A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, February 13, 1967, at the Central Office of the District, 7508 Forsyth Boulevard, St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The President of the Board, Mr. Joseph G. Stewart, called the meeting to order at 8:10 p.m. The following members were present:

Mrs. Joseph C. Bastian
Mesrs. Guy S. Ruffin
Joseph G. Stewart
Gerald V. Williamson
Donald M. Witte

The President of the Board noted that Mr. Lester C. Geil was unable to be present for this meeting.

Also present were Dr. Joseph P. Cosand, President of the District; Mr. John C. Robertson, Vice President for Business; Dr. Glynn E. Clark, Vice President-Campus Director; Dr. Douglas F. Libby, Jr., Vice President-Campus Director; Dr. R. William Graham, Vice President-Campus Director; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mrs. Mary Jane Calais, Associate Coordinator, Business and Treasurer of the Board of Trustees; Mr. Paul Conrole, Assistant To The President and Secretary of the Board of Trustees; Miss Janet Griesbaum of the Community Relations Department -- all of
The Junior College District staff. Also present was Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District.

1.4 Welcome to Guests

Mr. Stewart welcomed newspaper reporters Mr. Frank Leeming, Jr., of the St. Louis Post-Dispatch and Mr. Bill Doerner of the St. Louis Globe-Democrat. He also welcomed the following members of the Meramec Campus staff: Miss Marie Bergman, Chairman of the Student Center Committee, Mr. Richard Walker, Business Manager, and Dr. Robert Donnelly, Dean of Student Personnel Services. The following other guests were acknowledged by the Chairman and welcomed to the Board Meeting: Mr. Tom Rankin, Personnel Assistant of the District staff; Mr. Eric Smith and Mr. Klaus Klattentidt of the architectural firm of Smith & Entzeroth; Mr. C. E. Smith, of Contractor's Furniture and Carpet Company.

1.5 Hearing of Citizens and Petitions

Mr. Stewart then asked if any members of the audience wished to be heard.

The Chairman then acknowledged Mr. C. E. Smith of Contractor's Furniture and Carpet Company. Mr. Smith asked Mr. Bruce Woodruff, legal counsel for the District, if a letter had been received from Mr. Mitchell, legal counsel for the firm of Contractor's Furniture and Carpet Company. Mr. Woodruff indicated that the letter had been received but stated that the District did not agree with Mr. Mitchell's interpretation of the bid proposal. Mr. Woodruff emphasized that if the carpet contractor did not accept the District's award of an order for the Forest Park Campus only, then it would be necessary for the District to be advised immediately so the necessary steps could be taken to rebid these carpeting requirements to insure carpeting installation in time for the opening of the permanent buildings. Mr. Smith stated that his company was satisfied with the award and that he knew of no action by suit or otherwise which his company contemplated with regard to the rejection by the Board on carpeting bids for the Meramec and Florissant Valley Campuses.
1.7 Treasurer's Report

The Treasurer's Report for the month of January, 1967 was presented to the Board for approval.

Upon motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, the Treasurer's Report for the month of January, 1967 was approved as submitted.

1.8 Ratification of Investments

Dr. Cosand requested Board ratification of the investments made by the Treasurer of the District, for which bids had been received in accordance with Board policy.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Treasurer thereof, be and hereby are, ratified, approved and adopted by the Board of Trustees:

General Fund
$150,000 U. S. Treasury Bills, purchased January 24, 1967, from Merrill Lynch on a 4.36 (+$3.00) basis, to mature January 31, 1967, for a total cost of $149,581.33.

$300,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.40 basis, to mature May 15, 1967, for a total cost of $300,000.00.

$200,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.40 basis, to mature June 15, 1967, for a total cost of $200,000.00.

$350,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.40 basis, to mature July 14, 1967, for a total cost of $350,000.00.
General Fund (cont'd)

$400,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.50 basis, to mature August 15, 1967, for a total cost of $400,000.00.

$250,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.50 basis, to mature September 15, 1967, for a total cost of $250,000.00.

$150,000.00 Certificates of Deposit, purchased February 2, 1967, from South County Bank on a 5.26 basis, to mature July 31, 1967, for a total cost of $150,000.00.

Building Fund

$200,000.00 U. S. Treasury Bills, purchased January 26, 1967, from Merrill Lynch on a 4.30 (+$3.00) basis, to mature February 2, 1967, for a total cost of $199,835.78.

$200,000.00 U. S. Treasury Bills, purchased January 26, 1967, from Merrill Lynch on a 4.36 (+$3.00) basis, to mature February 9, 1967, for a total cost of $199,663.89.

$200,000.00 U. S. Treasury Bills, purchased January 26, 1967, from Merrill Lynch on a 4.52 (+$3.00) basis, to mature February 23, 1967, for a total cost of $199,299.89.

$300,000.00 Certificates of Deposit, purchased January 26, 1967, from State Bank of Wellston on a 5.40 basis, to mature August 23, 1967, for a total cost of $300,000.00.

$350,000.00 Certificates of Deposit, purchased February 2, 1967, from South County Bank on a 5.26 basis, to mature August 17, 1967, for a total cost of $350,000.00.

Construction Fund

$250,000.00 Certificates of Deposit, purchased February 2, 1967, from South County Bank on a 5.10 basis, to mature March 16, 1967, for a total cost of $250,000.00.

Debt Service Fund

$822,000.00 U. S. Treasury Bills, purchased January 24, 1967, from Merrill Lynch on a 4.36 (+$3.00) basis, to mature January 31, 1967, for a total cost of $821,306.12.

$361,000.00 Certificates of Deposit, purchased January 24, 1967, from State Bank of Wellston on a 5.50 basis, to mature July 31, 1967, for a total cost of $361,000.00.
Debt Service Fund (cont'd)
$150,000 Certificates of Deposit, purchased January 26, 1967, from State Bank of Willston on a 5.40 basis, to mature July 31, 1967, for a total cost of $150,000.00.

