A regular meeting of the Board of Trustees of the Junior College District of St. Louis - St. Louis County, Missouri, was held on Monday, March 22, 1965, at the Central Office of the District, 7508 Forsyth Blvd., St. Louis, Missouri.

I. GENERAL FUNCTIONS

1.2 Roll Call

The Board President, Mrs. Joseph C. Bastian, called the meeting to order at 8:00 p.m. The following members were present:

Mrs. Joseph C. Bastian
Messrs. Lester C. Geil
Guy S. Ruffin
Gerald V. Williamson

Mr. F. William McCalpin had asked to be excused because of pressure of business; Mr. Morris Glaser is still vacationing.

Also present were Dr. Joseph P. Cosand, President; Mr. James W. Hobson, Vice President; Dr. R. William Graham, Campus Director; Dr. Douglas F. Libby, Jr., Campus Director; and Mrs. Dolores Tygard, Community Relations - all of the Junior College District staff. Mr. Bruce E. Woodruff of the firm of Armstrong, Teasdale, Roos, Kramur and Vaughan, Counsel for the District, was also present.
1.3 Minutes

Board President Bastian asked for approval of the Minutes of the Regular meeting of March 8, 1965. They were read and discussed.

Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the unanimous aye vote of all members of the Board who were present, the Minutes of the Regular meeting of March 8, 1965 were approved as submitted.

1.4 Welcome to Guests

Board President Bastian welcomed Mr. George Graveley - a reporter from the St. Louis Globe Democrat.

1.6 Communications

1.6.1 Mrs. Doris Burns read a letter addressed to Dr. Cassidy L. Riggs and Mr. Vincent E. Freeman, both of the Florissant Valley Campus, from Robert S. Lance, Executive of the YMCA. On behalf of the YMCA and their program Operations Challenge, Mr. Lance thanked these gentlemen for the help and interest given to Mrs. Ethel H. Lewis, their Committee Consultant, on her recent visit to the campus.

2. Personnel

2.1 Certificated Personnel

In accordance with President Cosand's recommendation, after due discussion, and upon motion by Mr. Williamson, seconded by Mr. Geil, it was unanimously RESOLVED, that the following certificated personnel be employed in the capacity and at the salary classification hereinafter set out, said salary classification having been previously approved by the Board:

Richard W. Buckman - Instructor A - Art - FVCC - III-3 - Effective 9/13/65

3/22/65
Fredric Rissover - Instructor B - English - MCC - IV - 2 - Effective 9/13/65

James E. Ashmore - Counselor - MCC - IV-4 - Effective 9/13/65

Jerome S. Garger - Instructor B - English - FPCC - IV-4 - Effective 9/13/65

FURTHER RESOLVED, that the President of the Board be and is hereby authorized to execute the form Instructor's Contract, previously adopted by the Board, with the above full-time certificated employees, which said contract is to be filed with the records of the District.

2.2 Classified Personnel

In accordance with President Casand's recommendation, after due discussion, and on motion by Mr. Geil, seconded by Mr. Williamson, it was unanimously

RESOLVED, that the following classified personnel be employed by the District in the classification and at the salary indicated:

3/22/65
2.3 Classified Personnel - Reclassification

In accordance with President Cosand's recommendation, after due discussion, and on motion by Mr. Williamson, seconded by Mr. Ruffin, it was unanimously

RESOLVED, That the classification of the following classified personnel be changed as indicated:

Mrs. Lucinda Schulz - From: Clerk-Typist - Instructional Resources - Range 7 Step B
To: Stenographer - Public Relations Central Office - Range 10 Step A.

Mrs. Judith Geistlinger - From: Typist-Transcriber - FPCC - Range 9 Step B
To: Stenographer - FPCC - Range 10 Step B - Eff. 3/29/65

2.4 Resignations

In accordance with the recommendation of the President of the College, the following certificated personnel were granted resignations, in order that they may return to the University for additional graduate work - to be effective at the close of the present semester.

