MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF TRUSTEES
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI
MONDAY, OCTOBER 31, 1966 - 4:00 P. M.

Pursuant to proper notice to the Board, in accordance with Board policy, a special
meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis
County, Missouri was held on Monday, October 31, 1966 at 4:00 p.m. at the Central Office
of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

1. GENERAL FUNCTIONS
   1.2 Roll Call

   The Board President, Mr. Joseph G. Stewart, called the meeting to order at 4:14 p.m.

   The following Board members were present:

   Mrs. Joseph C. Bastion
   Messrs. Lester C. Geil
   Joseph G. Stewart
   Gerald V. Williamson
   Donald M. Witte

   Board member Guy S. Ruffin was not present.

   Also present were Dr. Joseph P. Cosand, President of the District; Mr. John C.
   Robertson, Vice President for Business; Dr. Glynn E. Clark, Vice President-Campus Director;
   Dr. R. William Graham, Vice President-Campus Director; Mr. Lawrence F. O'Neil,
   Coordinator of Physical Facilities; Mrs. Mary Jane Calais, Associate Coordinator, Business
   Treas.
   Mrs. Dolores B. Tygard, Community Relations Assistant; Dr. Robert Jones, Coordinator of
   Instructional Resources; Mr. Paul Connole, Assistant to the President and Secretary of the
   Board; Mr. Philip Carlock, Assistant Coordinator of Instructional Resources; Mr. Tony
   Lipinski, Purchasing Assistant -- all of The Junior College District staff.
Also present was Mr. Bruce E. Woodruff of the firm of Armstrong, Tesdale, Kramer and Vaughan, counsel for the District.

1.4 Welcome to Guests

Mr. Stewart welcomed Mr. Jerry Venters, newspaper reporter from the Post-Dispatch and Mr. Bill Rehr of Steelcase, Inc.

5. BUSINESS AND FINANCE

5.1 Acceptance Of Bids For Furniture

The Board resumed discussion of furniture contracts submitted for Board approval which were not considered for action at its last meeting on October 24, 1966.

Upon motion by Mr. Witte, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the low bid on chairs for lecture rooms, auditorium, and business machines laboratories under Contract #66-70 listed as items B, C, and #1, said items as identified on sheet attached as an Addendum to these Minutes, from Archway Sales Associates, Inc., in the amount of $38,566.50.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute a contract for the purchase of said chairs in the form contained in the specifications for Contract #66-70, upon approval of the completed form by counsel for the District.

Upon motion by Mr. Geil, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the low bid on chairs for lecture rooms, auditorium, and business machines laboratories under Contract #66-70 listed as items D and E, said items as identified on sheet attached as an Addendum to these Minutes, from Chapman Young in the amount of $16,460.40.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute a contract for the purchase of said chairs in the form contained in the specifications for Contract #66-70, upon approval of the completed form by counsel for the District.
Upon motion by Mr. Geil, seconded by Mrs. Bastian and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the bid on classroom furniture and equipment under Contract #66-71A listed as items 1, 2, 3, 7, 1A, and 2A, said items as identified on sheet attached as an Addendum to These Minutes, from Chapman Young in the amount of $57,019.04.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute a contract for the purchase of said classroom furniture and equipment in the form contained in the specifications for Contract #66-71A, upon approval of the completed form by counsel for the District.

Upon motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the bid on classroom furniture and equipment under Contract #66-71A listed as items 11, 12, 14, 16, 19, 20, 22, said items as identified on sheet attached as an Addendum to these Minutes, from St. Louis Typewriter Company in the amount of $984.85 and authorizes the issuance of a purchase order for said classroom furniture and equipment.
Upon motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the low bid from Cole Furniture Company in the amount of $11,001.90 on classroom furniture and equipment under Contract #66-71A listed as items 17, 18, 25, 33, 34, said items as identified on sheet attached as an Addendum to these Minutes.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute a contract for the purchase of said classroom furniture and equipment in the form contained in the specifications for Contract #66-71A, upon approval of the completed form by counsel for the District.

Upon motion by Mr. Williamson, seconded by Mr. Witte, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the bid received from Toledo Metal Furniture Company in the amount of $2,234.00 on classroom furniture and equipment under Contract #66-71A listed as item 9, said item as identified on sheet attached as an Addendum to these Minutes, and authorizes the issuance of a purchase order for said furniture and equipment.

