MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI
MONDAY, MAY 22, 1967 - 8:00 P. M.

A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, May 22, 1967 at the Central Office of the District, 7508 Forsyth Boulevard, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:06 p.m. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Lester C. Geil

Guy S. Ruffin

Joseph G. Stewart

Gerald V. Williamson

Donald M. Witte

The President of the District, Dr. Cosand, had a previous speaking engagement and could not be present at this meeting.

Also present were Mr. John C. Robertson, Vice President for Business; Dr. Glynn E. Clark, Vice President-Campus Director; Dr. Douglas F. Libby, Jr., Vice President-Campus Director; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mr. Herbert Damron, Associate Coordinator of Purchasing; Mrs. Dolores B. Tygard, Community Regulations Assistant;
Mr. Edward Ruddy, Dean of Student Personnel Services at the Forest Park Campus; Mrs. Mary Jane Calais, Associate Coordinator, Business and Treasurer of the Board of Trustees; Mr. Paul H. Connole, Assistant To The President and Secretary of the Board of Trustees -- all of The Junior College District staff. Also present was Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District.

1.3 Minutes

In order to allow the Board more time to peruse the Minutes of the May 8, 1967 Meeting, approval of these Minutes was deferred until the next meeting.

1.4 Welcome To Guests

Mr. Stewart welcomed newspaper reporters, Mr. Gus Lumpe of the St. Louis Globe-Democrat and Mr. Frank Leeming, Jr. of the St. Louis Post-Dispatch.

Mr. Ruddy introduced Mrs. Mary Ann Emery, faculty member of the Forest Park Campus, and Chairman of the Forest Park Chapter of Phi Theta Kappa, the National Junior College Honor Fraternity. Mrs. Emery, in turn, introduced the following members from the Forest Park Chapter: Mr. Donald Denham, current President of the Forest Park Chapter; Miss Judy Macker, newly elected campus Chapter President; Miss Charlene Wiecken, newly elected national President of Phi Theta Kappa; and Mr. Tom Depriest.

Dr. Clark introduced Mr. Edet Ituen, administrative intern with the District.

Dr. Libby introduced Mr. Arther Meyer, faculty member of the Florissant Valley staff, and Chairman of the Little Theatre Building Committee of that campus.

Mr. Robertson introduced Dr. Jones, Coordinator of Instructional Resources, and Mrs. Ruthe Erickson, Assistant Coordinator of Instructional Resources.
Mr. Connole introduced Mr. Dick Kerr, Coordinator of Personnel for the District, and Mr. Forest Taylor of Grant Cooper and Associates, personnel consultant to the District.

Mr. O'Neill introduced Mr. Lustig, a designer and consultant of theatre and industrial control systems.

Mr. Stewart welcomed Messrs. LeCroy and Roberson of the Tarrant County Junior College District in Fort Worth, who had spent two days touring and visiting the St. Louis Junior College District.

1.7 Treasurer's Report

The Board was requested to approve the Budget Expense and Budget Income Summary Reports for the month of April, 1967.

Upon motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, the Budget Expense and Budget Income Summary Reports for the month of April, 1967 were approved as submitted.

1.8 Ratification of Investments

The Board was requested to ratify investments made by the Treasurer of the District, for which bids had been received in accordance with Board policy.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:
Generol Fund
$100,000 Certificates of Deposit, purchased May 11, 1967, from State Bank of Wellston on a 5.01 basis, to mature July 27, 1967, for a total cost of $100,000.00.

Building Fund
$500,000 U. S. Treasury Bills, purchased May 4, 1967, from Merrill Lynch on a 3.35 (+$3.00) basis, to mature May 11, 1967, for a total cost of $499,677.31

$750,000 U. S. Treasury Bills, purchased May 4, 1967, from Merill Lynch on a 3.35 (+$3.00) basis, to mature May 18, 1967, for a total cost of $749,025.92

$750,000 U. S. Treasury Bills, purchased May 4, 1967, from First National on a 3.25 (+$3.00) basis, to mature May 25, 1967, for a total cost of $748,581.13.

