A regular meeting of the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, was held on Monday, March 14, 1966 at the Central Office of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

1. GENERAL FUNCTIONS

1.2 Roll Call

The Board President, Mrs. Joseph C. Bastian, called the meeting to order at 8:10 p.m. The following members were present:

Mrs. Joseph C. Bastian
Messrs. Lester C. Geil
Guy S. Ruffin
Joseph G. Stewart
Gerald V. Williamson

Board Member Glaser was not present.

Also present were Dr. Joseph P. Cosand, President; Mr. John Robertson, Vice President; Dr. Glynn Clark, Campus Director; Dr. R. William Graham, Campus Director; Mr. Lawrence F. O’Neill, Coordinator of Physical Facilities; Mrs. Mary Jane Calais, Acting Treasurer; Mrs. Dolores B. Tygard, Community Relations; Mr. Horace Graessle, Systems Coordinator;— all of The Junior College District staff. Also present was Mr. Bruce E. Woodruff of
the firm of Armstrong, Tetzlaff, Kramer and Vaughan, Counsel for the District.

1.3 Minutes

Board President Bastian asked for approval of the Minutes of the Regular Meeting of February 28, 1966.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the unanimous aye vote of all members of the Board who were present, the Minutes of the Regular Meeting of February 28, 1966 were approved as submitted.

Mrs. Bastian then asked for approval of the Minutes of the Regular Meeting of March 1, 1966.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board who were present, the Minutes of the Regular Meeting of March 1, 1966 were approved as submitted.

1.4 Welcome to Guests

Board President Bastian welcomed Mr. Frank Looming, Jr., a reporter from the St. Louis Post-Dispatch; and Mr. Roy Walkenhorst, a reporter from the St. Louis Globe-Democrat.

1.6 Communications

1.6.1 Letters were read by Mrs. Juanita Novak, addressed to Dr. Joseph P. Cosand, from William A. Harper, Director of Public Relations, and Edmund J. Gleazer, Jr., Executive Director, both of American Association of Junior Colleges expressing their appreciation for the assistance and hospitality rendered by The Junior College District staff during the recent American Association of Junior Colleges annual convention held in St. Louis.
1.6.2 Letters were read addressed to Mrs. Bastian received from Edmund J. Gleazer, Jr., Executive Director of American Association of Junior Colleges; Dean Charles E. Hill, Rochester Junior College, Rochester, Minnesota; and Mrs. Eugene McDermott, Trustee of the Dallas Junior College, thanking The Junior College District Board of Trustees for the reception given on March 3rd, and the stimulating and interesting "Forum For Members Of Boards Of Trustees" held on March 1st.

1.7 Treasurer's Report

Acting Treasurer of the District, Mrs. Calais, was called upon by Board President Bastian to present the Treasurer's Report for the month ending February, 1966.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, the Treasurer's Report was approved as submitted, and is attached as an addendum to these Minutes.

1.8 Ratification of Investments

The President of the District requested ratification of investments made by the Acting Treasurer of the District.

Whereupon, on motion by Mr. Stewart, seconded by Mr. Williamson, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the following investments made on behalf of The Junior College District by the Acting Treasurer thereof, be and hereby are, ratified, approved, and adopted by the Board of Trustees:

$150,000 U. S. Treasury Bills, purchased February 25, 1966, from the First National Bank in St. Louis on a 4.30 basis, for a total cost of $149,820.83.
$100,000 U. S. Treasury Bills, purchased February 25, 1966, from The First National Bank in St. Louis on a 4.30 basis, for a total cost of $99,776.94.

$75,000 U. S. Treasury Bills, purchased February 25, 1966, from Mercantile Trust Company on a 4.30 basis, for a total cost of $74,785.00.

2. **PERSONNEL**

2.1 **Certificated Personnel**

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Williamson, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Mr. Thomas R. Schnell - Instructor B - English - IV-4 - Effective 9/12/66 (Campus location to be determined at a later date).

Mr. Frank Stanton - Asst. Professor - Art - FVCC - V-3 - Effective 9/12/66

Mr. Alexander Grammaticoff - Asst. Professor - Language - FVCC - VI-3 - Effective 9/12/66

Mr. Thomas A. Tambornino - Asst. Professor - Biology - FVCC - V-5 - Effective 9/12/66

Mrs. Rosemary Ruenzi - Asst. Professor - English - FVCC - V-3 - Effective 9/12/66

FURTHER RESOLVED, That the President of the Board be and hereby is, authorized to execute the appropriate Instructor's Contract, previously adopted by the Board, with the above full-time certificated employees, which said contract is to be filed with the records of the District.

