Pursuant to a Notice Of Special Board Meeting called by the President of the Board of Trustees, a copy of which is attached as an addendum to these Minutes, and in accordance with Section 1.4.2 of the District Board Policies And Administrative Organization Manual, a special meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri was held on Monday, January 30, 1967 at 4:00 p.m. at the Central Office of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

In the absence of the President of the Board, the Vice President of the Board, Mr. Lester C. Geil, called the meeting to order at 4:05 p.m. The following members were present:

Mrs. Joeseph C. Bastian

Messrs. Lester C. Geil

Guy S. Ruffin

Gerald V. Williamson

Donald M. Witte

Mr. Stewart was in court and could not be present for this meeting.

Also present were Dr. Joseph P. Cosand, President of the District; Mr. John C.
Robertson, Vice President for Business; Dr. Glynn E. Clark, Vice President-Campus Director; Dr. Douglas F. Libby, Jr., Vice President-Campus Director; Dr. R. William Graham, Vice President-Campus Director; Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities; Mrs. Mary Jane Calais, Associate Coordinator, Business and Treasurer of the Board of Trustees; Mrs. Dolores B. Tygard, Community Relations Assistant — all of The Junior College District staff. Also present was Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Kramer and Vaughan, counsel for the District.

1.4 Welcome to Guests

Mr. John Robertson introduced Roland Larson, furniture expert. Mr. Larson has a number of years of experience in the field of furniture purchasing and comes from the American Hospital Supply where he was a consultant with the University of Utah in equipping and furnishing the University Hospital.

Mr. Geil welcomed Mr. Frank Leeming, Jr., newspaper reporter from the St. Louis Post-Dispatch.

1.5 Hearing of Citizens and Petitions

Mr. Geil then asked if any members of the audience wished to be heard.

Thereupon, the Chairman recognized Mr. Marvin Feldman, citizen of the District. Mr. Feldman stated that since The Junior College District had accepted bids for carpeting, there had been some changes in the price structuring of carpeting, eliminating volume discounts from the mills and that this change could affect the price of carpeting 10% or more. Mr. Feldman requested the Board consider rebidding prior to making any awards.
The Chairman then recognized Mr. Wollenius of Contractor's Furniture and Carpet Company. Mr. Wollenius stated that on January 1, 1967 the Federal Trade Commission found it a violation for any carpet mill to give volume rebates after that date. This 5% rebate has been dropped which would result in an overall price decrease. There was a price adjustment, but it occurred prior to January 6th. The present Junior College District bid was not made until January 6th, and Mr. Wollenius felt most bidders would wait until the last minute to price their bids.

Mr. Joseph Goldstein, President of Anchor Floor Company, was granted permission to speak to the Board. Mr. Goldstein stated that in accordance with the District carpeting specifications which stated that any or all applicable sales tax would be the responsibility of the bidder, his firm had included Missouri sales tax. When it was discovered that sales tax did not need to be included, Mr. Goldstein immediately contacted Mr. Robertson, of The Junior College District, so stating this oversight had been caught but realized since the bids had already been opened it was too late to make restitution.

Mr. Harry Joseph, Business Agent of the Carpet and Floor Layers Union in St. Louis, asked permission to be heard. Mr. Joseph stressed his concern that the Board consider awarding the contract for this carpet installation to a local contractor and would like to see union laborers in St. Louis have a chance to work on this carpeting installation. Dr. Cosand asked Mr. Joseph if the quality of workmanship on the carpeting installation would be the same regardless of whether a St. Louis concern or Chicago concern received the carpeting award and regardless of whether the laborers were all from St. Louis -- all from Chicago -- or mixed. In answer to the question, Mr. Joseph stated that although there could be problems, he believed that the quality of workmanship would be the same regardless of who received the bid.
Mr. Smith, of Contractor's Furniture and Carpet Company of Chicago, was then granted permission to speak. Mr. Smith emphasized the fact that if his company was awarded the order for this carpeting contract, his laborers would cooperate with Mr. Joseph and his union in any way possible.

Mr. Vareen, of Lee's Carpeting, asked which manufacturer had been specified by the low bidder. Mr. Geil stated the bidders were not required to indicate the carpet manufacturer in their bid, so this information was not available to the District; however, according to the Purchasing Department of the District, all specifications had been met on the materials to be used.