$100,000 U. S. Treasury Bills, purchased May 11, 1967, from Merrill Lynch on a 3.25 (+$3.00) basis, to mature May 18, 1967, for a total cost of $99,939.81.

2. PERSONNEL

2.1 Classified Salary Schedule

Mr. Connole presented a proposed classified salary schedule, on which Mr. Forest Taylor had done a great deal of work on a consulting basis.

This proposal was thereupon lodged with the Board until the next meeting.

2.2 Administrative Resignation

The Board was requested to accept the resignation of Dr. Douglas F. Libby, Jr. as Vice President of The Junior College District and Campus Director of the Florissant Valley Community College, effective July 15, 1967. Dr. Libby will become President of the new Delaware County Community Junior College District in an urban area outside Philadelphia, Pennsylvania. Dr. Libby becomes the fifth Junior College District administrator to accept the
leadership of another college.

Whereupon, Mr. Williamson moved that the Board of Trustees accept Dr. Libby's resignation with regret and terminate his contract with the District effective July 15, 1967. The motion was seconded by Mr. Geil and unanimously accepted by all members of the Board.

Mr. Stewart extended best wishes to Dr. Libby for every success in his new position and expressed the gratitude and appreciation of the Board and staff for the outstanding leadership rendered by Dr. Libby to the Florissant Valley Campus and to the District during his past four years of service.

2.3 Congratulatory Letter To Mr. James W. Hobson

Dr. Cosand had previously advised the Board that Mr. James W. Hobson, formerly Vice President for Business for the District has just been appointed Vice Chancellor for Business at the University of California, Los Angeles.

Mrs. Bastian suggested that the Board extend its congratulations in a letter to Mr. Hobson.

Upon motion by Mrs. Bastian, seconded by Mr. Geil, and with the unanimous approval of all members of the Board, it was

RESOLVED, That the President of the Board be and hereby is authorized to send a letter of congratulations to Mr. James W. Hobson on his recent appointment as Vice Chancellor for Business at the University of California, Los Angeles.

2.4 Certificated Personnel - Full-Time Employment - Academic Year 1967-68

The Board was requested to approve employment of certificated full-time personnel for the academic year 1967-68. Whereupon, on motion by Mr. Williamson, seconded by
Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Institution</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Albert P. Ameiss</td>
<td>Associate Professor</td>
<td>FPCC</td>
<td>VI-1</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. John C. Berg</td>
<td>Instructor B</td>
<td>FPCC</td>
<td>IV-2</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. Blase Donadio</td>
<td>Counselor</td>
<td>FPCC</td>
<td>VI-2</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. Gary C. Ensign</td>
<td>Instructor B</td>
<td>FPCC</td>
<td>IV-2</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. Ronald L. Estes</td>
<td>Associate Professor</td>
<td>FPCC</td>
<td>VI-1</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Miss Eleanor R. Miller</td>
<td>Assistant Professor</td>
<td>FVCC</td>
<td>V-1</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. Loy Westfall</td>
<td>Assistant Librarian</td>
<td>MCC</td>
<td>IV-1</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Mr. Thomas F. Cravens</td>
<td>Instructor B</td>
<td>MCC</td>
<td>IV-1</td>
<td>9/5/67</td>
</tr>
<tr>
<td>Miss Jennie Davis</td>
<td>Instructor B</td>
<td>MCC</td>
<td>IV-1</td>
<td>9/5/67</td>
</tr>
</tbody>
</table>

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate contract, previously adopted by the Board, with the above employees, which said contract is to be filed with the records of the District.