2. PERSONNEL

2.1 Certificated Personnel - Full-Time Employment - Spring 1966-67

The Board was requested to approve employment of the following certificated personnel for the Spring Semester, 1966-67. Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board for the Spring Semester 1966-67:

Mrs. Donna J. Cays - FVCC - Assistant Professor - Foreign Languages - Step V-2 - Eff. 2/1/67

Mr. Thomas J. Bingham, Jr. - FVCC - Instructor A - Engineering - Step III - Eff. 2/1/67

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate Instructor's Contract, previously adopted by the Board, with the above full-time certificated employees, which said contract is to be filed with the records of the District.

2.2 Certificated Personnel - Full-Time Employment - Ford Internship Project Spring 1966-67

The Board was requested to approve employment of full-time employment of interns with The Junior College District under the Ford Internship Project for the Spring Semester, 1966-67. Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be employed under the Ford Internship Project for the Spring Semester, 1966-67, in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:
Mr. Eds. Ituen - MCC - Assistant Professor - Social Science -
Step V-2 - Eff. 2/1/67.

Mr. James W. Hamm - FVCC - Instructor B - Engineering - Step IV-2 -
Eff. 2/1/67.

Mr. Robert Schermerhorn - FVCC - Assistant Professor - Engineering -
Step V-2 - Eff. 2/1/67.

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized
to execute the appropriate Instructor's Contract, previously adopted by the Board,
with the above full-time interns, which said contract is to be filed with the records
of the District.

2.3 CERTIFICATED PERSONNEL - FULL-TIME EMPLOYMENT

The Board was requested to approve employment of the following certificated
personnel for the academic year 1967-68. Whereupon, on motion by Mr. Williamson,
seconded by Mr. Witte, and with the aye vote of all members of the Board present,
it was

RESOLVED, That the following certificated personnel be employed in the
capacity and at the salary classification hereinafter set out, said salary
classification having been previously approved by the Board:

Miss Claire Schneider - FPCC - Instructor A - Mathematics - Step III-1 -
Eff. 9/5/67.

Mr. Bill R. Walker - FPCC - Assistant Professor - Automotive Technology -
Step V-2 - Eff. 9/5/67.

Mr. Dennis M. Schwank - FPCC - Instructor B - Foreign Languages - Step IV-4 -
Eff. 9/5/67.

Mr. Thomas E. Giometti - FPCC - Instructor B - Foreign Languages - Step IV-2 -
Eff. 9/5/67.

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized
to execute the appropriate Instructor's Contract, previously adopted by the Board,
with the above full-time certificated employees, which said contract is to be filed
with the records of the District.
2.4 **Certificated Personnel - Division Chairman Increment**

The Board was requested to approve a Division Chairman increment for Miss Alice Thelen based on a newly developed need at the Forest Park Campus for supervision and coordination of the General Curriculum Program.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following certificated personnel be granted a Division Chairman increment in the amount hereinafter set out, for supervision and coordination of the General Curriculum Program at the Forest Park Campus:

Miss Alice M. Thelen - FPCC - Assistant Professor - Student Personnel Services - $246.00 - Eff. 2/6/67.

2.5 **Certificated Personnel - Resignations**

In accordance with President Cosand's recommendation, upon motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the resignations of the following certificated personnel be and hereby are accepted by the Board of Trustees:

Mr. James McDonald - FVCC - Instructor B - Business - Step V-3, Eff. 1/31/67.

Mr. Keith D. Ruppert - FVCC - Asst. Professor - Engineering - Step V-4 - Eff. 2/1/67.

Miss Shelly Moorman - FVCC - Instructor B - Spanish - Step IV-3 - Eff. 1/31/67.

Mr. Leon Gordon - FVCC - Asst. Professor - History - Step V-6 - Eff. 1/31/67.
2.6 Classified Personnel - Employment

The Board was requested to approve employment of classified personnel. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel be employed by The Junior College District in the classification and at the salary indicated, said salary classification having been previously approved by the Board:

Miss Roxie Houseman - Clerk-Typist, Sr. - C.O. - 8A - Eff. 2/14/67.
Mr. Brian M. Ryan - Bookstore Assistant, Sr. - MCC - 13A - Eff. 2/16/67.

2.7 Classified Personnel - Six-Month Increment

Dr. Cosand requested the Board to approve salary increases for classified personnel completing their six-month probationary period with the District.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the following classified personnel, having completed their first six-month probationary employment period with the District, be granted a salary increase as follows:

Mr. Joseph Stajduhar - Groundsman - FVCC - From: 9A
To: 9B - Eff. 3/1/67

Miss Katherine Ayers - Stenographer, Sr. - FPCC - From: 10A
To: 10B - Eff. 3/1/67

Mrs. Jewel L. Wagner - Clerk-Typist, Sr. - MCC - From: 8A
To: 8B - Eff. 3/1/67

Mrs. Marilyn F. Williams - Adm. Secretary - FPCC - From: 13C
To: 13D - Eff. 3/1/67
2.8 Classified Personnel - Reclassification

The Board was requested to approve reclassification of the following classified personnel. Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was resolved that the classification of the following classified personnel be changed as follows:

Mr. Joseph J. Lonigro - From: Construction Inspector, Sr. - C.O. - 23B
To: Supervisor - Plant Operators - FPCC - 26A
Effective 2/1/67

2.9 Classified Personnel - Six-Month Increment Correction

The Board was asked to approve a correction to the effective date of the approved six-month increment increase awarded to Mr. William L. Schrader, Jr. by the Board at its meeting on January 23, 1967, from February 1, 1967 to January 1, 1967.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board does hereby approve correction to the increment increase for the following classified personnel:

Mr. William L. Schrader, Jr. - Construction Inspector - C. O. -
From: 22A
To: 22B - Eff. 1/1/67
2.10 Approval Of Administrative Salary Schedule - 1967-68

The Board then discussed the proposed Administrative Salary Schedule to become effective commencing with the 1967-68 school year. Dr. Cosand explained that this new three-step schedule is an increase over the present three-step schedule and the "open" category on the schedule provides a negotiable factor beyond Step 3. This schedule has been prepared to make possible the award of merit increases opposed to automatic increases.

Mr. Ruffin stated he would like to see a salary schedule with more than three steps in order to provide more incentive and security to young, aggressive administrators. Mr. Witte commented that the District has always been in favor of giving merit increases and for that reason, he favored the three steps which would provide larger remuneration to young administrators.