2.2 **Certificated Personnel - Part-Time**

President of the District, Dr. Cosand, recommended the employment of the following part-time certificated personnel. After due discussion, and upon motion
by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members
of the Board who were present, it was

RESOLVED, That the following certificated personnel be employed on
a part-time basis at the rate and salary classification hereinafter set out,
said rate and classification having been previously approved by the Board:

Mrs. Rochanne Abrams  Student  MCC  3 cr. yrs.  @ $180.00  Eff. 2/7/66
Activities
Newspaper
Sponsor

Mr. Gene Munden  Counselor  MCC  3 cr. hrs.  @ $180.00  Eff. 2/7/66

Miss Nancy Edwards  Biology  FPCC  10 cr. hrs.  @ $100.00  Eff. 2/7/66

2.3 Classified Personnel

In accordance with President Cosand's recommendation, after due discussion,
and upon motion by Mr. Geil, seconded by Mr. Stewart, and with the aye vote of
all members of the Board who were present, it was

RESOLVED, That the following classified personnel be employed by
The Junior College District in the classification and at the salary
indicated, said salary classification having been previously approved
by the Board:

Mrs. Vada Donahoo - Stenographer - MCC - 10C - Effective 4/1/66

Donald K. Goldmacher - Purchasing Assistant - Central Office - 12A -
Effective 3/16/66


2.4 Classified Personnel - Reclassification

In accordance with President Cosand's recommendation, after due discussion,
and upon motion by Mr. Stewart, seconded by Mr. Williamson, and with the aye
vote of all members of the Board who were present, it was

3/14/66
RESOLVED, That the classification of the following classified personnel be changed as indicated:

Mrs. Rosalie Steele - FPCC - From: Typist-Transcriber 8B
To: Stenographer 9B - Eff. 4/1/66

3. CURRICULUM AND INSTRUCTION

3.1 Modifications To Board Policies and Administrative Organization Manual

Dr. Cosand recommended that the Board of Trustees approve the modifications to the existing Board Policies and Administrative Organization Manual lodged at the Regular Meeting of the Board of Trustees on February 28th.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the vote of all members of the Board present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri adopt the additions, modifications, and deletions, as outlined in the addendum attached to these Minutes.

FURTHER RESOLVED, That adoption of Section 1.9 relating to non employment of District personnel by Board and staff members, be redrafted and submitted at a subsequent Board Meeting for approval.

3.2 Data Processing Proposal

The President of the District recommended that the Board authorize The Junior College District staff to proceed with the development of an overall data processing program as outlined in a written report and recommendation explained in detail and lodged with the Board at its February 28th Meeting. It was explained that the program envisages rental computer time on existing computers at either Washington University or McDonnell Automation Center utilizing rented terminals on the campuses which are to be connected to the selected computer center by telephone lines.
Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and
with the aye vote of all members of the Board who were present, it was

RESOLVED, That The Junior College District staff be and hereby is,
certified to proceed with the data processing computer program as
presented in the fiscal year 1966-67 for an expenditure not to exceed
$97,000.00. Authorization of such expenditure to be further subject
to approval of the budget for said fiscal year.

FURTHER RESOLVED, That periodic evaluations and review of the
intermediate steps be made and presented to the Board of Trustees
for approval before additional parts of the program are implemented.

4. PHYSICAL FACILITIES

4.1 Traffic and Access Study - Forest Park Campus

Upon the recommendation of the architectural firm of Harry Weese and
Associates, Dr. Cosand recommended the Board of Trustees employ the firm of
Barton-Aschman to prepare studies and make recommendations relative to the
traffic flow and parking problems at the permanent campus site of the Forest
Park Campus.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and
with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees does hereby approve the firm
of Barton-Aschman to proceed with the traffic and access study at
the permanent campus site of the Forest Park Campus for a maximum
expenditure to the District of $6,000.00.

FURTHER RESOLVED, That if it should become necessary to employ an
additional consultant in the St. Louis area, said consultant will be
employed immediately by the architect and at no extra cost to The
Junior College District.
Mr. Stewart was excused from the remainder of the meeting at 9:45 p.m.

4.2 Construction of Additional Annex Building

Dr. Cosand recommended that the Board of Trustees authorize The Junior College District staff to proceed with plans for the construction of an additional building between the existing structures at 5545 and 5555 West Park Avenue, in which to house the Instructional Resources Photo Lab. The present Annex building at 5555 West Park now houses the Instructional Resources Department and part of the Physical Facilities Department.

The Board was also asked to authorize the installation of a concrete floor in the rear of the present building at 5555 West Park so that the building could be used for storage of equipment which will be used in the permanent buildings of the Forest Park Campus.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That The Junior College District staff be and hereby is authorized to proceed with the preparation of specifications and solicitation of bids in accordance with existing Board policies, for the construction of a concrete floor in the rear of The Junior College District owned building at 5555 West Park.