The Board then took up matters of business listed on the agenda under "Business And Finance."

5. BUSINESS AND FINANCE

5.1 Acceptance Of Bids For Carpeting

In accordance with Board policy, bids were received and publicly opened on January 6, 1967 for carpeting requirements for all three campuses of the District.

Mr. Williamson moved acceptance of the bid from Anchor Floor Company of St. Louis in the amount of $192,423.00. Mr. Ruffin seconded the motion and the vote was three to two in favor of the motion:

Those voting FOR: Mr. Lester Geil  
Mr. Guy S. Ruffin  
Mr. Gerald V. Williamson

Those voting AGAINST: Mrs. Joseph C. Bastian  
Mr. Donald M. Witte

The Chairman announced, however, that the motion failed to pass since a majority (four members) of the whole Board is required in the letting of contracts.
Whereupon, Mr. Witte moved acceptance of the bid from Contractor's Furniture and Carpet Company of Chicago in the amount of $189,811.00. Mrs. Bastian seconded the motion and the vote was two to three.

Those voting FOR:  
Mrs. Joseph C. Bastian  
Mr. Donald M. Witte

Those voting AGAINST:  
Mr. Lester Geil  
Mr. Guy S. Ruffin  
Mr. Gerald V. Williamson

The Chairman announced the motion had failed to pass.

Mr. Robertson, Vice President for Business then commented that delay in awarding a carpeting contract could cause delay in installation of the carpeting and therefore some instructional areas at the Forest Park campus might not be ready for opening of classes when anticipated for this coming Fall.

In view of Mr. Robertson's remarks, in order to insure no delay in opening the Forest Park facilities for the beginning of classes, Mr. Williamson moved acceptance of the bid from Anchor Floor Company in the amount of $192,423.00. The motion was seconded by Mr. Ruffin and the vote was three to two.

Those voting FOR:  
Mr. Gerald V. Williamson  
Mr. Lester Geil  
Mr. Guy S. Ruffin

Those voting AGAINST:  
Mrs. Joseph C. Bastian  
Mr. Donald M. Witte

The Chairman announced the motion had failed to pass for lack of a majority of the whole Board.
Mr. Bruce Woodruff, legal counsel for the District read a portion of the State statutes and a portion of The Junior College District policies pertaining to the acceptance of bids and awarding of orders.

He also reported that the carpeting specifications were in conflict with the State statutes. The reason for this is that it is necessary on projects where federal money is involved to use specifications which require that the contract be let to the lowest responsible bidder subject, of course, to the right of the District and the Board to reject any or all bids.

Based on the evidence presented by the legal counsel for the District, Mrs. Bastian then moved acceptance of the bid and awarding of an order to Contractor's Furniture and Carpet Company on the base bid only, exclusive of the protective floor covering. The motion was seconded by Mr. Witte, and the vote was as follows:

Those voting FOR: Mrs. Joseph C. Bastian
Mr. Donald M. Witte
Mr. Gerald V. Williamson

Those voting AGAINST: Mr. Lester Geil

Abstained: Mr. Guy S. Ruffin

The Chairman announced the motion had failed to pass, lacking a majority affirmative vote of the whole Board.

Whereupon, Mr. Witte moved that the carpeting bids be deferred until a special meeting of the Board on Friday, February 3, 1967 at which time all Board members could be present. The motion was seconded by Mr. Williamson, and passed unanimously.
5.2 Approval of Tartan Floor Covering - Florissant Valley Gymnasium

The Board then discussed the question of increasing the thickness of the Tartan flooring for the gymnasium floor on the Florissant Valley Community College Campus.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and with the unanimous approval of the Board, it was RESOLVED, That the Board of Trustees hereby authorizes and directs that a change order be issued to Contract #66-44 changing the thickness of the "Tartan" flooring to be installed on the gymnasium floor of the Florissant Valley Community College from 3/8" to 1/2" for an additional expenditure not to exceed $3,600.00, plus 10% for contractor's standard overhead and profit.