Whereupon, it was moved by Mr. Williamson and seconded by Mr. Witte that the following resolution be adopted:

RESOLVED, That the "Administrative Salary Schedule - 1967-68" be and hereby is approved by the Board of Trustees in the form and in the amounts set forth in the salary schedule attached hereto as an addendum to these Minutes and by reference expressly incorporated herein.

FURTHER RESOLVED, That said salary schedule be incorporated into the Board Policies and Administrative Organization Manual and that said schedule be effective as of July 1, 1967.

Upon the vote, the motion carried four affirmative to one negative (Mr. Ruffin voting "NO"). Thereupon, the resolution was declared adopted.

2.11 Approval Of Proposed Assignment And Salary Schedule For Division Chairmen

The Board was asked to approve a revised policy for Division Chairmen assignments and accompanying compensation.
Whereupon, on motion by Mr. Witte, seconded by Mr. Ruffin, and with the aye vote of all members of the Board present, it was

RESOLVED, That the proposed assignment and salary schedule for division chairmen be and hereby is approved by the Board of Trustees in the form and in the amounts set forth in the schedule attached hereto as an addendum to these Minutes and by reference expressly incorporated herein.

FURTHER RESOLVED, That said salary schedule and policy for division chairmen be incorporated into the existing Board Policies and Administrative Organization Manual and that said schedule be effective July 1, 1967.

2.12 Employment Of Personnel Consultant

Dr. Cosand stated that it is becoming increasingly difficult to find personnel to fill the necessary classified personnel positions. Because of the rapid growth of the District and increased employment of classified personnel and complexities of the jobs within these categories, it is necessary that the District employ a highly trained professional consultant to evaluate the present job descriptions and jobs being done. It was therefore requested that the District approve a contract with the consulting firm of Grant Cooper for a personnel consultant, Mr. Forest Taylor, for a two-month period to evaluate District classified personnel job descriptions.

Whereupon, on motion by Mrs. Bastion, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board does hereby approve employment of Grant Cooper and Associates of St. Louis to serve as personnel consultants to the District for the purpose of reviewing classified job descriptions and salary schedule, effective February 14, 1967 and to continue for a two-month period, in an amount not to exceed $3,000.00.
As Chairman of the Student Center Building Committee, Miss Marie Bergman, commented that the Committee had accepted and endorsed these revised plans for the Student Center, although they were somewhat disappointed that the second floor could not be added at the present time.

Mr. Ruffin stated that he would like to see the District be able to build the second floor at the present time and provide students with the planned additional facilities.

Mr. John Robertson, Vice President for Business, stated that the funds for the construction of the Student Center could not be expended from the sale of general obligation bonds and that funds for construction of the second floor would have to come from the income produced through operation of the Student Center.

Mr. Witte added that he would like to see the District add construction of the second floor as an alternate bid when advertising for bids for construction of this building, even though this additional construction work might cause a delay in actual occupancy.

Mrs. Bastian then moved adoption of the following resolution:

RESOLVED, That the Board of Trustees of The Junior College District does hereby approve the revised preliminary drawings of Smith and Entzeroth for the Student Center at the Meramec Campus, as submitted.

FURTHER RESOLVED, That the Board of Trustees hereby authorizes the preparation of working drawings, plans and specifications, in accordance with the preliminary plans and cost estimates, and the advertising for bids for construction of said building.

The motion was seconded by Mr. Williamson and upon the vote, the resolution passed four to one (Mr. Witte voting "NO").

Messrs. Eric Smith and Klaus Klattentidt were excused from the remainder of the meeting at 9:57 p.m.
4.2 Construction Progress Report

Mr. Larry O'Neill, Coordinator of Physical Facilities, reported on the construction progress at each of the three campuses. Construction work now under contract at all three campus sites totals in excess of $24 million.

Florissant Valley Campus:
The first phase of the Florissant Valley Campus will soon be completed.

Forest Park Campus:
It is anticipated the Forest Park Campus will be sufficiently finished in order to begin classes for the Summer Semester, 1967. It is hoped the Wing Extension will be completed for the beginning of the Fall Semester, 1967.

Meramec Campus:
The first phase of the Meramec Campus will be completed very soon, and seeding and sodding should begin on March 1st.

5. BUSINESS AND FINANCE

5.1 Warrant-Check Register

Mr. John Robertson presented the Warrant-Check Register for the month of January, 1967.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, all expenditures made in accordance with the Warrant-Check Register for the month ending January, 1967 were ratified and approved by the Board.

5.2 Contract With American Beauty Rides

No action was taken concerning the contract between The Junior College District and American Beauty Rides providing for a carnival at the Meramec Campus May 12-14, 1967.
5.3 Approval Of Contract With Biederman Furniture Company

The Board was requested to approve a contract between The Junior College District and Biederman Furniture Company for the use of their data processing equipment as a laboratory facility in connection with the District "Introduction to Data Processing" program.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees enter into a contract with Biederman Furniture Company for the rental of data processing equipment as a laboratory facility in the instruction of the District "Introduction to Data Processing" program for fourteen evenings at a cost of $25.00 per evening.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute said agreement on behalf of the District, in the form attached as an addendum to these Minutes.

5.4 Acceptance Of Missouri Alpha Chapter Of Delta Theta Chi Scholarship

The Board was requested to accept an annual scholarship contribution from the Missouri Alpha Chapter of the Delta Theta Chi Sorority in the amount of $80.00.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the scholarship donation in the amount of $80.00 from the Missouri Alpha Chapter Of Delta Theta Chi Sorority, in accordance with said restrictions of this scholarship.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is requested to extend appreciation on behalf of the Board of Trustees to the Missouri Alpha Chapter of the Delta Theta Chi Sorority for this scholarship.
3. CURRICULUM AND INSTRUCTION

3.1 "The Teaching Of The Krebs Cycle In Biology" - Presentation
by Dean Dunbar - Forest Park Campus

Mr. Dean Dunbar, Biology teacher at the Forest Park Campus, gave a slide presentation of an audio-tutorial Biology program written and prepared by him. Mr. Dunbar explained that these instructional slides and accompanying dialogue is available to the students at any time in the library and the student could replay the materials as often as necessary. At the conclusion of the audio-tutorial instruction, the student receives an oral and written examination administered by the instructor, and this oral examination forces closer teacher-student relationship as well as student understanding of course content.