FURTHER RESOLVED, That The Junior College District staff be and hereby is authorized to proceed with the preparation of specifications and solicitation of bids, in accordance with existing Board policies, for the construction of an additional building between the existing structures at 5545 and 5555 West Park Avenue.

5. BUSINESS AND FINANCE

5.1 Scholarship From Missouri Alpha Chapter of Delta Theta Chi Sorority

The Board of Trustees was requested to accept a scholarship from the Missouri Alpha Chapter of Delta Theta Chi Sorority in the amount of $80.00.
Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri accept the scholarship from the Missouri Alpha Chapter of Delta Theta Chi Sorority in the amount of $80.00, upon the terms and conditions and subject to the provisions of the stipulations of this scholarship.

FURTHER RESOLVED, That the Secretary of the Board be and hereby is requested to express the Board's appreciation for this scholarship.

5.2 Time Extension For Submission of 1966-67 Budget

The President of the District requested an extension of time in which to present the 1966-67 budget to the Board of Trustees.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That The Junior College District staff be granted a time extension until the next Regular Meeting of the Board of Trustees, in which to present the 1966-67 budget to the Board of Trustees.

FURTHER RESOLVED, That the Board of Trustees desires not to appoint an ad hoc budget committee of the Board to examine and review the 1966-67 budget, but rather the Board, as a whole, prefers to review the budget when it is submitted.

5.3 Approval of Contract with Congress Hotel

The President of the District recommended the approval of a two year lease contract commencing September 1, 1966, to provide space for The Junior College District Hotel, Motel and Restaurant Program.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was
RESOLVED, That the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, enter into a two-year lease to provide space and kitchen facilities at the Congress Apartments for the Hotel, Motel and Restaurant Program of The Junior College District, commencing September 1, 1966, on the basic terms and conditions of the memorandum attached to these Minutes.

FURTHER RESOLVED, That the President of the Board of Trustees be and hereby is authorized to execute a lease agreement for the rental of such property subject to review and approval of the terms of said lease as to form by Counsel for the District.

5.4 Warrant-Check Register

The Vice President of the District, Mr. Robertson, presented the Warrant-Check Register for the month of February, 1966. The expenditures for this period, as listed in the above mentioned Warrant-Check Register, are as listed in the addendum attached to these Minutes.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the aye vote of all members of the Board who were present, the Board ratified and approved the payment of all expenditures made in accordance with the Warrant-Check Register for the month of February, 1966.

5.5 Resolution Authorizing The Sale Of Bonds

The Board of Trustees then took up the matter of offering for sale Ten Million Dollars ($10,000,000) (of an authorized issue of $47,200,000) of bonds, authorized at a special election held in The Junior College District of St. Louis, St. Louis County, Missouri, on the 16th day of November, 1965, and, after a discussion of the subject, Trustee Williamson offered and moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, that Ten Million Dollars ($10,000,000) (of an authorized issue of $47,200,000) of bonds, authorized
at a special election held therein on the 16th day of November, 1965, be offered for sale to the highest bidder therefor on Wednesday, the 6th day of April, 1966.

BE IT FURTHER RESOLVED that said bonds be sold on sealed bids to be filed with the Secretary of the Board of Trustees at the District Office, 7508 Forsyth Boulevard, in said District, at or before the hour of 11:00 o'clock A.M., Central Standard Time, on the aforesaid date; each bid to be accompanied by a certified or cashier's check on some solvent bank or trust company, payable to The Junior College District of St. Louis, St. Louis County, Missouri, in the amount of Two Hundred Thousand Dollars ($200,000), to evidence the good faith of the bidder, the Board of Trustees reserving the right to reject any or all bids submitted.

BE IT FURTHER RESOLVED that bidders for said bonds be requested to designate in their bids the price they will pay for bonds bearing interest at a rate or rates, but not more than five (5) different rates, likewise to be designated in their bids; provided, however, that each interest rate so designated shall be a whole multiple of either one-eighth of one per centum (1/8 of 1%) or one-tenth of one per centum (1/10 of 1%) and that all bonds of the same maturity shall bear interest at the same rate. No bond shall bear interest at more than one (1) rate, and any bid will be rejected which specifies supplemental, detachable interest coupons to be attached to said bonds or specifies interest rates the highest of which exceeds the lowest by more than two per centum (2%) per annum.

BE IT FURTHER RESOLVED that, in determining the best bid submitted, the Board will take into consideration the lowest net interest cost to the District, in dollars.

