MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
THE JUNIOR COLLEGE DISTRICT OF
ST. LOUIS - ST. LOUIS COUNTY, MISSOURI
MONDAY, JUNE 28, 1965 - 8:00 P.M.

A regular meeting of the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, was held on Monday, June 28, 1965 at the Central Office of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

I. GENERAL FUNCTIONS

1.2 Roll Call

The Board President, Mrs. Joseph C. Bastian, called the meeting to order at 8:15 p.m. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Morris Glaser

Lester C. Geil

Guy S. Ruffin

Joseph G. Stewart

Board Member Gerald V. Williamson was out of town and asked to be excused.

Also present were Mr. James W. Hobson, Vice President; Dr. Glynn E. Clark, Campus Director; Dr. R. William Graham, Campus Director; Mr. John Robertson, Vice President; Mr. Lawrence F. O’Neill, Coordinator of Physical Facilities; and Mrs. Dolores Tygard, Community Relations - all of the Junior College District staff. Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Roes, Kramer and Vaughan, Counsel for the District, was also present.
1.3 Minutes

Board President Bastion asked for approval of the Minutes of the Regular meeting of June 14, 1965. They were read and discussed.

Whereupon, on motion by Mr. Glaser, seconded by Mr. Ruffin, and with the unanimous aye vote of all members of the Board who were present, the Minutes of the Regular meeting of June 14, 1965, were approved as submitted.

1.4 Welcome to Guests

Board President Bastion welcomed Mr. Ben Weese and Mr. Jack Hartray, of the firm of Harry Weese and Associates of Chicago - the architectural firm for the Forest Park Community College campus; and Mr. King McElroy - a reporter from the St. Louis Globe Democrat.

1.6 Communications

Mrs. Doris Burns read the following communications to the Board:

1.6.1 A letter from Mr. James W. Hobson - Treasurer of the Board of Trustees, asking that the Board accept his resignation as Treasurer since he will be leaving the Junior College District - and St. Louis - on July 10, 1965. Mr. Hobson expressed his thanks to all members of the Board and staff for their cooperation during his period of employment with the District.

A general discussion followed. Whereupon, on motion by Mr. Geil, seconded by Mr. Glaser, and with the unanimous aye vote of all members of the Board who were present, the resignation of Mr. James W. Hobson as Treasurer of the Board of Trustees was accepted with regret.

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1.6.2 A letter from Mr. George B. Baldwin from the Economic Development Institute to Dr. Cosand. Mr. Baldwin thanked Dr. Cosand for his willingness to receive the group of foreign dignitaries and representatives from the World Bank on June 8th, and for taking the time to prepare the meeting so thoroughly. He indicated that the presentation was clear, lively, and convincingly relevant to the national needs of the many countries represented in the group.

Mr. Baldwin also asked that Dr. Cosand extend the group's appreciation to Mrs. Tygard for her interest and help; and to Mr. Geil, Mr. Ruffin and Mr. Williamson for their interest and participation in the meeting.

1.6.3 A letter from Dr. Philip E. Blackerby, Jr., Associate General Director of the W. K. Kellogg Foundation to Dr. Cosand. Dr. Blackerby, with his letter, enclosed the Foundation's check for $70,920 to cover the first payment of the Foundation's commitment to support the development of the Allied Medical Technical Education Center.

1.7 Election of Officers

In accordance with Junior College District Policies and Procedures 1.2.2, the election for the successor to act for the unexpired term of the Treasurer was held. Board President Bastian called for a motion for the nomination of Acting Treasurer. Mr. Geil nominated Mrs. Mary Jane Calais as Acting Treasurer for the remainder of the term of office left vacant by the resignation of Mr. Hobson. Mr. Stewart seconded the nomination. There being no further nominations; and upon the unanimous aye vote of all members of the Board who were present, Mrs. Mary Jane Calais was duly elected as Acting Treasurer of the Board of Trustees for the unexpired term of the Treasurer.
2. PERSONNEL

2.1 Certificated Personnel

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Glaser, seconded by Mr. Stewart, and with the unanimous aye vote of all members of the Board who were present, it was

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Mr. Philip Dean Carlock - Assistant Coordinator - Instructional Resources - Step 3 - Effective 8/9/65