Mr. Stewart thanked Mr. Dunbar for this presentation.

Dr. Cosand was excused at 9:17 p.m. to make plane connections to Cincinnati.

4. PHYSICAL FACILITIES

4.1 Approval Of Preliminary Plans - Student Center - Meramec Campus

Mr. Eric Smith of the architectural firm of Smith & Entzeroth, architect for the Meramec Campus, presented revised preliminary plans for the Student Center at the Meramec Campus. This one-story building will house student dining facilities, bookstore, bookstore storage space, and banquet space for approximately one hundred. The floor covering will be terrazzo in all areas except the cafeteria, which will be epoxy terrazzo. The total cost of the building, including kitchen equipment, is estimated at $1,225,000.00. The kitchen equipment alone is estimated at $125,000.00. Plans call for game rooms and student lounge on the second floor which will be added at a future time.
5.5  Acceptance Of Scholarship From Glendale Women's Club

The Board was requested to accept a scholarship donation from the Glendale Women's Club in the amount of $450.00 to pay tuition costs for a worthy student for three semesters.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the scholarship donation in the amount of $450.00 from the Glendale Women's Club, in accordance with said restrictions of this scholarship.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is requested to extend appreciation on behalf of the Board of Trustees to the Glendale Women's Club for this scholarship.

5.6  Approval Of Contract With Scottish Rite Cathedral Association

The Board was requested to approve a contract with the Scottish Rite Cathedral Association providing the use of the auditorium, choir room, small assembly room, lower level lounge, and dining room as facilities for the District commencement exercises on June 14, 1967.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Ruffin, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees enter into a contract with the Scottish Rite Association for the use of facilities, for the District commencement exercises on June 14, 1967 at a rental cost of approximately $200.00.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreement on behalf of the District, in the form attached as an addendum to these Minutes.
5.7 Approval Of Agreement With Louis V. Gutman

The Board was requested to approve a month-to-month parking lot lease agreement with Louis V. Gutman at a cost of $330 per month. This parking lot is one-half block from the Chandler Building which is being used as additional central office facilities and will provide parking accommodations for twenty-two cars.

Whereupon, on motion by Mrs. Bastian, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve the rental on a month-to-month basis for the parking lot facility located across the street from Garland's in the City of Clayton, from Louis V. Gutman, at a cost of $330.00 per month.

5.8 Contract With Human Development Corporation

No action was taken concerning a contract between The Junior College District and Human Development Corporation providing for an off-campus project under the College Work Study Program.

5.9 Approval Of Agreements With Southwestern Bell Telephone Company

The Board was requested to approve agreements with Southwestern Bell Telephone Company for installation of telephone system equipment in the buildings of the three permanent campus sites. This includes three separate agreements, one for each campus, and applies to the switchboard, the tie lines (direct dialing lines from one campus to another and to the central office) and the dial system equipment.
Whereupon, on motion by Mrs. Bastian, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby approve entering into three separate agreements providing for installation of telephone system equipment in the buildings at each of the three permanent campus sites of the District, at the cost so specified on the contract forms.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute said agreements on behalf of the District.

8. NEW BUSINESS

Mrs. Bastian reported that she and Mr. Bruce Woodruff, legal counsel for the District, had recently made a trip to Jefferson City concerning hearings on Senate Bill #82 which would permit special elections for the authorizing of bond issues. Both Mrs. Bastian and Mr. Woodruff testified in favor of this bill.

Mrs. Bastian also reported on two other bills which had been introduced by Senator Blackwell which concerned junior colleges. Senate Bill #128 would permit junior colleges to provide special education classes for non-high school graduates over the age of nineteen. Senate Bill #225 increases state aid to junior colleges fifty per cent of operating costs, or $400 for each twenty-four semester hours of college credit, whichever is less.

9. ADJOURNMENT

Mr. Stewart asked if there were any further business to come before the Board. There being no further business to be discussed, upon motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, the meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Paul H. Connole
Secretary, Board of Trustees
The Junior College District of
St. Louis, St. Louis County, Missouri

2/13/67
AGREEMENT FOR USE OF
DATA PROCESSING FACILITIES

This Agreement executed as of this ______ day of __________, 1967,
by and between THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY,
MISSOURI, a body corporate and subdivision of the State of Missouri, (hereinafter called
"District"), and BIEDERMAN FURNITURE COMPANY, a corporation, (hereinafter called
"Biederman").

WITNESSETH:

WHEREAS, the parties hereto desire to enter into an Agreement to provide the District
the use of certain Data Processing Equipment available at facilities of Biederman, located at
724 Franklin in the City of St. Louis, said equipment to be used as a laboratory facility, in
connection with the course titled, "Introduction to Data Processing";

NOW, THEREFORE, in consideration of the premises and the mutual promises herein­
after contained, the parties hereto hereby agree as follows:

1. Equipment - Biederman agrees to provide the following equipment and supplies
and also an area for class preparatory work and discussion and area around machines at its data
processing facility at 724 Franklin, in the City of St. Louis, State of Missouri.

   A. Machines:
      IBM 402 Accounting Machine
      IBM 519 Reproducing Punch
      IBM 085 Collator
      IBM 548 Interpreter
      Sorters and Key punches

   B. Machine Panels:
      One blank panel and temporary wires for each machine during
      the evening session in which it is used.

   C. Supplies:
      Stock Tabulating paper
      Stock 5081 tabulating cards

2. Time of Use - All laboratory sessions of the District shall be held from 7:00 P.M.
to 10:00 P.M. on fourteen Wednesdays between February 15, 1967 and May 31, 1967, inclusive,
but excluding February 22, 1967 and March 22, 1967. Specific Wednesdays during said period
shall be adjusted to meet the requirements of the District and production requirements of
Biederman.
3. **Number of Students** - The parties agree that approximately 36 students shall attend said laboratory sessions, said students to be divided into two sections, each section having approximately 18 students. The first section shall meet from 7:00 P.M. to 9:00 P.M. with machine use from 8:00 P.M. to 9:00 P.M., and the second section shall meet from 8:00 P.M. to 10:00 P.M. with machine use from 9:00 P.M. to 10:00 P.M.