BE IT FURTHER RESOLVED that the Secretary be and is hereby authorized and directed to give notice of the sale of said bonds by mailing to all interested banks, bond houses, and investment bankers in the State of Missouri or elsewhere a notice in substantially the following form:

NOTICE OF BOND SALE

$10,000,000
(of an authorized issue of $47,200,000)
JUNIOR COLLEGE BONDS
OF
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

Sealed proposals will be received by the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, at the District Office, 7508 Forsyth Boulevard, Clayton, Missouri, in said District, until
the hour of 11:00 o'clock A.M., Central Standard Time, on Wednesday, the 6th day of April, 1966, at which time said bids will be publicly opened for the purchase, at not less than par and accrued interest, of the above bonds of said District.

Said bonds are to bear date of May 15, 1966, are to be of the denomination of One Thousand Dollars ($1,000) or of the denomination of Five Thousand Dollars ($5,000), to be designated by the purchaser thereof, and shall bear interest at a rate or rates, not exceeding six per centum (6%) per annum, to be determined pursuant to sale of said bonds, payable February 1, 1967, and semi-annually thereafter on August 1 and February 1 in each year. Both principal of and interest on said bonds will be payable at a bank or trust company in the City of St. Louis, Missouri, to be designated by the purchaser, subject to approval by the Board of Trustees, and said bonds shall mature serially on February 1 in each of the years as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1967</td>
<td>$1,550,000</td>
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<tr>
<td>1968</td>
<td>$350,000</td>
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<tr>
<td>1969</td>
<td>$355,000</td>
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<td>1970</td>
<td>$360,000</td>
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<td>1971</td>
<td>$365,000</td>
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<td>1972</td>
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<td>1973</td>
<td>$390,000</td>
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<td>1974</td>
<td>$405,000</td>
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<td>1975</td>
<td>$420,000</td>
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<td>1976</td>
<td>$430,000</td>
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<td>1977</td>
<td>$440,000</td>
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<td>1978</td>
<td>$450,000</td>
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<td>1979</td>
<td>$460,000</td>
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<td>1980</td>
<td>$475,000</td>
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<td>1981</td>
<td>$490,000</td>
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<td>1982</td>
<td>$505,000</td>
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<td>1983</td>
<td>$525,000</td>
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<td>1984</td>
<td>$540,000</td>
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<tr>
<td>1985</td>
<td>$550,000</td>
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<tr>
<td>1986</td>
<td>$565,000</td>
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</table>

Bonds maturing in the years 1982 to 1986, inclusive, at the option of the District, may be called in, paid, and redeemed, in inverse numerical order, at par and accrued interest, on February 1, 1981, or on any interest payment date thereafter prior to maturity.

In the opinion of Counsel, these bonds will be payable, both as to principal and interest, from ad valorem taxes which may be levied, without limit as to rate or amount, upon all taxable, tangible property within the territorial limits of the said District.

Bidders are requested to designate in their bids the price they will pay for bonds bearing interest at a rate or rates, but not more than five (5) different rates, likewise to be designated in their bids; provided, however, that all bonds of the same maturity shall bear interest at the same rate, which shall be a whole multiple of either one-eighth of one per centum (1/8 of 1%) or one-tenth of one per centum (1/10 of 1%). No bond shall bear interest at more than one (1) rate, and any bid will be rejected which specifies supplemental, detachable interest coupons to be attached to said bonds or specifies interest rates the highest of which exceeds the lowest by more than two per centum (2%) per annum.
Proposals should be addressed to the Board of Trustees and should be filed with the Secretary of the Board on or prior to the date and hour hereinabove named. Each bid must be accompanied by a certified or cashier's check, payable to the District, in the amount of Two Hundred Thousand Dollars ($200,000), to evidence the good faith of the bidder.

Proposals tendered by mail should be addressed to the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, 7508 Forsyth Boulevard, Clayton, Missouri, 63105, and should be plainly marked "PROPOSAL FOR BONDS."

The Board of Trustees reserves the right to reject any or all bids, and all bids must be made on the form supplied by the undersigned.

These bonds are offered subject to the unqualified approval of the legality thereof by the law firm of Charles and Trauernicht of St. Louis, Missouri. The District will pay the legal fees and will pay for the printing of the bonds, including the printing thereon of the legal opinion, if desired by the purchaser. Delivery of the bonds will be made to the purchaser on or before May 23, 1966, in the City of St. Louis, Missouri, or in the City of Chicago, Illinois, or in the City of New York, New York, without cost to the purchaser. Delivery elsewhere will be made at the expense of the purchaser. At the time of delivery, the purchaser of these bonds shall make payment for these bonds and the interest accrued thereon in Federal Reserve funds available on the date of such delivery.