Mrs. Carolyn Jones - Instructor - English - FVCC - IV-4 - Effective 9/13/65

Miss Mary Lou Maurer - Instructor - English - FVCC - IV-4 - Effective 9/13/65

Mrs. Angela Ashton - Instructor - English - FPCC - IV-2 - Effective 9/13/65

Mr. Thomas Clapp - Instructor - History - FVCC - IV-2 - Effective 9/13/65

Mrs. Kathryn Langlois - Instructor - English - FVCC - IV-3 - Effective 9/13/65

Mr. Thomas E. Iverson - Assistant Professor - Mathematics - FPCC - V-1 - Effective 9/13/65

Mr. Larry W. Cornwall - Instructor - Mathematics - FPCC - IV-2 - Eff. 9/13/65

Mr. Leon G. Wells - Instructor - Psychology - FVCC - IV-3 - Effective 9/13/65

Mr. Paul H. Vossick - Assistant Professor - Sociology - FVCC - V-4 - Eff. 9/13/65

Mr. Ronald S. Preuss - Instructor - English - MCC - IV-3 - Effective 9/13/65

Mr. Larry W. Rivers - Instructor - Psychology - MCC - IV-2 - Effective 9/13/65

Mrs. Nora Wang - Instructor - Mathematics - FVCC - IV-2 - Effective 9/13/65

Mr. Herman M. Delgado - Assistant Professor - Biology - FPCC - V-2 - Eff. 9/13/65

6/28/65
Mr. Beverly Kitching - Assistant Professor - Economics - FVCC - V-4 - Eff. 9/13/65

FURTHER RESOLVED, That the President of the Board be and is hereby authorized to execute the form Instructor's Contract, previously adopted by the Board, with the above full-time certificated employees, which said contract is to be filed with the records of the District.

2.2 Summer Session Appointments

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Geil, seconded by Mr. Glaser, it was unanimously

RESOLVED, That employment of the following certificated personnel for the 1965 Summer Session in the capacity and at the semester hour rate hereinafter set out be and hereby is ratified and approved by the Board of Trustees.

**Forest Park Community College**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Cr. Hrs.</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. John Brookhart</td>
<td>Counselor</td>
<td>6</td>
<td>$135.00</td>
<td>6/10/65</td>
</tr>
<tr>
<td>Mr. Raymond Hauver</td>
<td>Counselor</td>
<td>10</td>
<td>$170.00</td>
<td>6/14/65</td>
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<td>Mr. Louis Marion</td>
<td>Counselor</td>
<td>6</td>
<td>$170.00</td>
<td>6/10/65</td>
</tr>
<tr>
<td>Miss Janet Anderson</td>
<td>Counselor</td>
<td>2</td>
<td>$135.00</td>
<td>8/30/65</td>
</tr>
<tr>
<td>Mr. Charles Bell</td>
<td>English</td>
<td>6</td>
<td>$170.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Miss Susan Bobrow</td>
<td>English</td>
<td>6</td>
<td>$135.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Mrs. Susan Bresnick</td>
<td>History</td>
<td>6</td>
<td>$135.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Mr. Jerry Brown</td>
<td>English</td>
<td>6</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Adam Casnier</td>
<td>English</td>
<td>6</td>
<td>$205.00</td>
<td>6/21/65</td>
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<tr>
<td>Miss Rita Cholet</td>
<td>For. Languages</td>
<td>8</td>
<td>$170.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Mr. Irvin Davis</td>
<td>Bus. Admin.</td>
<td>6</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Richard T. Doyle</td>
<td>Mathematics</td>
<td>5</td>
<td>$170.00</td>
<td>6/21/65</td>
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6/28/65
<table>
<thead>
<tr>
<th>Student Name</th>
<th>Course</th>
<th>Credits</th>
<th>Charge</th>
<th>Date</th>
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<tbody>
<tr>
<td>Dr. Oliver Duggins</td>
<td>Anatomy</td>
<td>4 cr. hrs.</td>
<td>$205.00</td>
<td>6/21/65</td>
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<td>Mr. Dean Dunbar</td>
<td>Biology</td>
<td>8 cr. hrs.</td>
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<td>Mr. Bryce Hill</td>
<td>Law Enforcement</td>
<td>9 cr. hrs.</td>
<td>$170.00</td>
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<tr>
<td>Mr. Thomas Hitchell</td>
<td>Speech</td>
<td>9 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Malkom Jackoway</td>
<td>English</td>
<td>6 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Delwin Johnson</td>
<td>Chemistry</td>
<td>7 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Anthony Lampe</td>
<td>History</td>
<td>9 cr. hrs.</td>
<td>$205.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Gary Lane</td>
<td>Political Science</td>
<td>3 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Jack Lashley</td>
<td>Engineering</td>
<td>4 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mrs. Doris Latta</td>
<td>Physical Educ.</td>
<td>5 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. William Luebkert</td>
<td>Engineering</td>
<td>6 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mrs. Dortha Martin</td>
<td>Business Educ.</td>
<td>6 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Jack Miller</td>
<td>Hotel, Motel &amp; Restaurant</td>
<td>5 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Lawrence O'Leary</td>
<td>Psychology</td>
<td>3 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Edgar Patterson</td>
<td>Sociology</td>
<td>6 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mrs. Mary Perry</td>
<td>Mathematics</td>
<td>8 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Victor Reef</td>
<td>Physics</td>
<td>10 cr. hrs.</td>
<td>$205.00</td>
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<tr>
<td>Mr. Robert Richoy</td>
<td>Political Science</td>
<td>9 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mrs. Ilene Senturia</td>
<td>Speed Reading</td>
<td>2 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<td>Mr. Earl V. Staley</td>
<td>Art</td>
<td>2 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Steven Vago</td>
<td>Sociology</td>
<td>3 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. David Warner</td>
<td>Mathematics</td>
<td>8 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Name</td>
<td>Department</td>
<td>Hours</td>
<td>Rate</td>
<td>Date</td>
</tr>
<tr>
<td>-----------------------</td>
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</tr>
<tr>
<td>Mr. Wilbur Will</td>
<td>Political Science</td>
<td>3 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mrs. Barbara Folk</td>
<td>Librarian</td>
<td>12 cr. hrs.</td>
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<td>6/21/65</td>
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<tr>
<td>Mr. George Ragland</td>
<td>Mathematics</td>
<td>6 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Mr. A. Dean West</td>
<td>Mathematics</td>
<td>3 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
</tr>
<tr>
<td>Mr. David Marshall</td>
<td>English</td>
<td>6 cr. hrs.</td>
<td>$135.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Henry Pannuto</td>
<td>English</td>
<td>6 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
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<tr>
<td>Mr. Joseph Bergman</td>
<td>English</td>
<td>3 cr. hrs.</td>
<td>$170.00</td>
<td>6/21/65</td>
</tr>
</tbody>
</table>