4. **Priority** - It is understood by the parties that productions requirements of Biederman shall take first priority in the event of conflict. Further, it is expected that class use of machines will normally be "On-Test-Off", so that it is not necessary to occupy a machine for the entire two hours between 8:00 P.M. and 10:00 P.M. on any date in which laboratory sessions are held.

5. **Cost** - The District agrees to pay the sum of $25.00 per night for the use of the facilities to be provided by Biederman. Said rental cost shall be billed to the District at the completion of the laboratory sessions which shall also be the end of the contract term.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

ATTEST:

THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS
ST. LOUIS COUNTY, MISSOURI

__________________________
Secretary

__________________________
President, Board of Trustees

BIEDELMAN FURNITURE COMPANY

__________________________
License for the Use of the Scottish Rite Cathedral

Mr. John C. Robertson, Vice President, Business
The Junior College District of St. Louis
750 Forsyth Blvd.
Clayton, Missouri 63105

In response to your request dated January 19, 1967, the Scottish Rite Cathedral Association (hereinafter termed the Association) hereby issues to

The Junior College District of St. Louis

(hereinafter termed the Licensee) this license, permitting the Licensee to use such part or parts of the premises described below (hereinafter termed the licensed premises), being part of the building known as the Scottish Rite Cathedral and located at 3637 Lindell Boulevard, St. Louis, Missouri 63108,

Use of Auditorium, Choir Room, Small Assembly Room, Lower-Level Lounge and Dining Room

for only the purpose or purposes set forth in your request aforesaid and for the term commencing at 9:00 A.M., Wednesday, June 14, 1967, and terminating 12:00 Midnight, June 14, 1967, and under and subject to the provisions and condition set forth, all of which are herein made part of this license; it being understood that the Licensee agrees to be bound by said provisions and conditions, which are as follows:

ITEM FIRST: That no consideration is charged or will be accepted directly or indirectly in return for said license and that no gift in appreciation of said license will be accepted.

ITEM SECOND: That the licensed premises and such, if any, equipment as is mentioned in said license, shall be accepted as they shall be at the beginning of said term, and the Licensee (A) shall not in any manner damage, deface, mar or otherwise injure the licensed premises or any other of the property, real or personal, of the Association or of any of the Scottish Rite Bodies; (B) shall be absolutely responsible, regardless of the presence, or absence of negligence, or by whom inflicted or brought about, for any damage, defacement, mar or injury, which

(a) during the term of the license, (1) may, directly or indirectly, as a result of such use of the licensed premises or of said equipment or from such entry to or departure from the licensed premises or other fact as shall be occasioned by the issuance or enjoyment of such license, occur to any other property of the Association or of any of the Scottish Rite Bodies; or (2) may occur to the licensed premises and/or the equipment, if any, mentioned in said license, whether or not as a result of such use, entry, departure or other fact aforesaid;

(b) at any time before or after the term of the license, may result to the licensed premises, the equipment or any other property of the Association or of any of the Scottish Rite Bodies directly or indirectly from such use of the licensed premises or of said equipment or from any entry, departure or fact aforesaid;

and (C) shall, on termination of said license by lapse of time or cancellation, vacate and surrender the licensed premises and all such equipment, if any, mentioned in such license, without damage, defacement, mar or injury thereof and in as good condition as at the beginning of the term of the said license.

January 20, 1967

[Signature]

[Name]
ITEM THIRD: That the Licensee must furnish the Association with a policy of Public Liability Insurance issued by a company acceptable to the Association, insuring both the Licensee and the Association against bodily injuries, with limits of $100,000.00 for one person, and $500,000.00 for one accident, and against property damage with limits of $100,000.00. The Licensee must deliver the policy, or a certificate covering same, to the Secretary of the Association, at least one (1) week in advance of the meeting or other activity to be held or conducted by the Licensee.

ITEM FOURTH: That the Association shall not be required to suffer financial loss for (A) any loss, injury or damage from any cause whatever to the person of, or to the property of, the Licensee or of any other person, while such person or property shall be in or on the licensed premises, during the time such premises are being occupied under said license; or (B) for any such loss, injury or damage to person or property, regardless of whether the same occur in or on the licensed premises or elsewhere or during the term of the license, as shall result directly or indirectly from such use of the licensed premises or of any equipment, or from such entry to or departure from the licensed premises or other fact as shall be occasioned by the issuance or enjoyment of said license; and the Licensee shall hold and keep the Association free from, and indemnify the Association against, (1) all such loss, injury and damage mentioned above in this ITEM THIRD and (2) all damage and outlay on account of any injuries, losses, damages, costs, expenditures, suit, controversy or compromise occasioned by any actual or alleged such loss, injury or damage.

ITEM FIFTH: That no fee shall be charged for admission on or for the occasion or occasions for which said license is issued, that no profit shall be derived directly or indirectly from any such occasion and that no collection, offering, sale or other pecuniary transaction shall be taken or occur at or in connection with any such occasion.

ITEM SIXTH: That licensee shall use the premises only for the purposes set forth in its request and shall furnish the Association with a complete program of its meeting or other activity at least one week in advance; said program to be delivered to the Secretary of the Association.

ITEM SEVENTH: That said license shall be subject to cancellation by the Association without liability on it, if from inspection of said program or from other information, deemed by its representative mentioned in the above ITEM FIFTH to be authentic, it appears to the Association or its said representative that, or likely that, any provision of said license is to be violated on any such occasion; and any and all information requested by the Association or said representative respecting said program or the use to which the licensed premises and/or equipment are to be put shall be immediately furnished by the Licensee to such representative or other person in writing designated by the Association.

ITEM EIGHTH: That no meeting or occasion shall be held under said license unless the same be of a religious, charitable, cultural or educational nature exclusively.

ITEM NINTH: That no refreshments will be permitted to be served in the auditorium at any time, or, without special written permission from the Association, in any other part of the building.
ITEM TENTH: That the use of the pipe organ in said Cathedral is restricted to the organist of the Scottish Rite Bodies, unless prior written arrangement be made with said organist, with the written approval of the President of the Association, for its use by another organist employed by the Licensee.