Copies of the official Notice of Sale, Bid Form, and Official Statement may be obtained from the Secretary of the Board of Trustees.

By order of the Board of Trustees, this 14th day of March, 1966.

______________________________
Secretary, Board of Trustees

BE IT FURTHER RESOLVED that the Secretary shall attach to each copy of the aforesaid notice a financial statement showing the assessed valuation of taxable property within the District, the population of the District, a comparative statement of tax collections during the past three years, and such other information as prospective bidders may desire.

BE IT FURTHER RESOLVED that the bidding form to be used in bidding for the aforesaid bonds shall be substantially as follows:
PROPOSAL FOR THE PURCHASE
OF
$10,000,000
(of an authorized issue of $47,200,000)

JUNIOR COLLEGE BONDS
OF
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

____________, 1966

To the Board of Trustees of:
The Junior College District of
St. Louis, St. Louis County, Missouri

Gentlemen:

For Ten Million Dollars ($10,000,000), par value, Junior College Bonds
of The Junior College District of St. Louis, St. Louis County, Missouri,
bearing interest at the rate or rates specified below, we will pay you

($___._______) and accrued interest to the date of delivery of said bonds to us.

The said bonds shall bear interest as follows:

<table>
<thead>
<tr>
<th>Maturities</th>
<th>Interest Rates</th>
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</table>

It is hereby represented that the gross interest cost, computed upon the above-
specified rate or rates of interest, will be $_______, that the net interest
cost (deducting premium, if any) will be $_______, and that the average interest
rate will be ____%.

It is understood and agreed by the undersigned that if there be any discrepancy
as between the actual interest cost or average interest rate computed upon the
rate or rates of interest above specified and the interest cost or average interest
rate figures hereinabove set forth, the interest rate or rates above specified and
the actual interest cost or average interest rate computed upon said rate or rates
shall prevail.

Subject to your approval, the said bonds shall be payable as to principal and
interest at a place to be designated by the undersigned within forty-eight (48)
hours after the acceptance of this bid. Likewise, within forty-eight (48) hours
after the acceptance of this bid, the undersigned shall designate which of said
bonds, if any, shall be of the denomination of $1,000 and which of said bonds,
if any, shall be of the denomination of $5,000. All of the designations
made pursuant to this paragraph shall be in writing addressed to the
Secretary of the Board of Trustees.

This proposal is subject to all of the terms and conditions of the notice
of sale, a copy of which is hereto annexed and made a part hereof.

A certified or cashier's check in the amount of Two Hundred Thousand
Dollars ($200,000) payable to The Junior College District of St. Louis,
St. Louis County, Missouri, accompanies this proposal as evidence of
good faith, and said check shall be returned to the undersigned if this bid
be not accepted or if the District should fail to deliver the said bonds to
the undersigned in accordance with the terms of this bid; otherwise, said
check shall be held by the District and shall be applied as and when the
bonds are delivered and paid for under the terms of this bid, as part payment
therefor, or be applied as and for liquidated damages in the event that the
undersigned fails to take up and pay for said bonds.

This bid is for immediate acceptance.

(Nota: No addition to or alteration in this proposal is to be made, and
any erasure may cause a rejection of the bid. Bids must be filed with
the Secretary of the Board of Trustees, sealed, at or prior to 11:00
o'clock A.M., Central Standard Time, on Wednesday, the 6th day
of April, 1966).

ACCEPTANCE

The above proposal accepted by resolution of the Board of Trustees of
The Junior College District of St. Louis, St. Louis County, Missouri,
and receipt of the within-mentioned check hereby acknowledged this
__________ day of __________, 1966.

__________
President, Board of Trustees

Attest:

__________
Secretary, Board of Trustees

(Seal)

3/14/66
BE IT FURTHER RESOLVED that notice in substantially the for going form shall be published in The Bond Buyer, a financial journal published in the City of New York, New York, one (1) time not less than fifteen (15) days prior to April 6, 1966, the date set for the receipt of bids for said bonds.

BE IT FURTHER RESOLVED that the Secretary shall attach a copy of the aforesaid notice to each copy of the aforesaid bidding form, to the end that each bid filed may be accompanied by the form of the notice of sale wherein the details of the issue are set forth.

Trustee Geil seconded the motion to adopt the foregoing resolution, and, the question being put to a roll call vote, the result was as follows:


Trustees voting NO: None

The motion having received the affirmative vote of a majority of the whole Board, the President declared the motion carried and the resolution adopted, this 14th day of March, 1966.

