropriate subcontractor's agreement with Missouri Equipment Company and to undertake the appropriate supervision thereof.

6. STUDENT PERSONNEL SERVICES

6.1 Fall Semester 1967 Projected Enrollments

Dr. Cosand asked each of the Campus Directors to report on the projected campus enrollments and curricular offerings for the Fall Semester, 1967.

Mr. Raymond Stith, Vice President and Campus Director of the Florissant Valley Community College, estimated the Fall enrollment would be approximately 3,000 students compared to 2,861 enrolled for the Fall semester last year. The campus counseling staff has already counseled 300 more students this year than reported at this time last year.

In addition to the regular transfer curricula, the Florissant Valley Community College will offer seventeen occupational curricula. A new program in "Home and Community Living" is being offered this Fall for the first time, and late afternoon and evening classes will be offered for the convenience of people in the community who might not be able to attend day-time classes.
Dr. R. William Graham, Vice President and Campus Director of the Forest Park Community College, estimated the total 1967 Fall enrollment at that campus would be 3900, and the distribution of these students by curricula choice would be as follows:

- Career Programs: 800
- College Parallel: 1100
- Undecided: 900
- Special Students: 650
- General Curriculum: 450

(It is estimated that approximately 300 of the special and undecided students will take technical courses in the career curricula.)

In the absence of the Campus Director of the Meramec Community College, Dr. Robert Donnelly, Dean of Student Personnel Services at that campus, reported that the projected enrollments for the 1967 Fall semester would be 2880. Of this number, 1380 students were previously enrolled in The Junior College District, and 1500 will be enrolled for the first time; 1855 of these students will be freshmen, 525 will be sophomores, and 500 will be special students; 2230 will be either full-time or part-time day students, and 650 will be either full-time or part-time evening students.

7. COMMUNITY RELATIONS

7.1 "Faculty Packets"

In the absence of Mrs. Tygard, Miss Janet Griesbaum, Community Relations Assistant, presented to the Board, samples of "Faculty Packets" which are being mailed...
to each new teacher and Ford Project Intern coming into the District. These packets provide materials concerning the establishment of the District, photographs, facilities information, and press releases to help welcome these people into the District and provide valuable background information.

8. **NEW BUSINESS**

8.1 Dr. Cosand requested the Board to ratify the expenditure of District funds previously deposited with the City of St. Louis for construction work in connection with the installation of badly needed sidewalks along Oakland and Macklind Avenues, bordering the Forest Park Community College. The City of St. Louis has agreed to install an 11' sidewalk on Oakland Avenue and an 8' sidewalk on Macklind Avenue before the opening of classes on September 18, 1967, for a cost of $26,400. Dr. Cosand requested the Board to ratify this expenditure by the City of St. Louis, out of previously deposited funds by the District with the City of St. Louis, to accomplish the installation of these sidewalks.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the unanimous approval of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby ratify the expenditure by the City of St. Louis of District funds previously deposited with said City, in the amount of $26,400.00 for the installation of an 11' sidewalk on Oakland Avenue and an 8' sidewalk on Macklind Avenue, bordering the Forest Park Community College of the District.

9. **ADJOURNMENT**

Mr. Stewart requested a motion for adjournment. Whereupon, on motion duly made and seconded and with the aye vote of all members of the Board present, the meeting was adjourned at 11:00 p.m.

Respectfully submitted,

Paul H. Connole  
Secretary, Board of Trustees  
The Junior College District  
St. Louis, St. Louis County, Missouri

8/14/67 - 28 -
August 7, 1967

Joseph P. Cesand, President
Junior College District
7508 Forsyth
Clayton, Missouri

Dear President Cesand:

Having just completed the Summer Session at Meramec Community College in Kirkwood, I would like to tell you and your staff how very appreciative I am of the quality of educational services being made available to the students at Meramec.

Being enrolled at the present time as a Graduate Student at Washington University working toward my Master of Science degree, I attended Meramec this summer for additional Biology credits.

The Instructor in Biology, Robert J. Gillespie, did a most creditable job in handling a motley array of learners, from bored teenagers just out of Senior High, to police officers complete with gun and holsters, to rusty housewives like myself (more than 50% oxidized...). He and his two conscientious lab assistants, Betty Nyhof and Suzan Sander, made themselves available at all times and, in my opinion, went more than an extra mile in familiarizing students with the BATS auditory system of lectures and giving additional help.

It is good for the people of St. Louis to realize the very fine educational system progressing in the Junior College District well ahead and independent of completed physical facilities.