5.3 Amended Fringe Benefit Schedule

Discussion of the amended fringe benefit schedule for District employees was deferred until a subsequent meeting of the Board.

5.4 Improvements to Wise Avenue and Macklind Entrance - Forest Park Campus

The Board was advised that after traffic studies of the proposed Forest Park Campus streets and intersections, that the architects felt it necessary to move the planned campus entrance on Macklind Avenue slightly to the South so that the intersection will be closer to the intersection of Berthold on the east side of Macklind Avenue. It was felt this was necessary in order to eliminate a possible traffic congestion problem caused by left turning traffic onto Berthold Avenue and left turning traffic into the Campus entrance on Macklind.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Witte, and approved by all members of the Board present, it was
RESOLVED, That the Board does hereby authorize the administrative staff of the District to proceed with the necessary change order to effect the redesign and construction of the entrance to the permanent Forest Park Campus site slightly to the south of the previously planned entrance, in order to bring the intersection closer to the intersection of Berthold on the east side of Macklind Avenue, at a cost to the District not to exceed $5,000.00.

The Board was further advised that the City of St. Louis will be widening, constructing a median island, improving street lighting on Oakland between Kingshighway and Hampton Avenues, and installing traffic signals at the corners of Oakland and Macklind Avenues and Oakland Avenue and the main entrance to the proposed Forest Park Campus. It is proposed that the City of St. Louis design, prepare specifications, advertise, take bids, let contracts, and provide construction inspection all at the cost to the City of St. Louis, and that The Junior College District contribute an amount not to exceed $50,000 to cover the contractual cost for these Wise Avenue improvements.

After discussion, Mrs. Bastian moved acceptance of the following resolution, seconded by Mr. Witte, and unanimously approved by all members of the Board present:

RESOLVED, That the Board of Trustees does hereby authorize and approve the expenditure of an amount not to exceed $50,000 to cover the share of the District for the improvement of Wise Avenue from Macklind to the parking lot located at the permanent Forest Park Campus site.

FURTHER RESOLVED, That expenditure of said amount is conditioned upon the City of St. Louis designing said street improvement after incorporating the drainage plans of the Metropolitan Sewer District and also the advertisement for bids, taking of bids, and letting of any contract by the City of St. Louis.

FURTHER RESOLVED, That the City of St. Louis submit all street plans to the District for the written approval of said plans by the Vice President for Business and that any sums advanced by the District not expended to contractors for the construction of said street improvement, be returned by the City to the District upon completion of said improvement.
9. ADJOURNMENT

The above items completing the agenda so set forth for this specially called meeting of the Board, Mr. Geil asked if there were any further business to come before the Board. There being no further business to be discussed, upon motion by Mr. Williamson, seconded by Mrs. Bastian, and with the unanimous approval of all members of the Board present, this meeting was adjourned at 5:54 p.m., and another special meeting of the board was set for Friday, February 3, 1967 at 4:00 p.m. at the Central Offices of the District at 7508 Forsyth Boulevard.

Respectfully submitted,

Paul H. Connole
Secretary, Board of Trustees
The Junior College District of St. Louis, St. Louis County, Missouri

1/30/67 - 9 -
To:  
Mr. Joseph C. Stewart  
Mr. Edward L. Seal  
Mr. Guy F. Stullin  
Mr. Joseph C. Johnson  
Mr. Ronald W. Miller  
Mr. Bruce L. Cockrill

From:  
Mr. Joseph C. Stewart  
President, Board of Trustees

Notice is hereby given that pursuant to the Board Policies and Administrative  
Organization Manual, section 1.4.2, as President of the Board, hereby, call  
a special meeting of the Board of Trustees of The Junior College District for  
the hour of four o'clock, the thirty-first day of January, 1967, said meeting to  
be held in the Board Room of the Central Office of the District, at 7:30 a.m.  
forty-five minutes.

The business to be conducted at the meeting shall be the business more fully  
detalled on the attached agenda and more fully explained in the letter of  
transmittal which will be mailed to you on Friday, January 27, 1967.

Dated this 31st day of January, 1967.

Respectfully submitted,

/s/  
Joseph C. Stewart  
President, Board of Trustees

Attends:

/s/  
Secretary, Board of Trustees