ITEM ELEVENTH: That no photograph of any part of the interior of said Cathedral shall be made unless prior written approval of the Association be granted, and then subject to such conditions as may be imposed by the Association in such written approval; and that no open flash or flare of any kind shall be permitted.

ITEM TWELFTH: That no fire shall be permitted in any part of the licensed premises.

ITEM THIRTEENTH: That Licensee shall be responsible for the expense of heating, lighting, cleaning, care and protection of the leased premises during the term of said license and shall pay directly therefor to the persons or firms providing fuel, light, cleaning, care and protection respectfully; but the Association may select and obtain the fuel, light and materials therein used and select and supervise the persons engaged in or providing said heating, lighting, cleaning, check room, care and protection.

Yours truly,
THE SCOTTISH RITE CATHEDRAL ASSOCIATION

By

Secretary.

Accepted this ___ day of ___ 19
TERMINATION AGREEMENT
(General)

(Name of Customer) TO 6-3402

As provided by the General Exchange Thrills of the Southwestern Bell Telephone Company, this agreement is supplemental to the regular contract for telephone service between the undersigned parties and is effective for 60 months starting from the date of installation of the 1 - 603-A switchboard located next to the equipment.

(Description and Location of Equipment, Facilities or Service)

In the event that the contract for the use of the equipment, facilities, or service described above is terminated by the customer within the minimum service period of months, the undersigned customer, or its assigns, agrees to pay to the Telephone Company termination charges equal to $7,500.00 reduced by 1/6th for each month service is retained, with proportionate reductions for fractional portions of a month.

Where the use of a portion of the equipment, facilities, or service, subject to termination charges under this agreement, is terminated within the minimum service period, termination charges apply equal to the original net cost of that portion of the equipment or facilities, the use of which is terminated, reduced by 1/6th for each month service is retained, with proportionate reductions for fractional portions of a month.

If, at the customer's request, engineering, manufacturing, or installation work once begun is stopped and the installation is not completed, the customer agrees to pay the net costs incurred in lieu of the above termination charge.

The destruction or partial destruction of the customer's premises by fire, flood, storm, or other acts of God shall not be considered as a termination by the customer of this agreement. If, after such destruction, service covered by this agreement is re-established for this customer within thirty days, either at the same or another location, such interruption of continuous service shall not be considered as a break in the effective period of this contract.

Signed _________________________, 19

(Name of Customer)

By ________________________________

(Title)

Accepted ________________________, 19

Date of Installation: ____________________

By ________________________________

(Title)

Service Order No. ____________________
TERMINATION AGREEMENT

(Name of Customer)   ME 4-3330

(Telephone Number)

As provided by the General Exchange Tariffs of the Southwestern Bell Telephone Company, this agreement is supplemental to the regular contract for telephone service between the undersigned parties and is effective for 60 months starting from the date of installation of the 201 Dial 201 equipment with 400 stations located

5600 Oakland, St. Louis, Missouri

(Description and Location of Equipment, Facilities or Service)

In the event that the contract for the use of the equipment, facilities, or service described above is terminated by the customer within the minimum service period of 60 months, the undersigned customer, or its assigns, agrees to pay to the Telephone Company termination charges equal to $22.25 reduced by 1/60 for each month service is retained, with proportionate reductions for fractional portions of a month.

Where the use of a portion of the equipment, facilities, or service, subject to termination charges under this agreement, is terminated within the minimum service period, termination charges apply equal to the original not cost of that portion of the equipment or facilities, the use of which is terminated, reduced by 1/60 for each month service is retained, with proportionate reductions for fractional portions of a month.

If, at the customer's request, engineering, manufacturing, or installation work once begun is stopped and the installation is not completed, the customer agrees to pay the net costs incurred in lieu of the above termination charge.

The destruction or partial destruction of the customer's premises by fire, flood, storm, or other acts of God shall not be considered as a termination by the customer of this agreement. If, after such destruction, service covered by this agreement is re-established for this customer within thirty days, either at the same or another location, such interruption of continuous service shall not be considered as a break in the effective period of this contract.

Signed ________________________, 19____

(Name of Customer)

By ______________________________

(Title)

Accepted _________________________, 19____

SOUTHWESTERN BELL TELEPHONE COMPANY

By ______________________________

(Title)

Date of Installation: ______________________, 19____

Service Order No. ________________________
TERMINATION AGREEMENT
(General)

(Name of Customer) ____________________________

(Telephone Number) ____________________________

As provided by the General Exchange Tariffs of the Southwestern Bell Telephone Company, this agreement is supplemental to the regular contract for telephone service between the undersigned parties and is effective for 45 months starting from the date of installation of the . Three the line will be reassigned the lines located in .

(permanent building or equipment room)

(Description and Location of Equipment, Facilities or Service)

In the event that the contract for the use of the equipment, facilities, or service described above is terminated by the customer within the minimum service period of 45 months, the undersigned customer, or its assigns, agrees to pay to the Telephone Company termination charges equal to $1.________ reduced by 1/10 for each month service is retained, with proportionate reductions for fractional portions of a month.

Where the use of a portion of the equipment, facilities, or service, subject to termination charges under this agreement, is terminated within the minimum service period, termination charges apply equal to the original net cost of that portion of the equipment or facilities, the use of which is terminated, reduced by 1/10 for each month service is retained, with proportionate reductions for fractional portions of a month.

If, at the customer's request, engineering, manufacturing, or installation work once begun is stopped and the installation is not completed, the customer agrees to pay the net costs incurred in lieu of the above termination charge.

The destruction or partial destruction of the customer's premises by fire, flood, storm, or other acts of God shall not be considered as a termination by the customer of this agreement. If, after such destruction, service covered by this agreement is re-established for this customer within thirty days, either at the same or another location, such interruption of continuous service shall not be considered as a break in the effective period of this contract.