Respectfully,

(Mrs) Ethel M. Meenen
cc: Glynn E. Clark
Meramec Director
August 1, 1967

Dr. Joseph P. Cosand, President
The Junior College District
7508 Forsyth Boulevard
Clayton, Missouri 63105

Dear Mr. Cosand:

We greatly appreciated the hospitality recently extended to the Agency for International Development sponsored group of foreign visitors from Vietnam, Sierra Leone and the Philippines.

The presentation provided by you and/or members of your staff contributed significantly to their understanding of the American democratic process and free enterprise system. If available, we would also appreciate receiving prints for our files of photographs taken during the group's visit to your establishment.

Thank you for your excellent cooperation and assistance in helping to provide insight into the critical topic of urban community programs and development.

Sincerely,

Clarence E. Thomas
Assistant Regional Director
Mr. David Underwood
Dean of Instruction
Florissant Valley Community College
3400 Pershing Road
Ferguson, Missouri

Dear Dean Underwood,

I want to thank you, on behalf of my class and myself, for your

And efforts relative to our July 20 trip to your fine institution.

We were all most impressed by what we saw and what we heard.

The class and I particularly want to compliment you on your lucid
description and interpretation of program and policy at Florissant.

I was not favorably impressed with your fine grasp of the total
situation at Florissant and your ability to relate this clearly
to the questions which we posed.

I hope we at LSU will have an opportunity to return the fine favor
at some time in the future.

Very sincerely yours,

Jack H. Peterson
Professor of Education

July 30

cc: President Demand

THE JUNIOR COLLEGE DISTRICT
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI
TREASURER'S REPORT
JULY 31, 1967

<table>
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<th>Current Fund</th>
<th>Student Aid Fund</th>
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<td>Total Receipts</td>
<td>11,519.74</td>
<td>$9,216.72</td>
<td>$2,303.02</td>
<td>$1,999.95</td>
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</table>

Current Disbursements:

| Salary:                |              |                  |            |                    |
| Base-Current          | 300          | $349,003.47      | $116,406.35|                    |
| Base-Restricted       | 500          | 172,425.45       |            |                    |
| Total Salaries        |              | 521,428.92       | $116,406.35|                    |

| Expense:              |              |                  |            |                    |
| Current               | 400          | $71,325.70        | $2,710.13  | $3,114.30          |
| Restricted            |              | $71,801.35        | $464.17    | $335,038.84        |
THE JUNIOR COLLEGE DISTRICT  
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI  

TREASURER'S REPORT  
JULY 31, 1967  

PAGE 2

<table>
<thead>
<tr>
<th>Account</th>
<th>Capital Outlay:</th>
<th>Student Aid Funds</th>
<th>Plant Funds</th>
<th>Student Activities</th>
<th>Debt Service</th>
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<td>Balance as of 7/31/67</td>
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<td>$72,701.99</td>
<td>$16,255,824.53</td>
<td>$6,298.11</td>
<td>$275,160.72</td>
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Balance as of 7/31/67 consists of:

| Petty Cash             | $ 1,025.00       |                   |             |                   |              |
| Cash in Banks:         |                 |                   |             |                   |              |
| CWSP                   |                 | $ 16,773.70       |             |                   |              |
| Nursing Student Loan   |                 | $ 14,362.23       |             |                   |              |
| EOG                    |                 | $ 31,550.00       |             |                   |              |
| National Defense Student Loan | $ 10,016.06 |                 |             |                   |              |
| Payroll                |                 | $ 455.77          |             |                   |              |
| Construction Fund      |                 |                   |             |                   |              |
| Building Fund          |                 | $ 340,750.32      |             |                   |              |
| Current and Other Restricted Funds | 160,664.06 | $ 15,899,705.00  |             | $6,298.11        | $200,000.00  |
| Investments            | $ 2,705,000.00   | $ 15,899,705.00   |             | $6,298.11        | $200,000.00  |
| **Balance as of 7/31/67** | **$2,867,144.83** | **$72,701.99** | **$16,255,824.53** | **$6,298.11** | **$275,160.72** |