FURTHER RESOLVED, That the following modifications for certificated personnel employed for the Summer Session 1965 be and hereby are ratified and approved, said summer employment having been previously approved by the Board:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Hours</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. A. Dean West</td>
<td>Mathematics</td>
<td>Change from 3 cr. hrs. to 5 cr. hrs.</td>
<td>$135.00</td>
<td>Effective 5/17/65</td>
</tr>
<tr>
<td>Mr. George Ragland</td>
<td>Mathematics</td>
<td>6 cr. hrs. - Change from $205.00 to $170.00 cr. hrs.</td>
<td>- Effective 5/17/65</td>
<td></td>
</tr>
</tbody>
</table>

2.3 Released Time Projects - Forest Park Community College

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Ruffin, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees grant the approval of the following "Released Time Projects" for the Summer of 1965:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Josephine A. Anthony</td>
<td>3 credit hours</td>
</tr>
<tr>
<td>Miss Elizabeth McIntosh</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Mrs. Bernice Zimmerman</td>
<td>3 credit hours</td>
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</tbody>
</table>

6/28/65
2.4 Classified Personnel

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Geil, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the following classified personnel be employed by the District in the classification and at the salary indicated:

Mrs. Rosemary Kyle - Clerk-Typist - FVCC - 7-B - Effective 7/1/65
Miss Sandra Jo Hofmeister - Clerk-Typist - MCC - 7-A - Effective 7/1/65

3. CURRICULUM AND INSTRUCTION

3.1 Summer Enrollment

Dr. R. William Graham, Campus Director of the Forest Park campus, reported that 812 students were enrolled for the summer session which commenced on June 21st, with a credit hour average of approximately 4.3. Dr. Glynn E. Clark, Campus Director of the Meramec campus, reported an enrollment of approximately 300 students in the MCC summer session which commenced May 17 - a regular tri-semester session - with a credit hour average of 8.2 per student. Campus Director Douglas F. Libby, Jr. of the Florissant Valley campus was on vacation so enrollments were not given.

