A regular meeting of the Board of Trustees of the Junior College District of St. Louis - St. Louis County, Missouri, was held on Monday, April 26, 1965 at the Central Office of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

I. GENERAL FUNCTIONS

1.2 Roll Call

The Board President, Mrs. Joseph C. Bastian, called the meeting to order at 8:00 p.m. The following members were present:

Mrs. Joseph C. Bastian

Messrs. Lester C. Geil

Morris Glaser

Guy S. Ruffin

Gerald V. Williamson

Mr. Joseph G. Stewart, newly elected member of the Board, was also present.

Also present were Dr. Joseph P. Cosand, President; Mr. James W. Hobson, Vice President; Dr. Douglas F. Libby, Jr., Campus Director; Dr. Glynn E. Clark, Campus Director; Mrs. Mary Jane Calais, Manager - Accounting Services; and Mrs. Dolores Tygard, Community Relations - all of the Junior College District staff. Mr. Bruce E. Woodruff, of the firm of Armstrong, Teasdale, Roos, Kramer and Vaughan, Counsel for the District, was also present.
1.3 Minutes

Board President Bastian asked for approval of the Minutes of the Regular meeting of April 12, 1965. They were read and discussed.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Glaser, and with the unanimous aye vote of all members of the Board, the Minutes of the Regular meeting of April 12, 1965, were approved as amended on April 26, 1965.

1.4 Welcome to Guests

Board President Bastian welcomed Mr. Taylor Pensoneau - a reporter from the St. Louis Post-Dispatch; Mr. Nick Del Calzo - a reporter from the St. Louis Globe-Democrat; and Mr. William Coleman, from the Junior College District staff.

1.6 Communications

1.6.1 Report of Election Results

The Secretary of the Board, Mrs. Dolores Tygard, reported to the Board that the Abstract of Votes which she had received from the Board of Election Commissioners of the City of St. Louis indicated that Mr. Joseph G. Stewart was elected Trustee at the election held on April 6th. Mrs. Tygard certified that the vote was as follows:

For Joseph G. Stewart - 57,149 votes
For Fred M. Reichman - 26,059 votes

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the unanimous vote of all Board members present, it was
RESOLVED, That in accordance with Section 1.1.6 of the Policies and Procedures Manual, the Abstract of Results of the balloting for Trustee of this District from the City of St. Louis - as received under signature and seal of the Board of Election Commissioners of the City of St. Louis - be received, and that this Board declare and certify that JOSEPH G. STEWART has received the greatest number of votes, and is therefore the newly elected Trustee from the City of St. Louis.

RESOLVED FURTHER, That this Certification be and hereby is authorized by the Board of Trustees, shall be prepared and signed by the Secretary, affixed with the official seal of the District, lodged in the official records of the District, and filed in the Circuit Court of the City of St. Louis.

RESOLVED FURTHER, That the Secretary issue a Certificate of the results of the election to Joseph G. Stewart, certifying that he has been elected as a Trustee of this District for a term of six year.
In accordance with the resolution passed by the Board; and in accordance with the results of the Election which were certified by the Secretary; and in accordance with the certification authorized by the Board and attached to these Minutes, Mr. Joseph G. Stewart was thereupon duly sworn and installed as a City member of the Board of Trustees of the Junior College District of St. Louis - St. Louis County, for a term of six years.

1.6.2 Mr. F. William McCalpin, former member of the Board of Trustees, in a letter to the other five charter members of the Board, expressed his appreciation for the privilege of association with them in their endeavors and accomplishments of the past three years, and for the parting gift which had been presented to him. Mr. McCalpin stated that he did not regard his interest or association with the Junior College as at an end, but looked forward to many future associations with the members of the Board.

1.6.3 Mr. Patrick T. Callaway, President of the Meramec Scholarship Foundation - in letters to Dr. Joseph P. Cosand, President of the District and Mrs. Dolores Tygard, Publicity Director - extended his thanks for the generous support and contributions which had been extended on behalf of the "Scholarship Carnival" for Meramec Community College. These letters were written in behalf of all of the members of the Meramec Scholarship Foundation, and all future recipients of scholarships made possible through this endeavor.
1.6.4 On April 13, 1965, Board President Mrs. Bastian received a letter from Mr. Jay du Von, Director of the Division of Undergraduate Academic Facilities of the Department of Health, Education and Welfare in Washington, D.C., pointing out that based on a preliminary review of the application submitted by the Junior College District, they are tentatively reserving funds for a Federal share of $927,401.00 of the Higher Education Facilities Act, Title I. He further pointed out that final approval would be subject to a full review of the architectural/engineering specifications and cost estimates for the facilities covered by the application.