* See Schedule B
## Treasurers Report

**JULY 31, 1967**

**THE JUNIOR COLLEGE DISTRICT**  
**ST. LOUIS - ST. LOUIS COUNTY, MISSOURI**

### Reconciliation of Warrant Check Register to Disbursements:

<table>
<thead>
<tr>
<th>Account</th>
<th>Current Funds</th>
<th>Student Aid Funds</th>
<th>Plant Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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<td><strong>Warrant Check Register:</strong></td>
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<tr>
<td>Current</td>
<td>$1,645,194.14</td>
<td>$16,696.25</td>
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<td>$3,889,867.87</td>
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</tr>
<tr>
<td>Building</td>
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<tr>
<td>Construction</td>
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<tr>
<td><strong>Less Cost of Investments made</strong></td>
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<td>$1,141,994.25</td>
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<tr>
<td><strong>Less monies transferred between Building and Const. Fund</strong></td>
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<td>-</td>
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<tr>
<td><strong>Plus July payroll check to be covered by Aug. deposit</strong></td>
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<td>-</td>
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<tr>
<td><strong>Total Disbursements</strong></td>
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<td>$16,696.25</td>
<td>-</td>
<td>$1,588,873.44</td>
<td>$35,038.84</td>
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</tbody>
</table>

The balance of the current fund is $1,645,194.14. The balance of the student aid fund is $16,696.25. The balance of the plant fund is $3,889,867.87. The balance of the student activities fund is $1,141,994.25. The balance of the debt service fund is $35,038.84.
# THE JUNIOR COLLEGE DISTRICT

**ST. LOUIS - ST. LOUIS COUNTY, MISSOURI**

**TREASURER'S REPORT**

**SCHEDULE A**

**INVESTMENT ACTIVITY**

**FOR THE MONTH OF JULY, 1967**

<p>| Pur- | Purchase Date | Pur- | From Date | Maturity Date | Maturity Value | Cost | Interest Earned |</p>
<table>
<thead>
<tr>
<th>chase Date</th>
<th></th>
<th>chased of Type</th>
<th>Inv.</th>
<th>Rate</th>
<th>Date</th>
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<td><strong>$ 2,955,000.00</strong></td>
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<td>Plus Purchases:</td>
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<td></td>
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<tr>
<td>7/10/67</td>
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<td>11/30/67</td>
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<td></td>
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<td></td>
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<td><strong>$ 3,751.91</strong></td>
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<td><strong>$ 199.50</strong></td>
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<td>350,000.00</td>
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<td><strong>$ 2,705,000.00</strong></td>
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</table>

**CONSTRUCTION FUND**

| Balance as of 7/31/67 | $ 0- | $ 0- |

**DEBT SERVICE FUND**

| Balance as of 7/1/67 | **$ 741,000.00** | **$ 741,000.00** |
| Plus Purchases: | | |
| 7/27/67 | 10 | 2 | 5.00 | 11/30/68 | 10,000.00 | 10,000.00 | |
| 7/10/67 | 10 | 2 | 5.00 | 11/30/68 | 55,000.00 | 55,000.00 | |
| Total Purchases | **$ 65,000.00** | | | | **$ 65,000.00** | | |
| Less Maturities: | | | | | | | |
| 1/24/67 | 12 | 2 | 5.50 | 7/31/67 | 361,000.00 | 361,000.00 | **$ 16,386.72** |
| 1/26/67 | 12 | 2 | 5.50 | 7/31/67 | 150,000.00 | 150,000.00 | **$ 4,162.50** |
| 2/15/67 | 5 | 2 | 5.00 | 7/31/67 | 40,000.00 | 40,000.00 | **$ 916.67** |
| Total Maturities | **$ 551,000.00** | | | | **$ 551,000.00** | **$ 15,447.89** | |
| Balance as of 7/31/67 | **$ 255,000.00** | | | | **$ 255,000.00** | | |
### BUILDING FUND

**Balance as of 7/1/67**

$17,750,000.00 $17,750,000.00

**Plus Purchases:**

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<tr>
<th>Purchase Date</th>
<th>Purchase of</th>
<th>Type</th>
<th>Maturity Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Earned</th>
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<tbody>
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<td>1</td>
<td>3.42</td>
<td>7/20/67</td>
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**Total Purchases**

$2,300,000.00 $2,299,363.00

**Less Maturities:**

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<th>Maturity Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Earned</th>
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<tbody>
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<td>100,000.00</td>
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**Total Maturities**

$4,150,000.00 $4,149,658.00 $76,081.72

**Balance as of 7/31/67**

$15,900,000.00 $15,899,705.00

*Interest not received in July*
## Schedule B
### Analysis of Restricted Fund Disbursements
For the Month of July, 1967

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
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</thead>
<tbody>
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<td><strong>Current Restricted Funds</strong></td>
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</tr>
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<td>General:</td>
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<td>Instructional Resources FPCC</td>
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<td>$16,696.25</td>
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# Schedule B
## Analysis of Restricted Fund Disbursements for the Month of July, 1967
### Page 2

<table>
<thead>
<tr>
<th>Fund Names</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
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