2.5 Certificated Personnel - Employment - Summer Session - 1967

The Board was requested to approve employment of certificated personnel for the Summer Session 1967. Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was
RESOLVED, That the following certificated personnel be employed in the
capacity and at the salary classification hereinafter set out, said salary
classification having been previously approved by the Board:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>FTE</th>
<th>Hours</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hilda R. Becker</td>
<td>Counselor</td>
<td>FPCC</td>
<td>5</td>
<td>8/7/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>5 cr. hrs. @ 1/36 of IV-4 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Raymond L. Hauver</td>
<td>Counselor</td>
<td>FPCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/36 of VI-1 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Doris Latta</td>
<td>Counselor</td>
<td>FPCC</td>
<td>5</td>
<td>8/7/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>5 cr. hrs. @ 1/36 of VI-2 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Louis M. Marion</td>
<td>Counselor</td>
<td>FPCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/36 of VI-2 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Arden I. Mueller</td>
<td>Counselor</td>
<td>FPCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/36 of IV-4 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Reese M. Williams</td>
<td>Counselor</td>
<td>FPCC</td>
<td>9</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>9 cr. hrs. @ 1/36 of VI-3 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Fredda Witherspoon</td>
<td>Counselor</td>
<td>FPCC</td>
<td>6</td>
<td>7/31/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>6 cr. hrs. @ 1/36 of VI-4 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>James Ashmore</td>
<td>Counselor</td>
<td>MCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/16 of V-4 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Marie Bergmann</td>
<td>Counselor</td>
<td>MCC</td>
<td>4</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>4 cr. hrs. @ 1/16 of VI-5 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Mendel Brannon</td>
<td>Counselor</td>
<td>MCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/16 of VI-1 per cr. hr.</td>
<td></td>
</tr>
<tr>
<td>Richard Lessmann</td>
<td>Placement Officer</td>
<td>MCC</td>
<td>8</td>
<td>6/19/67</td>
</tr>
<tr>
<td></td>
<td>Student Personnel</td>
<td></td>
<td>8 cr. hrs. @ 1/16 of V-2 per cr. hr.</td>
<td></td>
</tr>
</tbody>
</table>
Gene Munden  Counselor MCC  8 cr. hrs. @ 1/36 of V-4 per cr. hr.  6/19/67
  Student Personnel Services

Julia Watson  Counselor MCC  4 cr. hrs. @ 1/36 of IV-5 per cr. hr.  6/19/67
  Student Personnel Services

Ralph J. Ankenbrand  Counselor FVCC  8 cr. hrs @ 1/36 of IV-5 per cr. hr.  6/19/67
  Student Personnel Services

Frank H. Canavit  Counselor FVCC  8 cr. hrs @ 1/36 of V-2 per cr. hr.  6/19/67
  Student Personnel Services

Patricia A. Coon  Counselor FVCC  8 cr. hrs @ 1/36 of IV-3 per cr. hr.  6/19/67
  Student Personnel Services

Neal E. Hartman  Counselor FVCC  8 cr. hrs @ 1/36 of V-3 per cr. hr.  6/19/67
  Student Personnel Services

Frank R. Livingstone  Counselor FVCC  8 cr. hrs @ 1/36 of V1-5 per cr. hr.  6/19/67
  Student Personnel Services

N. Patrick McCracken  Counselor FVCC  8 cr. hrs @ 1/36 of IV-4 per cr. hr.  6/19/67
  Student Personnel Services

Kathryn B. McGibbons  Counselor FVCC  8 cr. hrs @ 1/36 of V1-2 per cr. hr.  6/19/67
  Student Personnel Services

Leonora E. West  Counselor FVCC  4 cr. hrs @ 1/36 of V1-5 per cr. hr.  6/19/67
  Student Personnel Services

The Board then considered the employment of Mr. Claude E. Murray as Placement Officer - Student Personnel Services at the Florissant Valley Campus for the Summer Session, 1967.

Whereupon, Mr. Williamson moved the approval of Mr. Claude E. Murray as Placement Officer - Student Personnel Services at the Florissant Valley Campus for the Summer Session, 1967.

5/22/67
1967, for 8 credit hours \(\dfrac{1}{36}\) of VI-2 per credit hour, effective June 19, 1967.

Mr. Geil seconded the motion, and the vote passed with a vote of five to one — Mrs. Bastian voting "No."