5.6. Resolution For Notice Of Election Of Trustees

The Board then discussed publication of the proper notice concerning the Board of Trustees election to be held on April 5, 1966.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was RESOLVED, That the Board of Trustees cause the following notice to be published in the Globe-Democrat and in the Post Dispatch, both being newspapers of general circulation within the County on March 17th, March 24th, and March 31st, the last insertion being no longer than one week prior to the election on April 5, 1966:

3/14/66
NOTICE OF ELECTION OF TRUSTEES FOR
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

Election of St. Louis County Trustees

In compliance with the provisions of Sections 178.770, et. seq., and particularly Section 178.840 Missouri Revised Statues, as amended, effective July 1, 1965, notice is hereby given to the qualified voters of the County of St. Louis that The Junior College District of St. Louis, St. Louis County, Missouri will hold an election for the offices of two county trustees for terms of six years, on Tuesday, April 5, 1966, said election commencing at 6:00 a.m. and closing at 7:00 p.m. The polling places for said election shall be at the same places as are designated by the component school districts comprising The Junior College District and as designated by the Board of Election Commissioners of the County of St. Louis, and said election shall be conducted by the Board of Election Commissioners of the County of St. Louis.

By order of the Board of Trustees, this 14th day of March, 1966.

7. COMMUNITY RELATIONS

7.1 Newspaper Article by Meramec Student

Mrs. Tygard reported that the Kirkwood newspaper, "MONTAGE," carried a well-written article entitled "New Greek Culture" written by Sandra Rosenblum, a student at the Meramec Community College.

7.2 Junior College District Exhibit

Dr. Cosand explained to the Board that The Junior College District exhibit displayed during the recent American Association of Junior Colleges annual convention had received a great deal of recognition from the various convention delegates, and he expressed his appreciation for the fine work done on the exhibit by Dolores Tygard and Phil Carlock, of the District staff.
8. NEW BUSINESS

8.1 Legislative Bill For Construction Of Student Centers

President of the Board mentioned that Governor Hoarnes had included in the Special Session of the Legislature, a bill which would give junior colleges authority to issue revenue bonds for the construction of student centers. The Special Session convened on March 7th and the Legislature has until May 7th in which to complete its work. If this legislation is passed, it would then take effect August 7, 1966, at which time then, junior colleges could offer revenue bonds for construction of student centers.

8.2 Approval Of Resolution Of Grants For Construction Of Educational Facilities

The President of the District requested the approval of a resolution authorizing the District to request grants and loans for the construction of its educational facilities under the Higher Education Facilities Act of 1963 and other appropriate acts of the federal government which authorizes such loan and grant programs.

Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the following votes:

Those voting YES: Mrs. Joseph C. Bastian
Mesrs. Lester C. Geil
Guy S. Ruffin
Gerald V. Williamson

Those voting NO: None

It was,

RESOLVED, That the Board of Trustees of The Junior College District hereby authorizes and directs the preparation and submission of ap-
applications for grants and for loans under certain federal programs, commonly known as Title I and Title III of the Higher Education Facilities Act of 1963.

FURTHER RESOLVED, That the administrative staff of The Junior College District is authorized and directed to prepare the appropriate applications and to prepare the appropriate data for all such requests for loans and grants.

FURTHER RESOLVED, That the President of the Board of Trustees, Mildred E. Bastian (Mrs. Joseph C. Bastian) be and hereby is authorized and directed to execute all necessary applications for and on behalf of The Junior College District of St. Louis, St. Louis County, Missouri.

FURTHER RESOLVED, That the President of the Board of Trustees, Mildred E. Bastian (Mrs. Joseph C. Bastian) be and hereby is authorized to give, on behalf of the Board of Trustees and the District, the assurances and guarantees required by the Department of Health, Education and Welfare, Office of Education and Welfare, Office of Education, pursuant to Title 45, Chapter 1, Sub-part a, Section 170.2 of the Code of Federal Regulations and such other assurances and guarantees as may be required by the United States government or any subdivision, agency or bureau thereof.

9. ADJOURNMENT

Board President Bastian asked if there were any further business to come before the Board. There was not, and upon motion by Mr. Wilson, seconded by Mr. Goz, and with the unanimous vote of all members of the Board present, the meeting was adjourned at 10:20 p.m.