4. PHYSICAL FACILITIES

4.1 Approval of the Building Designs for the Forest Park Community College

The President of the College, Dr. Cosand, requested the approval of the building designs for the Forest Park Community College campus, as submitted by Harry Weese and Associates. Vice President Hobson pointed out that approval was necessary before contracts could be awarded for the foundations, which will be bid on July 7, 1965.

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Messrs. Jack Hartray and Ben Weese, of the firm of Harry Weese and Associates showed the Board, through the use of slides, the exterior design for the first phase of the Forest Park Community College campus. Mr. Hartray pointed out that classrooms of moderate size will be located on the first two floors of the building — with laboratories on the upper floor, since the students would be there for longer periods of time. The library, which will eventually contain the complete collection of books, audio-visual department, reading areas, etc., will temporarily be used for administration offices, as well as for library purposes.

Other areas in the over-all plan which were pointed out were the open-air theater; the central plaza, which will be surrounded by trees; and the natural depression which will be filled with water, and will be of use to the Biology Department, as well as an added attraction to the landscaping.

A general discussion followed. Whereupon, on motion by Mr. Geil, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the building designs for the Forest Park Community College campus, submitted by Harry Weese and Associates, be and hereby are approved and accepted by the Board of Trustees of the Junior College District.

4.2 Report on Status of Building Alterations and Additions

Mr. Lawrence F. O'Neill, Coordinator of Physical Facilities, reported that the bids for the work to be done at the Florissant Valley Campus will be opened on July 8th — the major addition being the student service building. The cost of this addition will amount to approximately $18,000.
Mr. O'Neill also reported that bid openings for the alterations at the Meramec campus will be held on July 12th, with the major feature being the addition of the new classroom building, which will complete the quadrangle. These alterations and additions will amount to approximately $45,000. Mr. O'Neill pointed out that the finished campus will allow about 100 more students to attend classes in September—utilizing the same teaching staff.

5. BUSINESS AND FINANCE

5.1 Ratification of Investments

The President of the College requested ratification of the investments made by the Treasurer of the College for the period from June 10 through June 23, 1965.

A general discussion followed. Whereupon, on motion by Mr. Stewart, seconded by Mr. Glaser, and with the aye vote of all members of the Board who were present, it was RESOLVED, That the following investments by the Treasurer of the Junior College District of St. Louis, St. Louis County, Missouri, be ratified, approved, and adopted by the Board of Trustees.

$100,000 in U.S. Treasury Bills, purchased on June 10, due June 17, 1965, from Mercantile Trust Company on a 3.75% basis for a total cost of $99,927.08.

$25,000 in U.S. Treasury Bills, purchased on June 23, due June 30, 1965, from First National Bank in St. Louis, on a 3.55% basis, for a total cost of $249,852.08.

Vice President Hobson pointed out that in accordance with Board policy, requests for bids had gone out prior to the investments.

5.2 Approval of Contract between JCD and Washington University

The President of the College recommended the approval of a contract between The Junior College District and Washington University for the use of the Washington
University Dental Clinic. Vice President Hobson pointed out that the Junior College District would use these facilities in connection with the Dental Assisting Program taught at Meramec where the students would observe the work going on in the Dental School, and would function to some degree as Assistants to the faculty at Washington University.

A general discussion followed. Whereupon, on motion by Mr. Geil, seconded by Mr. Glaser, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri, enter into a contract with Washington University for the use of the Washington University Dental Clinic for the Meramec Community College Dental Assisting Program, in the form of the contract attached to these Minutes, and by reference incorporated herein.

FURTHER RESOLVED, That the President of the Board of Trustees be and is hereby authorized and directed to execute said contract on behalf of the District.

5.3 Acceptance of bids on items being purchased under the Missouri Vocational Act of 1963.

The President of the College recommended the acceptance of bids and awarding of the following orders for items which are to be purchased under the Missouri Vocational Act of 1963, on a dollar for dollar matching grant basis.

A. William Hatina for Instructional Equipment - FVCC

Requests for bids were sent to four suppliers for the acquisition of various instructional equipment to be used for Mechanical Engineering at the Florissant Valley campus. William Hatina was the lowest bidder for the specified items at a total bid of $7,113.75.

A general discussion followed. Whereupon, on motion by Mr. Glaser, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was

6/28/65
RESOLVED, That the Board of Trustees of the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of William Hatina and authorize the purchase of instructional equipment to be used for Mechanical Engineering at the Florissant Valley campus, in the amount of $7,113.75.