2.6 Certificated Personnel - Correction Of Board Approval Of April 24, 1967

The Board was requested to approve correction of previous Board approval concerning employment of Mr. George S. Wang of the Forest Park staff.

Whereupon, on motion by Mr. Witte, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the following correction be made to the employment contract of Mr. George Wang:

From: Instructor B - IV-5 To: Assistant Professor - V-1 - Eff. 9/5/67

FURTHER RESOLVED, That correction be made to the existing employment contract with the above certificated employee, which said contract is to be filed with the records of the District.

2.7 Certificated Personnel - Correction Of Board Approval Of April 10, 1967

The Board was requested to approve correction to the employment contract for Mr. John R. Brookhart.

Whereupon, on motion by Mr. Witte, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the following correction be made to the employment contract of Mr. John R. Brookhart:

From: Counselor - V-4 To: Assistant Dean-Student Activities - Step 3 Eff. 7/1/67

FURTHER RESOLVED, That correction be made to the existing employment contract with the above certificated employee, which said contract is to be filed with the records of the District.
2.8 Certificated Personnel - Release From Contract - Academic Year 1967-68

Request was made of the Board to release certain certificated personnel from contracts for the 1967-68 academic year, which had been previously approved by the Board.

Whereupon, on motion by Mr. Witte, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize the release of the following certificated personnel from contracts for the academic year 1967-68, previously approved by the Board:

Mrs. Marian Nesset - Instructor B - English - FPCC - IV-3 - Eff. 9/11/67

Mr. Timothy R. Udall - Instructor B - Modern Languages - MCC - IV-1 - Eff. 9/5/67

2.9 Certificated Personnel - Discontinuance Of Employment

Due to illness, Mr. Hugh Donnelly, instructor in the Law Enforcement Program at the Meramec Campus, requested that the Board release him from his contract and his employment with the District be discontinued effective April 15, 1967.

Whereupon, on motion by Mr. Witte, seconded by Mrs. Bastian, and with the unanimous aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby authorize the release of the following certificated personnel, and discontinuance of employment effective April 15, 1967:

Mr. Hugh Donnelly - Law Enforcement - MCC - 6 cr. hrs. - $180.00/cr. hr.

2.10 Classified Personnel - Full-Time Employment

The Board was requested to approve employment of classified personnel. Whereupon, on motion by Mr. Ruffin, seconded by Mr. Geil, and with the unanimous approval of all members of the Board, it was
RESOLVED, That the following classified personnel be employed by The Junior College District in the classification and at the salary classification having been previously approved by the Board:

Geraldine Brown - Secretary - FPCC - 11A - Eff. 5/23/67
Vincent J. DeFiore - Manager (Power & Utilities) - FPCC - 23A - Eff. 5/29/67
Arden L. Gray - Manager (Maintenance & Vehicles) - FPCC - 23A - Eff. 6/1/67
Joseph L. Pavis - Supervisor, Plant Operations - FVCC - 26A - Eff. 6/12/67
Dorothy Grose - Library Assistant - FVCC - 10A - Eff. 9/1/67
Louis F. Castiglioni - Maintenance Man (Electrician) - FPCC - 13E - Eff. 5/29/67
Ronald L. Herbert - Watch Engineer - FPCC - 14D - Eff. 5/29/67

2.11 Classified Personnel - Six-Month Increment

The Board was requested to approve a salary increase for classified personnel having completed the first six month probationary period with the District.

Whereupon, on motion by Mr. Ruffin, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel, having completed her first six-month probationary employment period with the District, be granted a salary increase as follows:

Eleanor Osborne - Library Assistant - MCC - From: 10A To: 10B - Eff. 6/1/67

2.12 Classified Personnel - Six-Month Increment Following Reclassification

In accordance with District policy, the Board was requested to approve a one step increment increase for classified personnel at the conclusion of the first six-month period following reclassification.