Respectfully submitted,

Dolores B. Tygard
Secretary, Board of Trustees
The Junior College District of St. Louis, St. Louis County, Missouri
THE JUNIOR COLLEGE DISTRICT
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI

TREASURER'S REPORT
FEBRUARY 28, 1966

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 1, 1966</td>
<td>$4,091,767.16</td>
<td></td>
</tr>
</tbody>
</table>

**Plus Receipts:**
- Tax Revenue City of St. Louis 901 $ 19,055.14
- Tax Revenue St. Louis County 902 21,426.80
- Tax Revenue Jefferson County 903 429.77
- Investment Income 920 1,941.67
- Auxiliary Services 930 93,843.45
- Student Fees 951 Maintenance $367,069.50
- Activity 14,675.00 381,744.50
- Student Activity Income 961 290.75
- Miscellaneous Income 991 672.01
- NDSL Collections 789.00
- Transfer from General Funds to CWSP 281.29
- Federal Contribution Nursing SLP $ 4,843.66
- Transfer from Gen'l Funds to Nurse SLP 538.19 5,381.85
- Transfer from Const Fund to Gen'l Fund 136.51
  **Total Income** $ 527,082.72

**Less Disbursements:**
- Salaries
  - Base-General 300 $241,414.30
  - Base-Restricted 9,038.35 $250,452.65
  - Withholdings (53,268.59) $197,184.06
- Expenses 400
  - General $ 42,414.55
  - JCD Cont to CWSP Fund 281.29
  - Restricted (See Schedule B) 8,936.08 51,631.92
- Capital Outlay 500
  - General $ 54,337.49
  - JCD Cont. to NSLP Fund 538.19
  - Restricted (See Schedule B) 159,374.26 214,249.94
- Auxiliary Services 600 17,017.49
- Payroll Taxes and Withholdings 700 67,479.68
- Student Fee Refunds 100 100.00
- Other Disbursements 115.63
  **Total Disbursements** 547,778.72

**Balance February 28, 1966** $4,071,071.16
Balance February 28, 1966 consists of

Petty Cash Funds $ 1,025.00
Cash in Banks
Current
  College Work Study Program Fund $32,216.19
  Nursing Student Loan Fund 4,962.23
  Gen.& Other Restricted Funds 68,315.60 $105,494.02
Payroll 500.00
Construction Fund 2,916.03
National Defense Student Loan 13,027.01
Investments (See Schedule A)

Reconciliation of Warrant Check Register to Disbursements:

Warrant Check Register Total February 28, 1966 $1,164,583.45
Less: Cost of Investments made during February $624,058.04
  Increase in Petty Cash Funds 50.00
  Excess of Construction Fund Deposits over Expenditures for February 631.69
  Plus: National Defense Loan Expenditures 7,935.00

$ 547,778.72
### SCHEDULE A

**INVESTMENT ACTIVITY**

**FOR THE MONTH OF FEBRUARY, 1966**

<table>
<thead>
<tr>
<th>Purchase Date</th>
<th>Purchase From</th>
<th>Type of Inv.</th>
<th>Rate of Int.</th>
<th>Maturity Date</th>
<th>Maturity Value</th>
<th>Cost of Purchase</th>
<th>Interest Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>February Maturities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1966</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/27</td>
<td>Southwest</td>
<td>2</td>
<td>4.5</td>
<td>2/28/66</td>
<td>$450,000.00</td>
<td>$450,000.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>2/14</td>
<td>Mercantile</td>
<td>1</td>
<td>4.25</td>
<td>2/24/66</td>
<td>100,000.00</td>
<td>99,881.94</td>
<td>118.06</td>
</tr>
<tr>
<td>2/15</td>
<td>First Nat'l</td>
<td>1</td>
<td>4.25</td>
<td>2/17/66</td>
<td>100,000.00</td>
<td>99,976.39</td>
<td>23.61</td>
</tr>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$650,000.00</td>
<td>$649,858.33</td>
</tr>
</tbody>
</table>

| **Outstanding February 28, 1966** | | | | | | | |
| 1966 | | | | | | | |
| 1/26 | First Nat'l | 1 | 4.53 | 2/30/66 | $600,000.00 | $592,978.50 |
| 1/26 | Mercantile | 1 | 4.57 | 2/31/66 | 700,000.00 | 688,981.22 |
| 1/26 | Mercantile | 1 | 4.63 | 5/30/66 | 400,000.00 | 392,077.56 |
| 1/26 | First Nat'l | 1 | 4.61 | 7/31/66 | 500,000.00 | 488,154.86 |
| 1/27 | First Nat'l | 1 | 4.61 | 7/31/66 | 12,000.00 | 11,717.25 |
| 1/27 | Southwest | 2 | 4.5 | 3/31/66 | 650,000.00 | 650,000.00 |
| 1/27 | Boatmen's | 2 | 4.75 | 3/31/66 | 600,000.00 | 600,000.00 |
| 1/27 | Boatmen's | 2 | 4.75 | 5/30/66 | 100,000.00 | 100,000.00 |
| 2/14 | Mercantile | 1 | 4.30 | 3/3/66 | 100,000.00 | 99,796.94 |
| 2/28 | First Nat'l | 1 | 4.30 | 3/10/66 | 150,000.00 | 149,820.83 |
| 2/28 | First Nat'l | 1 | 4.30 | 5/17/66 | 100,000.00 | 99,796.94 |
| 2/28 | Mercantile | 1 | 4.30 | 5/24/66 | 75,000.00 | 74,785.00 |
| | | | | | | | |
| | | | | | | | |
| **Total** | | | | | | | |
| | | | | | | $3,987,000.00 | $3,948,109.10 |