B. Gilkes and Gorden for a Pelton Tutor

Vice President Hobson pointed out that the Pelton Tutor is a specialized piece of equipment which is recommended highly because it replaces the normal industrial equipment which would have to be purchased at twice the cost and would require considerably larger floor area. This piece of equipment is available from one supplier only, the Gilkes and Gorden, Ltd. of Kendal, England.

A general discussion followed. Whereupon, on motion by Mr. Glaser, seconded by Mr. Geil, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of Gilkes & Gorden, Ltd., and authorize the purchase of a Pelton Tutor for use in the Engineering Technology Laboratory at Florissant Valley, in the amount of $2,018.00.

C. Garavaglia's Market for Various Food Items

For the operation of the Hotel, Motel, and Restaurant program at the Forest Park campus, it is necessary to have certain items of food during the course of the school year. Vice President Hobson pointed out that the most convenient method of purchase, due to the varying types and conditions of the purchases, is to issue a blanket purchase order to a supplier in the vicinity, so that deliveries can be made promptly.

A general discussion followed. Whereupon, on motion by Mr. Ruffin, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, it was
RESOLVED, That the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of Garavaglia's Market, and authorize the issuance of a blanket purchase order in the amount of $2,000.00 for the purchase of various food items to be used in the Hotel, Motel and Restaurant Operations Program at Forest Park Community College.

D. Engineering Associates Inc. for a Pace-Analog Computer

Vice President Hobson pointed out that the Pace-Analog Computer TR-20, which is being recommended, is considered to be the best educational computer for the price on the market.

A general discussion followed. Whereupon, on motion by Mr. Glaser, seconded by Mr. Ruffin, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of Engineering Associates Inc., and authorize the purchase of a Pace-Analog Computer for instruction purposes at the Florissant Valley campus, in the amount of $2,984.00.

E. Brodhead-Garrett for drawing tables and stools

Ten drawing tables, twenty-four stools, and four smaller drawing tables are needed at the Meramec Community College campus. Bids were submitted for these items, and it was recommended that the Junior College District award the order to Brodhead-Garrett.

A general discussion followed. Whereupon, on motion by Mr. Geil, seconded by Mr. Glaser, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of Brodhead-Garrett and authorize the purchase of 10 drawing tables, 24 stools, and 4 smaller drawing tables for the Meramec campus, in the amount of $2,344.00.
F. Brodhead-Garrett for Mechanical Engineering Equipment
American Tool Company for various items - FVCC

Vice President Hobson pointed out that request for quotations had been sent to ten suppliers for the necessary Mechanical Engineering equipment for use at the Florissant Valley Campus. Partial bids were received from five companies and three companies could make no bid on the 28 items requested.

A general discussion followed. Whereupon, on motion by Mr. Glaser, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of Brodhead-Garrett and authorize the purchase of various Mechanical Engineering Equipment in the amount of $2,142.00; and accept the bid of The American Tool Company, and authorize the purchase of various items for the Florissant Valley campus in the amount of $3,950.72 - for a total expenditure of $6,092.72.

5.4 Acceptance of Scholarship from Glynn E. Clark

The President of the College requested the acceptance of a $25.00 scholarship from Dr. Glynn E. Clark, Campus Director of the Meramec Community College campus. Vice President Hobson pointed out that Dr. Clark received this money as an honorarium for presenting the Commencement Address at Soldan High School, and wanted to donate it to the Scholarship Fund.

A general discussion followed. Whereupon, on motion by Mr. Ruffin, seconded by Mr. Stewart, and with the aye vote of all members of the Board who were present, it was
RESOLVED, That the Board of Trustees of The Junior College District of St. Louis - St. Louis County, Missouri, accept the $25.00 scholarship from Dr. Glynn E. Clark, with thanks for the very nice gesture.

7. COMMUNITY SERVICES

7.1 JCD Exhibit

Mrs. Dolores Tygard reported that a map has been made indicating where the JCD Exhibit will be during the month of August. Although the Exhibit has been moved every week, the Post-Dispatch and Globe-Democrat have been giving each move good coverage.

7.2 TV Coverage at Pre-Bid Conference - June 22, 1965

Mrs. Tygard also reported that several television stations had covered the pre-bid conference and had interviewed Mr. O'Neill on the Forest Park Highlands site during the time that he and the various representatives from the 16 contracting companies were looking over the site.