Upon motion by Mr. Geil, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the bid received from Brodhead Garrett in the amount of $2,291.00 on classroom furniture and equipment under Contract #66-71A listed as items 21 and 35, said items as identified on sheet attached as an Addendum to these Minutes, and authorizes the issuance of a purchase order for said furniture and equipment.

Upon motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the bid received from Keuffel & Esser Company in the amount of $2,240.00 on classroom furniture and equipment under Contract #66-71A listed as item 15, said item as identified on sheet attached as an Addendum to these Minutes, and authorizes the issuance of a purchase order for said furniture and equipment.
Upon motion by Mr. Williamson, seconded by Mrs. Bastian and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby reject all bids received under Contract #66-71A listed as items 4 and 4A, instructor's table.

The following resolution was resolved by Mr. Williamson and seconded by Mr. Geil;

RESOLVED, That the Board of Trustees accept the bid received from Aeolian Company of Missouri in the amount of $5,328.00 on music furniture and equipment under Contract #66-71B listed as item 1, said item as identified on sheet attached as an Addendum to these Minutes.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized and directed to execute a contract for the purchase of said music furniture and equipment in the form contained in the specifications for Contract #66-71B, upon approval of the completed form by counsel for the District.

The question being put to a roll call vote, the result was as follows:

Those voting YES: Mrs. Joseph C. Bastian
Mr. Lester C. Geil
Mr. Gerald V. Williamson
Mr. Donald M. Witte

Those voting NO: Mr. Joseph G. Stewart

The motion receiving an affirmative vote of a majority of the members of the Board present, the President declared the motion carried.

Upon motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees accept the low bid received from Ludwig Music House in the amount of $611.90 on music furniture and equipment under Contract #66-71B listed as items 3 and 4, said items as identified on sheet attached as an Addendum to these Minutes, and authorizes the issuance of a purchase order for said music furniture and equipment.
The following resolution was resolved by Mr. Williamson and seconded by Mr. Witte.

RESOLVED, That the Board of Trustees accept the bid from Aeolian Company of Missouri in the amount of $3,793.00 on music furniture and equipment under Contract #66-718 listed as item 7, said item as identified on sheet attached as an Addendum to these Minutes.

The question being put to a roll call vote, the result was as follows:

Those voting YES: Mr. Lester C. Geil
Mr. Gerald V. Williamson
Mr. Donald M. Witte

Those voting NO: Mrs. Joseph C. Bastian
Mr. Joseph G. Stewart

The motion having received a vote of approval of less than a majority of the whole Board, the President declared the resolution had failed to pass.

5.2 Resolution Authorizing Investment Of Bond Sale Proceeds

The Board was requested to authorize the Treasurer of the District to invest the proceeds from the sale of $10,000,000 (part of an issue of $47,200,000) junior college bonds, in accordance with existing Board policies.

Whereupon, on motion by Mr. Williamson, seconded by Mrs. Bastian, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Treasurer of the District be and hereby is authorized and directed to invest the proceeds from the sale of $10,000,000 junior college bonds in such amounts and for such terms as will make such funds available when needed to pay for the building program of the District. Said investments to be either in Treasury Bills or in Certificates of Deposit, as to the Treasurer seems most appropriate when the funds become available.

FURTHER RESOLVED, That all such investments shall be submitted to the Board for ratification at the meeting after which said investments have been made. Said investments to be made in accordance with existing Board policies.
Since action on this resolution requires the consent of the whole Board, the President of the Board declared the motion carried, contingent upon approval of the absent member of the Board, Mr. Guy S. Ruffin, who would be contacted by telephone.

5.3 Acceptance Of Bid For Seeding And Sodding - Forest Park and Meramec Campuses

Bids were received in accordance with District policy for the seeding and sodding of the Forest Park and Meramec Campuses. The Board was requested to accept the bid and award an order to Atlas Chemical Corporation for the landscaping of these two campuses to insure proper germination by this coming spring.

Upon motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees does hereby accept the bid of Atlas Chemical Corporation for the seeding and sodding of the Forest Park and Meramec Campuses, in accordance with plans and specifications on file with the District.

FURTHER RESOLVED, That the President of the Board be and hereby is authorized to execute the appropriate contract on behalf of the District, with the Atlas Chemical Corporation to accomplish the aforesaid services.