Mr. C. John Sommerville - FVCC - Social Science

Mr. Dieter A. Roetz - FVCC - Mathematics

Mr. Jack M. Tyler - FVCC - Librarian

Mr. Emmett N. McFarland - FVCC - Business Education

3/22/65
3. CURRICULUM AND INSTRUCTION

3.1 Allied Health Services Committee

Dr. Cosand reported that the first meeting of the Allied Health Services Committee had been held on Tuesday, March 16th, for the purpose of discussing the over-all needs for one and two year technical programs in the Health Services.

Dr. R. William Graham, Campus Director at the Forest Park Campus, reported to the Board since special emphasis had been placed upon the proposed programs at the Forest Park campus. Dr. Graham said that 9 out of the 15 members of the committee were present, plus two guests. Rev. Carl Rasche, Administrator of Deaconess Hospital, was elected Chairman of the Committee; and Mr. Charles C. Rabe, President of the St. Louis College of Pharmacy was elected Vice Chairman. He pointed out that this was a District-wide committee with representatives from the campuses present. Primary discussion at the meeting revolved around the proposal which is being prepared for submission to the Kellogg Foundation requesting grant money to study the various possible programs in the Allied Medical Fields in the St. Louis area.

3.2 Business Education Committee

Dr. Cosand called on Dr. Douglas F. Libby, Jr., Campus Director of the Florissant Valley campus to report on the forthcoming Business Education Advisory Committee meeting to be held on Wednesday, March 24, 1965.

Dr. Libby reported that the primary purpose of this meeting is to discuss the new programs being proposed in the two-year technical programs in Business Administration. This is also a District-wide committee, and representatives from all 3 campuses have been
invited to participate.

4. PHYSICAL FACILITIES

4.1 Building Committee Chairmen

Dr. Cosand reported that Building Committee Chairmen have been appointed at both the Meramec and Florissant Valley campuses to work with the architects in order to have the preliminary drawings ready for Board approval by August 1, 1965. He also mentioned that the chairman of the committees at Florissant Valley have met - both in preliminary meetings, and with the architects, to discuss the first core of permanent buildings which has been authorized. Meetings have also been scheduled for the chairmen at the Meramec campus.

The Chairman of the Building Committees are as follows:

Florissant Valley Community College

Instructional Resources - David Underwood - Acting Chairman
Student Center - Cassidy Riggs
Social Science - Donald Gawronski
Communication Skills - David Underwood
Physical Education - Cassidy Riggs - Acting Chairman
Humanities (Drama, Music) - William Voos
Engineering Technology - Raymond J. Stith
Business Education and Administration - Norman Bucher
Science - Warvin Barnum
Administration - Vincent Freeman
Theater Building - Paul Elsner
Maintenance and Parking Lots - Paul Wilson

Meramec Community College

Communication Skills - Anna Marie Lottmann
Library - Walter E. Hunter
Science - Rudolph Heider
General Lecture - Thomas Coffey

3/22/65 - 6 -
5. **BUSINESS AND FINANCE**

5.1 **Ratification of Investments**

The President of the College requested ratification of the investments made by the Treasurer of the College for the period March 8th through March 22, 1965.

A general discussion followed. Whereupon, on motion by Mr. Williamson, seconded by Mr. Geil, and with the aye vote of all members of the Board who were present, it was

**RESOLVED**, That the following investment by the Treasurer of the Junior College District of St. Louis - St. Louis County, Missouri - be ratified, approved, and adopted by the Board of Trustees.

$100,000 in U.S. Treasury Bills, purchased March 10th, due March 31, 1965 from Mercantile Trust Company on a 3.73 basis, for a total cost of $99,792.70.

Vice President Hobson pointed out that in accordance with Board policy, bids had gone out prior to the investment.

5.2 **Supplemental Agreement between St. Louis Board of Education and JCD**

The President of the College recommended the ratification of a Supplemental Agreement between the St. Louis Board of Education and the Junior College District to provide Roosevelt High School facilities for the summer session at the Forest Park campus, from June 21 through August 20 for the evening hours 6:00 p.m. to 10:00 p.m.