5/22/67
Whereupon, on motion by Mr. Ruffin, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel, having satisfactorily completed a six-month period within said reclassified position, be granted a one step increment increase as follows:

Mrs. Kay Snyder – Administrative Secretary, Sr. – C. O. – From: 14C
To: 14D – Eff. 6/1/67

3. CURRICULUM AND INSTRUCTION

3.1 Acceptance Of Grant From Danforth Foundation

The Board was requested to accept a grant in the amount of $250,000 from the Danforth Foundation for the continued development of the General Curriculum Program at the Forest Park Campus.

Upon motion by Mr. Ruffin, seconded by Mr. Witte, and with the unanimous vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept a grant in the amount of $250,000 from the Danforth Foundation for the continued development of the General Curriculum Program at the Forest Park Campus.

Mrs. Bastian then moved that the President of the Board be authorized to extend appreciation to the Danforth Foundation on behalf of the Board of Trustees for this contribution to the General Curriculum Program. The motion was seconded by Mr. Ruffin, and unanimously accepted by the Board.
3.2 Appointment To Retailing Advisory Committee

The Board was requested to approve appointment of Mr. Irving Lewis to serve as an additional member of the existing District Retailing Advisory Committee.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the unanimous aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby appoint Mr. Irving Lewis to serve as a member of the existing District Retailing Advisory Committee for the academic year 1966-67, said appointment to terminate August 31, 1967.

4. PHYSICAL FACILITIES

4.1 Campus Construction Progress

Mr. Larry O'Neill, Coordinator of Physical Facilities, presented the following construction report for each of the three campuses:

Forest Park Campus:

Parking facilities at the Forest Park Campus have been completed, although the lighting has been deterred by delay in delivery of the light standards.

Delivery of the lecture hall seating, originally scheduled for delivery on May 29th, has been postponed until June 19th.

Installation of the carpeting is expected to begin on Wednesday, May 24th.

Mr. O'Neill reported that occupancy of the Forest Park Campus is anticipated for June 10th.

The Student Center Building will be advertised for bids the latter part of June, 1967.
Florissant Valley Campus:

Occupancy of the Florissant Valley Campus is anticipated for September, 1967. The individual buildings are ahead of the construction schedule with the exception of the Humanities Building.

Meramec Campus:

Construction is progressing at the Meramec Campus, and the perimeter sidewalk along the Meramec property on Big Bend Boulevard is completed.

The Student Center Building will be advertised for bids on June 9, 1967.

5. BUSINESS AND FINANCE

5.1 Approval Of Contract With Cardinal Glennon Memorial Hospital

The Board was requested to approve a contract between The Junior College District and Cardinal Glennon Memorial Hospital for Children providing for a cooperative program for the education of nursing students to cover the period July 1, 1967 through June 30, 1968.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees enter into a contract with Cardinal Glennon Memorial Hospital for Children providing for a cooperative program for the education of nursing students from July 1, 1967 through June 30, 1968.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said agreement on behalf of the District in the form attached as an addendum to these Minutes.

5.2 Approval Of Contract With St. John's Mercy Hospital

The Board was requested to approve a contract between The Junior College District and St. John's Mercy Hospital providing for a cooperative program for the education of
nursing students for the period of July 1, 1967 through June 30, 1968.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees enter into a contract with St. John's Mercy Hospital providing for a cooperative program for the education of nursing students from July 1, 1967 through June 30, 1968.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said agreement on behalf of the District in the form attached as an addendum to these Minutes.

5.3 Approval Of Contract With Lordly And Dame, Inc.

Approval was requested for the District to enter into a contract with Lordly and Dame, Inc. providing for a community service cultural program entitled "Flying Saucers - Here and Now" at the Forest Park Campus on October 10, 1967 for a total cost of $865.00.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Geil, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve entering into an agreement with Lordly and Dame, Inc. for the appearance of Frank Edwards for a presentation entitled "Flying Saucers - Here and Now" at the Forest Park Campus on October 10, 1967 for a total cost of $865.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said contract on behalf of the District, in the form attached as an addendum to these Minutes.