2. **PERSONNEL**

2.1 **Certificated Personnel**

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Williamson, seconded by Mr. Ruffin, it was unanimously

RESOLVED, That the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

- Miss Janet Anderson - Counselor - FPCC - IV - 2 - Effective 9/13/65
- Mr. James E. Boren - Counselor - MCC - V - 4 - Effective 9/13/65
- Miss Marlena K. Baldridge - Instructor - FPCC - IV - 2 - Effective 9/13/65
- Mr. Edward John Milmiltz - Assistant Professor - MCC - V - 3 - Effective 9/13/65
- Mr. Steven Vago - Assistant Professor - FPCC - V - 2 - Effective 9/13/65
- Mrs. Marian Nesse - Instructor - FPCC - IV - 1 - Effective 9/13/65
- Mr. Raymond F. Bryant - Assistant Professor - FVCC - V - 3 - Effective 9/13/65

4/26/65
FURTHER RESOLVED, That the President of the Board be and is hereby authorized to execute the form Instructor's Contract, previously adopted by the Board, with the above full-time certificated employees, which said contract is to be filed with the records of the District.

2.2 Certificated Personnel - Leave of Absence - 1965-66

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Williamson, seconded by Mr. Geil, and with the unanimous aye vote of all members of the Board, it was

RESOLVED, That Mr. Adam Casmier be granted a one-year Leave of Absence, without pay, for the College Year 1965-66, in order to work for the St. Louis City Board of Education in a Federally financed project at the Vashon High School, in view of the fact that he will probably learn a great deal that will benefit the JCD in this year's activities.

2.3 Classified Personnel

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Geil, seconded by Mr. Glaser, and with the unanimous aye vote of all members of the Board, it was

RESOLVED, That the following classified personnel be employed by the District in the classification and at the salary indicated:

Mr. Frank B. Morris - Groundsman - FVCC - Range 9 Step A - Effective 4/27/65

2.4 Certificated Personnel - Resignations

The President of the College noted the following resignations - to be effective with the close of the present semester:

Mr. Alvin Deibert - FPCC - Social Science

Mrs. Joan Nowicke - FPCC - Natural Science

4/26/65
In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Glaser, seconded by Mr. Geil, it was unanimously RESOLVED, That the following certificated employees be reclassified as follows:

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<th>Name</th>
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<td>Mr. Garth Bell</td>
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<td>Miss Clara Blackard</td>
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<td>Mr. Truman Chiles</td>
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<td>Mr. Robert J. Gillespie</td>
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<td>Miss Frances Gillett</td>
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<td>Mr. Thomas Hilgeman</td>
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<td>Miss LaVerne Hubenschmidt</td>
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<td>Miss Doris Mosley</td>
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<td>Mr. Henry Pannuto</td>
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<td>Mr. Richards Pease</td>
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<td>Mr. Irvin Davis</td>
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<td>Mr. Thomas Mitchell</td>
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<td>Miss Mary Perry</td>
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<td>Mr. William Secunda</td>
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<td>Mr. Ralph Barnett</td>
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<td>Mr. Joseph Coffey</td>
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<td>Mr. Frank Livingston</td>
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3. CURRICULUM AND INSTRUCTION

3.1 Allied Medical Professions Advisory Committee

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Williamson, seconded by Mr. Glaser, it was

RESOLVED, That the following lay citizens, as recommended by Dr. Cosand, be appointed as members of the Allied Medical Professions Advisory Committee, in accordance with 2.17 of the Policies and Procedures Manual, for the 1964-65 College Year which officially terminates August 31, 1965:

Sister Mary Geraldine, Chairman - Division of Nursing, St. Louis University Medical Center
Dr. Armand E. Brodeur, Associate Professor of Radiology and Medical Director to the School of Radiological Technology - St. Louis University Medical Center.
Dr. Albert F. Wessen, Chairman of Sociology and Anthropology - Washington University - Department of Sociology
Joseph R. Williamson, M.D. - Assistant Professor of Pathology - Washington University School of Medicine
Dr. John Forbes, Executive Director - Higher Education Coordinating Council of Metropolitan St. Louis.