8. NEW BUSINESS

8.1 Legislation

Board President Bastian informed the Board members that House Bill 339 had passed the Senate by a vote of 26 x 0 on June 23rd; and the House had concurred in the Senate's amendment on Friday, June 25th, by a vote of 133 x 2. The Governor had not signed it as of Monday, June 28th.

House Bill 345 was #27 on the list for House Bills for final approval at 10:00 a.m. on Monday, and is on the Senate calendar. The Bill has one minor Senate amendment which would prohibit the building of dormitories.

6/28/65
Mr. Stewart, on behalf of the Board members, commended Mrs. Bastian for the fine job she has done in helping get those Bills through the Legislature.

9. ADJOURNMENT

Board President Bastian asked if there were any further business to come before the Board. There was not, and Mr. Geil moved that the meeting be adjourned. Mr. Stewart seconded the motion, and it was unanimously adjourned at 9:40 p.m.

Respectfully submitted,

[Signature]
Dolores B. Tygord
Secretary, Board of Trustees
The Junior College District of St. Louis - St. Louis County, Missouri
THIS AGREEMENT made and dated this _________ day of July, 1965 by and between THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI, a body corporate and subdivision of the State of Missouri (hereinafter called "Junior College") and WASHINGTON UNIVERSITY SCHOOL OF DENTISTRY (hereinafter called "Dental Clinic").

WITNESSETH

WHEREAS, the Junior College and Dental Clinic desire to cooperate for the purpose of engaging in the program for the education of students, in training to become dental assistants;

NOW, THEREFORE, in consideration of the mutual promises hereinafter contained, the parties agree as follows:

1. The Junior College agrees:
   A. To assume full responsibility for planning and execution of an educational program in dental assisting including scheduling, administration and requirements for matriculation, promotion and graduation.
   B. To provide qualified instructors for teaching and supervision of students assigned to the Dental Clinic for clinical experience.
   C. To be responsible for planning the schedule of student assignments and for making all individual assignments and to notify the Dental Clinic in advance of its planned schedule of student assignments to clinical areas, including the dates, number of students, instructors, and type of observation and/or experience. This schedule will require approval by the Dental Clinic.
   D. To withdraw any student from the clinical area when the student is unacceptable for reason of health, performance or any other reasonable cause.
   E. To keep all records and reports on students' clinical experience.
F. To provide orientation to the education program for the Dental Clinic staff at Washington University, including Dental Assistants.

G. To assume responsibility for seeing to it that both students and instructors comply with all rules and regulations of the Dental Clinic insofar as they may pertain to the activities of both while in the Dental Clinic.

H. To reimburse the Dental Clinic for any loss, damage, or breakage to any equipment caused by students or instructors in the use of said equipment.

2. The Dental Clinic agrees:

A. To make available the Dental Clinic areas for student observation and/or experience, including the necessary equipment and supplies for giving dental care to clinic patients.

B. To furnish the Junior College with a complete set of all rules and regulations in force in the dental clinic, in order that this information can be disseminated to instructors and students.

C. To provide a room for use by the Junior College in conjunction with the clinical training. This room to be used one hour a week for a period of six weeks.

3. Both Parties agree:

A. That under no circumstance is any student of the Junior College or instructor of faculty member to be considered an agent or employee of the Dental Clinic, but rather will be considered as a visitor.

B. To instruct students and instructors on the importance of respecting the confidential nature of all information which may come to them
with regard to patients and Dental Clinic records while the program is being carried on in the Dental Clinic.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the day and year first above written.

THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

ATTEST: __________________________

BY __________________________

WASHINGTON UNIVERSITY SCHOOL OF DENTISTRY

ATTEST: __________________________

BY __________________________

-3-
CERTIFICATE OF AUTHENTICITY

THIS IS TO CERTIFY THAT THE MICROPHOTOGRAPHS APPEARING ON THIS FILM-FILE

FISCAL YEAR

STARTING WITH APRIL 23, 1962 AND

ENDING WITH JUNE 28, 1965 ARE

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IT IS FURTHER CERTIFIED THAT THE MICROPHOTOGRAPHIC PROCESSES WERE ACCOMPLISHED IN A MANNER AND ON FILM WHICH MEETS WITH REQUIREMENTS OF THE NATIONAL BUREAU OF STANDARDS FOR PERMANENT MICROPHOTOGRAPHIC COPY.

DATE PRODUCED APRIL 30, 1969

BOARD MUNITES

( APRIL 23, 1962 THRU JUNE 28, 1965 )

JOB # 3972

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