Signed ____________________________, 19  

(Full Name)

By ____________________________

(Title)

Accepted ____________________________, 19  

Date of Installation: ____________________________

__________________________, 19  

Service Order No. ____________________________
# Basic Salary Schedule
## Administration
### 1967 - 1968

<table>
<thead>
<tr>
<th>Title</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President*</td>
<td>16,500</td>
<td>17,800</td>
<td>19,100</td>
<td>(1) No placement will be made beyond Step 2 without special approval</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>by the Board of Trustees.</td>
</tr>
<tr>
<td>Dean**, Coordinator, **</td>
<td>15,400</td>
<td>16,500</td>
<td>17,600</td>
<td>(2) Salaries quoted are for services rendered during a full twelve-month</td>
</tr>
<tr>
<td>Asst. To The President **</td>
<td></td>
<td></td>
<td></td>
<td>college year with the understanding that all personnel will be authorized</td>
</tr>
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<td></td>
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<td></td>
<td>to receive a one-month's vacation - said vacation to total one calendar</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>month if taken at one time, or 22 working days if it is necessary to divide</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>the vacation time into segments.</td>
</tr>
<tr>
<td>Associate Dean, **</td>
<td>12,700</td>
<td>13,600</td>
<td>14,500</td>
<td>(3) Advancement within the schedule will be determined with respect to</td>
</tr>
<tr>
<td>Associate Coordinator, ** Business Manager**</td>
<td></td>
<td></td>
<td></td>
<td>administrative and leadership ability. Advancement beyond Step 3 will be</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>on the basis of merit.</td>
</tr>
<tr>
<td>Assistant Dean, **</td>
<td>10,600</td>
<td>11,300</td>
<td>12,000</td>
<td>(4) * Plus $1500 tax-sheltered annuity to be paid out of funds of The Junior</td>
</tr>
<tr>
<td>Assistant Coordinator **</td>
<td></td>
<td></td>
<td></td>
<td>College District and are intended to qualify under Section 403B of the</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>Internal Revenue Code. (If desired, may be received instead in salary).</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>** Plus one step increment tax-sheltered annuity to be paid out of funds of</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The Junior College District and are intended to qualify under Section 403B</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>of the Internal Revenue Code. (If desired, may be received instead in salary)</td>
</tr>
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<td></td>
<td>(5) Academic Rank will be granted to those administrators who are qualified</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>by evidence of academic preparation, experience, and experience with The</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>Junior College District, with the exception of the chief administrative</td>
</tr>
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<td></td>
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<td></td>
<td></td>
<td>officers of the District, which comprise the President's Council.</td>
</tr>
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<td></td>
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<td></td>
<td>(6) The chief administrative officers of the District (President and Vice</td>
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<td></td>
<td>Presidents) will be offered three-year contracts, subject to annual</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>modification as related to this salary schedule.</td>
</tr>
</tbody>
</table>

2/13/67
4. 10 Division Chairmen

4. 10.1 Campus Directors, in accordance with the following, are to recommend Division Chairmen to the District President for recommendation to the Board of Trustees for approval.

4. 10.2 Division Chairmen will be appointed annually with reappointment dependent upon performance and leadership.

4. 10.3 Division Chairmen will be compensated in time and remuneration as follows:

<table>
<thead>
<tr>
<th>Number of Faculty*</th>
<th>Released Time**</th>
<th>Responsibility Factor</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>6 cr. hrs.</td>
<td>.06</td>
</tr>
<tr>
<td>12</td>
<td>9 &quot; &quot;</td>
<td>.08</td>
</tr>
<tr>
<td>21</td>
<td>12 &quot; &quot;</td>
<td>.10</td>
</tr>
<tr>
<td>35</td>
<td>12 &quot; &quot;</td>
<td>.12</td>
</tr>
</tbody>
</table>

* Division Chairmen will not be recommended for fewer than six faculty members.

** Each Division Chairman will be expected to teach a minimum of one three credit hour class each semester unless released from this responsibility by the President of the District upon recommendation by the Vice President-Campus Director.

4. 10.4 Faculty members will be equated as follows in determining the size of the Division:

First-year faculty members in the District will be counted as 1.5 persons. Second and third-year contract people will be counted as one person. All teachers with five-year contracts will be counted as .5 persons. Part-time faculty will be equated on a 15-credit hour basis and counted as 1.5.

4. 10.5 Division Chairmen will be issued twelve (12) month contracts with provision for two (2) months or 44 days vacation to be taken as determined by the Vice President-Campus Director upon recommendation from the Dean of Instruction. Compensation will be based upon the sum of the following factors (A) and (B):

(A) Teaching contract salary plus the amount obtained by multiplying the contract salary by the responsibility factor.

(B) The extra time beyond the contract period amounts to eight weeks. The additional compensation beyond "A" above, would be 8/36 of the contract salary, exclusive of the responsibility factor since numbers of personnel are fewer during the Christmas, Easter and Summer periods.
(C). Deviation from the above statements in 4.10.5 is possible, but only with the approval of the Vice President-Campus Director upon recommendation by the Dean of Instruction.

4.10.6 In the event an alternate is needed to assume the responsibilities of a Chairman, the alternate will be remunerated in the same manner as noted in 4.10.3, 4.10.4 and 4.10.5.

4.10.7 Responsibilities:

Be responsible to the Dean of Instruction or as delegated.

a. Schedule regular meetings of the Division and maintain accurate minutes.

b. Initiate, review and recommend revision of the curriculum - this would include the development of course outlines, syllabi, and the selection of textbooks.

c. Participate in the selection, evaluation, and promotion of faculty members.

d. Suggest a class schedule and assignment of instructors.

e. Develop preliminary budget and be responsible for the Division operating with the approved budget.

f. Serve as a representative of the faculty of that Division on the Campus Director's Advisory Committee, and provide liaison for the faculty with the administration.

g. Give leadership in the planning and purchase of instructional materials and equipment necessary to facilitate instruction, such as library books, audio-visual aids and instructional aids.

h. Orient new faculty and substitutes to the Division and provide such in-service training as new teachers and part-time teachers require.

i. Be responsible for the control and annual inventory of physical property in the Division.
### GENERAL FUND

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchase From</th>
<th>Type of Investment</th>
<th>Maturity Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Interest Earned</th>
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</thead>
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<td></td>
<td></td>
<td></td>
<td>$3,650,000.00</td>
<td>$3,650,000.00</td>
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<tr>
<td>Plus Purchases:</td>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>1/5/67</td>
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<td>1</td>
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<td>1</td>
<td>4.25</td>
<td>1/31/67</td>
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<td>2</td>
<td>5.25</td>
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<tr>
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<td>2</td>
<td>5.40</td>
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<td>200,000.00</td>
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<td>2</td>
<td>5.40</td>
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<td>1/224/67</td>
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<td>1</td>
<td>4.40</td>
<td>2/16/67</td>
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<td>5.50</td>
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<td>$504.16</td>
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### CONSTRUCTION FUND