3.2 Acceptance of Foundation Grants

The President of the College recommended that the Board of Trustees formally accept the Foundation Grants of $115,000.00 from the Carnegie Corporation Foundation and of $7,070.00 from the Danforth Foundation.

Dr. Cosand explained that the Carnegie Grant is for the establishment of a Technical Education Center, in cooperation with the University of Missouri, which will work in the training of top leadership for technical programs; St. Louis University which will work in the field of counseling; and Southern Illinois University which will work in the field of Research.

The Danforth Grant, Dr. Cosand stated, is for the development of a general
curriculum for those students who appear to have been under achievers in high school. This is the first time in the history of the Danforth Foundation that they have granted funds to a public junior college for this type of program.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, it was unanimously

RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri accept the Foundation grants of $115,000.00 from the Carnegie Corporation Foundation, and of $7,070.00 from the Danforth Foundation.

FURTHER RESOLVED, That a letter of appreciation be sent to each Foundation from the President of the Board of Trustees of the Junior College District.

4. PHYSICAL FACILITIES

Dr. Cosand told the Board members that the representatives of the three architectural firms were working in accordance with the following deadlines:

Forest Park - Working drawing stage so that construction on basic structure can begin July 1, 1965

Florissant Valley - Preliminary drawing stage for presentation to the Board for approval August 1, 1965

Meramec - Preliminary drawing stage for presentation to the Board for approval August 1, 1965

Dr. Douglas F. Libby, Jr., Campus Director of the Florissant Valley campus, and Dr. Glynn E. Clark, Campus Director of the Meramec campus, reported on the progress of the campus building committees.

5. BUSINESS AND FINANCE

5.1 Ratification of Investments

The President of the College requested ratification of the investments made by
the Treasurer of the College for the period April 13 through April 26, 1965.

A general discussion followed. Whereupon, on motion by Mr. Williamson, seconded by Mr. Glaser, and with the aye vote of all members of the Board who were present, it was

RESOLVED, That the following investment by the Treasurer of the Junior College District of St. Louis - St. Louis County, Missouri - be ratified, approved, and adopted by the Board of Trustees.

$150,000 in U. S. Treasury Bills, purchased on April 14, 1965, from Mercantile Trust Company on a 3.71 basis, due April 29th, for a cost of $149,783.58.

Vice President Hobson pointed out that in accordance with Board policy, bids had gone out prior to the investment.

5.2 Acceptance of Bid from W. H. Hatina for Electrical Apparatus

The President of the College recommended acceptance of a bid and awarding of an order to W. H. Hatina for equipment to be used at the Florissant Valley campus for electrical-engineering technology instruction, in the amount of $3,612.00. Vice President Hobson pointed out that although the bid was $12.00 more than the lowest bid, this company was selected because it was a Missouri Corporation.

A general discussion followed. Whereupon, on motion by Mr. Glaser, seconded by Mr. Williamson, it was unanimously

RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid of W. H. Hatina and authorize the purchase of electrical apparatus for the Florissant Valley campus, for a total expenditure of $3,612.00.

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Geil, seconded by Mr. Glasor, it was unanimously

4/26/65
RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid and authorize the purchase of audio-visual equipment from the following companies for a total amount of $4,482.86:

- Raymer-Ideal Company $23.20
- Harris Audio-Craft 249.20
- Stanley Photo 1,074.17
- Swank Motion Pictures 306.70
- Cor-Rel Communications Company 2,497.99
- W. Schiller Company 196.40
- Reed Audio-Visual Company 135.20

FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, accept the bid and authorize the purchase of physics equipment from the following companies, for a total amount of $25,257.68:

- Central Scientific Company $21,373.20
- Walter Ashe 508.28
- Klinger Scientific 2,050.20
- Hatina Company 1,040.00
- Hickok Equipment Company 286.00

FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid and authorize the purchase of biology equipment and supplies from the following companies, for a total amount of $3,654.33.

- Wards Natural Science Company $749.55
- Welch Scientific Company 281.69
- General Biological Supply Company 1,348.20
- Carolina Biological Company 223.31
- Central Scientific Company 1,051.58

FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid and authorize the purchase of chemistry equipment and supplies from the following companies, for a total amount of $6,534.87:

- A. S. Aloe $39,86
- Fisher Scientific 3,295.99
- Olin Matheson Company 365.00
- Welch Scientific Company 319.00
- Central Scientific Company 2,515.02

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FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid and authorize the purchase of microscopes from the following companies, for a total amount of $5,793.96:

- C. W. Alban Company $4,501.20
- Aloe Scientific $1,348.80

FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid from Keuffel & Esser Company, and authorize the purchase of drafting and drawing equipment, in the amount of $4,753.95.