5.4 Contract With Lordly And Dame, Inc.

The Board was requested to enter into a contract with Lordly and Dame, Inc. for the appearance of Dr. Ashley Montagu on May 7, 1968 at the Forest Park Campus for a total cost of $870.00.
This item was tabled pending additional information concerning Dr. Montagu's title and background.

5.5 Renewal Contract With Leo J. Wieck

Upon the recommendation of the staff, a renewal agreement was requested between The Junior College District and Leo J. Wieck as investment consultant for the period from July 1, 1967 to June 30, 1968.

Whereupon, on motion by Mr. Ruffin, seconded by Mrs. Bastion, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve entering into a renewal contract with Leo J. Wieck providing investment consultant services to the District for the period July 1, 1967 through June 30, 1968.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said renewal contract on behalf of the District.

5.6 Approval Of Easement Agreement With Union Electric Company

The Board was requested to grant an easement to Union Electric Company, to include a strip of land 25' wide and 330.04' long, bordering the east property line of the Florissant Valley Campus for the installation of overhead electrical lines.

Mr. Witte moved acceptance of the following resolution:

RESOLVED, That the District grant to Union Electric Company an easement 25' wide and 330.04' long, along the east property line of the Florissant Valley Campus for the installation of overhead electrical lines.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said easement with the signature to be attested by the Secretary and the official seal of the District affixed thereto, upon approval by counsel for the District of the terms of the easement and the exact legal description of the property affected thereby.
The motion was seconded by Mr. Geil, and upon the vote, the motion carried four to two -- Mrs. Bastian and Mr. Ruffin voting "No."

5.7 Acceptance Of Bids For Overhead Projectors

The Board was requested to accept the bid and award an order to Thermo-fax Sales, Inc. for twenty-six overhead projectors for a total cost of $2,558.40.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid and authorizes the purchase of overhead projectors, in accordance with District specifications for Item #114 under Contract PR 5-66, to Thermo-fax Sales, Inc., for a total cost of $2,558.40.

5.8 Approval Of Alanar Book Processing Center

Board approval was requested for the issuance of an order to Alanar Book Processing Center, a technical processing center for instructional resources. Dr. Jones, Coordinator of Instructional Resources, stated that the District has been using the processing services of this concern since the formation of the District. Alanar is the only source in the nation which is able to supply the method of book processing required by the Instructional Resources Department for the District libraries. The services rendered by this firm in the past have been invaluable to the District, and the cost of the book cataloging services by this firm is considerably less than could be done by utilizing District personnel.

Whereupon, on motion by Mrs. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve Alanar Book Processing Center to provide book processing services to The Junior College District for the period July 1, 1967 through June 30, 1968, for a total cost of $35,000.00.

5/22/67
FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.9. Approval Of McNaughton Libraries For Book Rentals

Dr. Jones, Coordinator of Instructional Resources, reported to the Board that McNaughton Libraries of Williamsport, Pennsylvania has been providing a book rental service to the District during the past year, and it was recommended this firm be authorized to continue this service for the fiscal year beginning July 1, 1967 through June 30, 1968. This specialized service entitles the District to receive twenty new book titles each month with the option of purchasing these books after a six month period at a 75% discount.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve McNaughton Libraries of Williamsport, Pennsylvania to provide a book rental service to the District for the period July 1, 1967 through June 30, 1968, for a total cost of $2,880.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.10 Acceptance Of Bids For Custodial Services - FPCC

Bids were received for custodial services at the permanent Forest Park Campus facilities. The Board was requested to accept the bid and award a contract to Cardinal Chemason Company, for a cost of $6,500.00 per month.