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<th>Purchase Date</th>
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<th>Type of Investment</th>
<th>Maturity Rate</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost</th>
<th>Interest Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 1/1/67</td>
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<td>2</td>
<td>5.25</td>
<td>2/23/67</td>
<td>400,000.00</td>
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<tr>
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THE JUNIOR COLLEGE DISTRICT  
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI  

TREASURER'S REPORT  
SCHEDULE A  
INVESTMENT ACTIVITY  
FOR THE MONTH OF JANUARY, 1967  

PAGE 2  

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DEBT SERVICE  

| Balance as of 1/1/67 | $550,000.00 | $550,000.00 | 
| Plus Purchases: |                     |              |      |               |                |      |        | 
| 1/5/67 | 2 | 4.15 | 1/31/67 | 250,000.00 | 249,250.69 |      |        | 
| 1/12/67 | 1 | 4.25 | 1/31/67 | 100,000.00 | 99,775.69 |      |        | 
| 1/19/67 | 1 | 4.40 | 1/31/67 | 220,000.00 | 219,680.33 |      |        | 
| 1/24/67 | 1 | 4.36 | 1/31/67 | 822,000.00 | 821,306.12 |      |        | 
| 1/24/67 | 2 | 5.50 | 7/31/67 | 361,000.00 | 361,000.00 |      |        | 
| 1/26/67 | 2 | 5.50 | 7/31/67 | 150,000.00 | 150,000.00 |      |        | 
| Total Purchases | $1,903,000.00 | $1,901,012.83 |
### DEBT SERVICE (CONT'D)

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**Balance as of 1/31/67**

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Less Accruals of FICA and Retirement Expenses

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| Total                                          |          | $11,129.78| $30,044.27       | $310,036.14    | $3,512,101.19|
THE JUNIOR COLLEGE DISTRICT
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI

TREASURER'S REPORT
JANUARY 31, 1967

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<th>Building Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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**Plus Receipts:**
- Tax Revenue-City of St. Louis 901 $1,310,122.30
- Tax Revenue-St. Louis County 902 2,579,108.51
- Tax Revenue-Jefferson County 903 930.83
- Interest Income:
  - Current 920 $1,402.35
  - Construction 3,649.28
- Auxilary Services 930 9,895.73
- Student Fees 951 15,444.12
- Student Activities 961 7,596.00
- Miscellaneous Income 991 131.05
- Other Receipts:
  - Transfer to CWSP 596.58
  - Miscellaneous 8,900.32
  - Plus NDSL Collections 53.30
  - Plus NDSL Grant 9,367.00
- Total Receipts $3,947,197.37 $47,950.67 $290.31 $1,656,337.83

**Less Disbursements:**
- Salaries:
  - Base-Current 300 $344,041.52
  - Base-Restricted (See Schedule B) 11,129.78 $355,171.30
- Withholdings 80,030.36
- JCD Contribution to CWSP 596.58
- Total Expenses $86,296.61 $899,592.87 $3,518.98

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<tr>
<th>Account</th>
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<th>Building Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
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Total Receipts: $3,947,197.37
Total Expenses: $1,196,997.56
Net Increase: $2,750,199.81
# The Junior College District

## Treasurer's Report

**January 31, 1967**

**Account General Fund Building Fund Student Activities Debt Service**

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<th>Building Fund</th>
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<td>Restricted (See Schedule B)</td>
<td>$310,036.14</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>$599.07</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Disbursements</td>
<td>$2,462.79</td>
<td>$2,369.56</td>
<td></td>
<td>$280.00</td>
</tr>
<tr>
<td>Portion of 66-67 taxes transferred to Debt Service</td>
<td>$1,628,843.83</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll taxes and withholdings</td>
<td>$122,113.34</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Disbursements $2,521,616.55 $901,962.43 $3,796.37 $1,921,250.71**

**Balance as of January 31, 1967 $6,579,508.71 $13,151,793.43 $16,732.37 $546,266.51**

**Balance as of January 31, 1967 consists of:**

- **Petty Cash** $1,025.00
- **Cash in Banks:**
  - CWSP $14,546.84
  - Nursing Student Loan $3,362.23
  - EOG $2,223.38
  - General & Other Restricted Funds $14,223.58
  - Construction $27,719.23
  - National Defense Student Loans $12,287.12
  - Payroll $500.00

## Investments:

<table>
<thead>
<tr>
<th>Current</th>
<th>5,399,581.33</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>6,299,581.33</td>
</tr>
<tr>
<td></td>
<td>6,995,800.00</td>
</tr>
<tr>
<td></td>
<td>12,948,799.56</td>
</tr>
<tr>
<td></td>
<td>511,000.00</td>
</tr>
</tbody>
</table>
Reconciliation of Warrant Check Register to Disbursements:

<table>
<thead>
<tr>
<th>Account</th>
<th>General Fund</th>
<th>Building Fund</th>
<th>Student Activities</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warrant Check Register Jan. 31, 1967:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>$4,390,878.01</td>
<td>$2,850,038.65</td>
<td>$3,798.98</td>
<td>$3,822,263.54</td>
</tr>
<tr>
<td>Construction</td>
<td>1,656,591.92</td>
<td>6,047,469.93</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less: Costs of Investments made</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>2,198,683.14</td>
<td>1,968,076.22</td>
<td></td>
<td>1,901,012.83</td>
</tr>
<tr>
<td>Construction</td>
<td>1,349,146.33</td>
<td>3,547,829.47</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plus NDSL granted</td>
<td></td>
<td>21,976.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Disbursements</td>
<td>$2,521,616.46</td>
<td>$901,962.43</td>
<td>$3,798.98</td>
<td>$1,921,250.71</td>
</tr>
</tbody>
</table>

(a) Actual balance of payroll is $219.44. 
A check for $280.56 was written but not expensed in the proper month.

(b) Bookstore receipt recorded by bank in January in the amount of $493.62 will be recorded on JCD books in February.