9. ADJOURNMENT

Board President Stewart asked if there were any further business to come before the Board. There was not, and upon motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board present, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

[Signature]
Paul H. Connole
Secretary, Board of Trustees
The Junior College District of St. Louis, St. Louis County, Missouri
FURNITURE ITEMS

Contract #66-70

Lecture, Auditorium Seating and Business Machine Laboratories

Item B: Lecture Hall seating with continuous desk top
Item C: Stationary Seating with fold down tablet arm
Item D: Auditorium seating without aisle light
Item E: Business machine laboratories
Item I: Lecture room, seating with continuous desk top

Contract #66-71A

Classroom Furniture and Equipment

Item 1: Tablet arm chair desk: American Desk #600F, or
American Seating #710 with completely closed back
or approved equal.

Item 2: Chair: Folding Tablet arm chair, Clarin Model
#6317LTA, or approve equal.

Item 1A: Tablet arm chair desk, American Desk #606F, or
approved equal.

Item 2A: Chair: Instructor American Desk #506F Quadraline,
or approved equal.

Item 3: Chair: Instructor, American Desk #506F. Quadraline
or approved equal.

Item 7: Chair: Music Department, American Desk #556F.
Quadraline, or approved equal.

Item 11: Chalkboard: Portable, 36" x 48" x 64" H, reversible,
Barricks #R5-B, or approved equal.

Item 12: Desk: Typing demonstration stand. Smith-System
1015, or approved equal.

Item 14: Table: Drafting, 42"W x 84"L, adjustable incline
top, two tool drawers, six shallow drawers. Mayline
#7709-F, or approved equal.

Item 16: Table: Drawing, 24"W x 36"L, Mitchell Model #R-17,
or approved equal.

Item 19: Tables: Layout, 30"W x 60"L, Mitchell Model R-141
or approved equal.

Item 20: Plan File Cabinet: Combo vertical file cabinet, 60"H,
15-1/2"W x 34"D. Frederick Post Model #623PHCN,
or approved equal.
FURNITURE ITEMS (Continued)

Contract #66-71A

Classroom Furniture and Equipment (cont'd)

Item 22: Plan Moducor File Unit Consisting Of:
- 4 - four tube units, 4" dia.
- 5 - six tube units, 2-5/8" dia.
Cap and base unit - Hamilton Moducor File
Model #64J54/66J54/60J54, or approved equal.

Item 17: Stool: Drafting, adjustable from 19" to 27"
Broadhead-Garrett Model TSC-A-1826, or approved equal

Item 18: Taborets: Each unit to be equipped with eight drawers.
Broadhead-Garrett Model ET8200H, or approved equal.

Item 25: Craft Bench: Top surface 72"L x 30"W x 36-1/2"H,
base constructed in two units. Broadhead-Garrett Model #CB4 or approved equal.

Item 33: Table: Machine bench, 30"D x 72"L. Broadhead-
Garrett Model #MB-32 with 30 x 72 top, or approved equal.

Item 38: Art Horse: Accommodate up to 24" x 30" art board
on canvas. Broadhead-Garrett Model #B-1, or approved equal.

Item 9: Desk: Accounting, 24"W x 36"L x 30"H. Toledo
Manufacturing Company - Model #3800-B-24:36, or
approved equal.

Item 21: Table: Drawing 31"W x 42"L. Broadhead-Garrett
Model #606-3, or approved equal.

Item 35: Stool: Art stool, seat dia. no less than 13" - height
of stool 36". Broadhead-Garrett Model #330 modify
to 36" height, or approved equal.

Item 15: Drafting Machine: Paragon with 4-3/4" diameter
aluminum engine-divided protractors.
FURNITURE ITEMS (Continued)

Contract #66-71A

Classroom Furniture and Equipment (cont'd)

Item 4: Table: Instructor, Steelcase quality or approved equal.

Item 4A: Table: Instructor, Steelcase quality or approved equal.

Contract #66-71B

Music Furniture and Equipment

Item 1: Upright Piano and matching bench

Item 3: Conductor's stand: Surface 31-1/2"W x 14-1/2"H, Hamilton Model #KB300A, or approved equal

Item 4: Music Stand: Folding school music stand, desk size 21"W x 12-1/2"H - Hamilton Model #KB50, or approved equal.

Item 7: Grand Piano: For small auditorium of make acceptable to most advanced pianists.