Whereupon, on motion by Mr. Geil, seconded by Mr. Witte, and with the unanimous approval of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Cardinal Chemason Company for custodial services at the Forest Park Campus, under Contract M-1, for a cost of $6,500.00 per month.
FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.11 Approval Of University Microfilm Company

The Board was requested to approve the firm of University Microfilm Company to provide microfilming services required by the District libraries for the fiscal year beginning July 1, 1967 through June 30, 1968, at a cost of $3,000.00. Dr. Jones, Coordinator of Instructional Resources, reported that this is the only vendor capable of supplying this specialized service.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastion, and with the unanimous approval of all members of the Board, it was RESOLVED, That the Board of Trustees does hereby approve University Microfilm Company to provide microfilming services required by the District for the fiscal year July 1, 1967 through June 30, 1968, for a total cost of $3,000.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.12 Acceptance Of Bids For Vending Service - FPCC

Bids were received for vending services at the Forest Park Campus. The Board was requested to accept the bid and award a contract to Automatique, Inc., at a commission rate of 15%, based upon the recommendation of the staff that the quality and display of food of this firm was superior to that offered by the low bidder.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was
RESOLVED, That the Board of Trustees does hereby accept the bid of Automatique, Inc., in accordance with District specifications under Contract PR 7-66, to furnish vending machines at the Forest Park Campus at a commission rate of 15%.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.13 Acceptance Of Bids For Chalkboards And Tackboards - FVCC

Bids were received for chalkboards and tackboards at the Florissant Valley Campus in accordance with District policy. The Board was requested to accept the bid and award a contract to Golterman and Sabo for chalkboards and tackboards in the amount of $15,888.00.

Upon the motion offered by Mr. Geil, seconded by Mr. Witte, and unanimously accepted by all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Golterman and Sabo for chalkboards and tackboards, in accordance with District specifications under Contract 67-82, in the amount of $15,888.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for the purchase and installation of these chalkboards and tackboards.

5.14 Approval Of Contract With St. Louis Computer Center

The Board was requested to approve a contract between The Junior College District and St. Louis Computer Center permitting the rental of District owned unit record equipment by the St. Louis Computer Center, at an hourly rate.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby approve entering into a contract with St. Louis Computer Center permitting the rental of District owned unit record equipment in accordance with the terms of the agreement prepared by legal counsel for the District, and by reference attached as an addendum to these Minutes.
FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said contract for and on behalf of the District.

5.15 Acceptance Of Bids For Standard Lab - MCC

Bids were received for an AC/DC Standard Lab, composed of twenty items which can be used as one instrument or used individually for twenty-nine different instruments. This lab equipment is required by the Engineering Department at the Meramec Campus. The Board was requested to accept the bid and award an order to S. Sterling Company for this Standard Lab at a total cost of $6,500.00.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of S. Sterling Company for an AC/DC Standard Lab for the Meramec Campus, and authorizes the purchase thereof for a total cost of $6,500.00.

5.16 Acceptance Of Bids For Electronic Equipment - MCC

The Board was requested to accept the bid and award an order to Heath Company for electronic equipment for the Meramec Campus, at a cost of $3,475.56.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Heath Company for electronic equipment, in accordance with District specifications, and authorizes the purchase of said equipment, for a total cost of $3,475.56.
5.17 Acceptance Of Bids For Learning Laboratory Equipment - FVCC

The Board was requested to accept the bid and award a contract to Raytheon Learning Systems for learning laboratory equipment for the Florissant Valley Campus for a total cost of $24,056.00.

Upon motion offered by Mr. Geil, seconded by Mrs. Bastian, and with the unanimous acceptance of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the bid for learning laboratory equipment, in accordance with specifications under Contract 67-81, to Raytheon Learning Systems Company for a total cost of $24,056.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

5.18 Acceptance Of Bids For Little Theatre Equipment - FVCC

Bids were received for Little Theatre equipment at the Florissant Valley Campus.

The Board was requested to accept the base bid only of Motor City Electric in the amount of $74,840, and reject the following alternates all as more fully set out in the District specifications under Contract 67-64.

Whereupon, on motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board, it was

RESOLVED, That the Board of Trustees does hereby accept the base bid of Motor City Electric in accordance with District specifications under Contract 67-64, in the amount of $74,840.00, and authorizes the President of the Board to execute the appropriate contract for and on behalf of the District.