(a) 1. Treasury Bills
2. Certificate of Deposit
3. Repurchase Agreement
### SCHEDULE B
**ANALYSIS OF RESTRICTED FUND DISBURSEMENTS**
**FOR THE MONTH OF FEBRUARY, 1966**

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Salaries</th>
<th>Operating Expense</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carnegie Corp of New York Technical Education Center</td>
<td>015</td>
<td>$2,455.68</td>
<td>$303.20</td>
<td></td>
<td>$2,758.88</td>
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<tr>
<td>Danforth Foundation</td>
<td>016</td>
<td>70.00</td>
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<td>70.00</td>
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<tr>
<td>Kellog Foundation Allied Medical Technical Ed.Center</td>
<td>027</td>
<td>3,791.33</td>
<td>353.60</td>
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<td>4,144.93</td>
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<tr>
<td>Construction Fund</td>
<td>031</td>
<td></td>
<td>$159,368.31</td>
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<td>159,368.31</td>
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<tr>
<td>College Work Study Program</td>
<td>032</td>
<td>2,742.90</td>
<td></td>
<td></td>
<td>2,742.90</td>
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<tr>
<td>Cooperative Research Small Contract Project</td>
<td>035</td>
<td>48.44</td>
<td>33.73</td>
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<td>82.17</td>
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<tr>
<td>National Science Foundation</td>
<td>037</td>
<td>591.25</td>
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<td>591.25</td>
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<tr>
<td>NDEA-Title III 1965-66</td>
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<td></td>
<td>5.95</td>
<td>5.95</td>
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<tr>
<td>National Defense Student Loans</td>
<td></td>
<td>7,935.00</td>
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<td></td>
<td>7,935.00</td>
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<tr>
<td></td>
<td></td>
<td>$9,038.35</td>
<td>$9,286.78</td>
<td>$159,374.26</td>
<td>$177,699.39</td>
</tr>
<tr>
<td>Less Accruals of FICA and Retirement Expense</td>
<td></td>
<td>350.70</td>
<td></td>
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<td>350.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$9,038.35</td>
<td>$8,936.08</td>
<td>$159,374.26</td>
<td>$177,348.69</td>
</tr>
</tbody>
</table>
March 7, 1966

Mr. Clarence M. Turley, Jr.
Vice President
Clarence M. Turley, Inc.
Ambassador Building
St. Louis, Missouri

Dear Turk:

Replying to your March 1st letter concerning the Junior College. The Owners of the Congress Apartments, 275 North Union Boulevard are willing to enter into a lease on the following basis:

**Area** - Large kitchen and Caribbean Room as outlined on the attached plan. Ingress and egress to these premises must be through the south side entrance of the Caribbean Room.

**Lease Term** - Two years, commencing September 1, 1966.

**Rental** - Fifteen Thousand Dollars per year, payable monthly in advance.

**Services to be furnished by Lessor** - Electricity for lighting purposes and heat.

**Services to be furnished by Lessee** - Gas for cooking; electricity for air conditioning; water and Metropolitan St. Louis Sewer District charges.

It would probably be uneconomical to meter these items so, if agreeable, we would abide by estimates to be furnished by Carleton B. Fox & Co., Utility Engineers.

**Physical Condition** - Premises and equipment accepted by Lessee in its present condition. Lessor will clean floors prior to start of lease.
Special Provisions - Certain control over the activities of the students in relation to parts of the premises will have to be maintained, e.g. no loitering or studying in the main lobby, or any sports or playing in the yard to the south of the building.

We are sure that you are in full sympathy and understanding with the necessity of setting certain rules and regulations.

Sincerely,

[Signature]

Edward L. Bakewell, Jr.

ACCEPTED: ___________________________ DATE: ___________________________

For Junior College
Dear Mr. Coleman:

A report was made last night at the business meeting of Missouri Alpha Chapter of Delta Theta Chi Sorority which included some of the data you gave me over the phone yesterday. The Sorority voted to change the amount of our scholarship from $75 to $80. The scholarship is to be given to a girl resident interested in the Fine Arts School.

Sincerely yours,

Ruth Coleman
Scholarship Committee.

Jan. 22, 1939