FURTHER RESOLVED, That the Junior College District of St. Louis - St. Louis County, Missouri, accept the bid from Van Sickle Radio Corporation, and authorize the purchase of electrical apparatus for the Florissant Valley Campus, for a total expenditure of $1,827.00.

Vice President Hobson informed the Board that requests for bids for the purchase of the above equipment, approved under NDEA Title III grant - a matching grant for the purchase of equipment and supplies used by the District in the teaching of Science, Mathematics, and Modern Foreign Languages, had gone out prior to the bid openings.

6. STUDENT PERSONNEL SERVICES

6.1 Carnival - Meramec Community College

President Cosand told the Board members that according to a report received from Pat Callaway, President of the Meramec Student Body, the Carnival had netted approximately $2,000, to be used for scholarships for students attending the Meramec Community College.

7. COMMUNITY SERVICES

7.1 J.C.D. Exhibit - "Governments at the Gateway"

Dr. Cosand informed the Board that the J.C.D. Exhibit is in operation at Kiel Auditorium at the "Governments at the Gateway" exhibition. Mrs. Tygard added that
that the exhibition is open from 10:00 a.m. through 10:00 p.m. The J.C.D. exhibit is being manned by students, faculty and staff during these hours.

7.2 Expression of Appreciation to Communication Media

The President of the College recommended that the Board of Trustees authorize the Secretary of the Board to express the Board's appreciation to the several components of the communication media for their interest in and cooperation with the Junior College District in helping tell the J.C.D. story of "Educational Opportunities for the Youth and Adults of the St. Louis Area". He pointed out that the J.C.D. has had wonderful support from all communication media in the area.

All members of the Board concurred with the above recommendation, and authorized the Secretary of the Board to express the Board's appreciation to the various components of the communication media.

9. ADJOURNMENT

Board President Bastian asked if there were any further business to come before the Board. There was not, and Mr. Williamson moved that the meeting be adjourned. Mr. Ruffin seconded the motion, and the meeting was unanimously adjourned at 9:10 p.m.

Respectfully submitted,

Dolores B. Tygard
Secretary, Board of Trustees
The Junior College District of St. Louis - St. Louis County, Missouri

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CERTIFICATION OF ELECTION

I, Dolores B. Tygard, the duly elected Secretary of The Junior College District of St. Louis, St. Louis County, Missouri, in accordance with Section 1.1.6 of the Policies and Procedures Manual of the Board of Trustees of said District, in accordance with the law, and in accordance with the authorization by the Board of Trustees duly passed at its regular meeting on Monday, April 26, 1965 hereby certify as follows:

1. That an election was held to elect a City Trustee of the Junior College District of St. Louis, St. Louis County, Missouri on the 6th day of April, 1965, said election having been held pursuant to law, the Policies and Procedures of the Board of Trustees, and in accordance with proper notice.

2. The results of said election were certified to The Junior College District of St. Louis, St. Louis County, Missouri by the Board of Election Commissioners of the City of St. Louis, Missouri at its regular meeting on Monday, April 26, 1965.

Said results were as follows:

For Joseph G. Stewart, 57,149 votes
For Fred M. Roichman, 26,059 votes

NOW THEREFORE, pursuant to the receipt of said Certification from the Board of Election Commissioners of the City of St. Louis, and pursuant to the authority given me by a Resolution duly passed by the Board of Trustees of The Junior College District of St. Louis, St. Louis County, Missouri at its regular meeting on Monday, April 26, 1965, I hereby declare and certify Joseph G. Stewart to be the duly elected Trustee of The Junior College District of St. Louis, St. Louis County,
Missouri, from the City of St. Louis, to serve for a term of six years.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of the Board of Trustees and affixed the Official Seal of the District on this 26th day of April, 1965.

Dolores B. Tygard  
Secretary  
Board of Trustees  
The Junior College District of  
St. Louis, St. Louis County,  
Missouri

Subscribed and sworn to before me this ______ day of April, 1965

Notary Public

My commission expires _______