FURTHER RESOLVED, That the Board of Trustees does hereby reject the bids on the following alternates, all as more fully set out in the District specifications under Contract 67-64, and authorizes and directs the staff of the District to
prepare specifications and readvertise said alternates, calling for separate contracts for each of the alternates hereinafter set forth.

Alternate #1 - sound control system
Alternate #2 - stage rigging and draperies
Alternate #3 - forestage lift unit
Alternate #4 - the balance of the 43-2400 watt plug-in stage dimmers

5.19 Acceptance Of Bids For Library Lounge Furniture - FPCC

Bids were received for library lounge furniture for the Forest Park Campus. The Chairman asked the Board members if they would like to examine furniture samples which had previously been displayed for this purpose in the lobby entrance of the central office. The Board indicated that they would like to view these samples, and the Board was temporarily recessed for this purpose.

Upon reassembling and in accordance with the staff recommendations, Mr. Geil moved the acceptance of the following resolution:

RESOLVED, That the Board of Trustees does hereby accept the bid of Holscher-Wernig for library lounge furniture for the Forest Park Campus listed as Items 1 through 8 under Contract 66-72A, in the amount of $18,259.60.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract for and on behalf of the District.

Mr. Witte seconded the motion, and upon the vote the motion carried five to one, Mr. Geil voting "No."
6. STUDENT PERSONNEL SERVICES

6.1 Presentation By Forest Park Chapter Of Phi Theta Kappa

Phi Theta Kappa is a national junior college honorary fraternity officially recognized by the American Association of Junior Colleges, which recognizes outstanding scholarship students in junior colleges and four year institutions. Mrs. Mary Ann Emery, faculty member at the Forest Park Campus and Chairman of the Forest Park Chapter of this fraternity, introduced the following representatives: Mr. Donald Denham, who is currently President of the Forest Park Chapter and who has been awarded a full tuition scholarship at the University of Missouri at Rolla, where he will be attending next year; Miss Charlene Wiecken, a freshman nursing student at the Forest Park Campus and the newly elected regional representative of Phi Theta Kappa; Miss Judy Mocker, newly elected President of the Forest Park Chapter, and a business administration major who upon completion of her schooling plans to enter the Air Force; Mr. Tom Depriest, presently a sophomore at the Forest Park Campus, who spent his first semester at the University of Guam and second semester at Ventura, California, and who has been an active participant in student government in all the schools he has attended.

In addition to briefly describing Phi Theta Kappa's campus and regional plans for the coming year, the students commented on the opportunities afforded them by junior college education.
7. COMMUNITY RELATIONS

7.1 Information Packets

Dr. Cosand has been concerned for some time that The Junior College District is being increasingly requested to provide assistance and guidance to developing junior colleges throughout the nation. In order to cope with the number of requests by letter, telephone, and visitors to the District, the Community Relations Department was asked to prepare various informational materials which could be distributed. Mrs. Tygard, Community Relations Assistant, has been responsible for coordinating this information and she had samples of these information packets available for Board perusal.

7.2 Legislative Report

Mrs. Joseph Bastian, Chairman of the Legislative Committee, reported that Senate Bill #225, providing State aid to junior colleges in the amount of $320 per full-time equivalent student or 50% of approved operating costs, whichever is less, was voted out of the Economics and Major Expenditures Committee last week. On Wednesday of this week it was passed by the Senate and sent on to the House. It is hoped there will be a hearing on this bill sometime next week by the House Education Committee.

She further reported that the bill providing special education to non-high school graduates is still in the Senate Education Committee.

Mrs. Bastian urged support for the passage of this proposed legislation which would affect junior colleges in the State of Missouri.
9. **ADJOURNMENT**

Mr. Stewart requested a motion for adjournment. Upon motion by Mr. Williamson, seconded by Mr. Geil, and with the unanimous consent of all members of the Board, the meeting was adjourned at 11:05 p.m.

Respectfully submitted,

Paul H. Connole,
Secretary, Board of Trustees
The Junior College District
St. Louis, St. Louis County, Missouri