Vice President Hobson pointed out that the only additional cost was that of
keeping the buildings open for an additional number of hours.

A general discussion followed. Whereupon, on motion by Mr. Williamson, seconded by Mr. Ruffin, and with the unanimous aye vote of all members of the Board who were present, it was

RESOLVED, That the Board of Trustees approve the Supplemental Agreement between the Junior College District and the St. Louis Board of Education, to provide facilities at the Roosevelt High School for the additional hours of instruction for the Summer Session, 1965.

FURTHER RESOLVED, That the President of the Board of Trustees be, and hereby is, authorized to execute, on behalf of the District, the Agreement in the form attached to these Minutes, and by reference incorporated herein.

8. NEW BUSINESS

The Board of Trustees noted the death of Dr. Philip J. Hickey, former Superintendent of the Board of Education of the City of St. Louis. Whereupon, on motion by Mr. Geil, seconded by Mr. Williamson, and with the unanimous aye vote of all members of the Board who were present, it was

RESOLVED, That the President of the Board of Trustees express in writing the condolences and the sincerest sympathies of the Board and of the District to Mrs. Philip J. Hickey; and also to express the deep gratitude and appreciation which the Board of Trustees has, and will always have, for Dr. Hickey's contribution and help to it during a time of need, and for his great contribution to the metropolitan community as a whole.

9. ADJOURNMENT

Board President Bastian asked if there were any further business to come before the Board. There was not, and Mr. Williamson moved that the meeting be adjourned.

Mr. Ruffin seconded the motion, and the meeting was unanimously adjourned at 8:35 p.m.

Respectfully submitted,

Dolores B. Tygard
Secretary, Board of Trustees
The Junior College District of
St. Louis - St. Louis County, Missouri

3/22/65
SUPPLEMENTAL AGREEMENT FOR THE USE OF THE
ROOSEVELT HIGH SCHOOL BY THE JUNIOR COLLEGE
DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY

THIS SUPPLEMENTAL AGREEMENT made and entered into
as of the _____ day of _________________, 1965, by
and between THE BOARD OF EDUCATION OF THE CITY OF ST.
LOUIS (hereinafter called "Board of Education") and THE JUNIOR
COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI
(hereinafter called "The Junior College"): WITNESSETH:

WHEREAS, an Agreement was made and entered into by and
between the Board of Education and The Junior College dated July
13, 1964 which permits the Junior College to use the premises,
buildings, fixtures, furniture and equipment of the Roosevelt High
School from September 1, 1964 to August 31, 1965, Monday through
Friday from 4:00 p.m. to 10:30 p.m., under certain conditions and
provisions as set forth in said agreement, and;

WHEREAS, The Junior College now desires to establish a
Summer Session in Roosevelt High School from 8:00 a.m. to 12:00
noon, and from 6:00 p.m. to 10:00 p.m., Monday through Friday
from June 21, 1965 to August 20, 1965, and the Board of Education
feels that it should continue to give whatever assistance it can
lawfully render to such a worthy enterprise;

NOW, THEREFORE, the Board of Education hereby agrees to
permit The Junior College to use the premises, buildings, fixtures,
furniture and equipment of the Roosevelt High School from 8:00 a.m.
to 12:00 noon, and from 6:00 p.m. to 10:00 p.m., Monday through Friday
from June 21, 1965 to August 20, 1965, except the swimming pool and locker room facilities associated therewith, unless the
Junior College secures prior approval to use said pool and locker facilities from the Director of Parks, Recreation and Forestry.

The Junior College agrees that in consideration of said use of
the aforesaid Roosevelt High School, that it will reimburse the Board
of Education for any and all expenses incurred or sustained by said
Board resulting from the foregoing additional use of the aforesaid
premises and such use shall be governed by the same conditions and

This supplemental agreement shall be attached to said Agreement
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed and sealed as of the day and year hereinabove set out.

THE BOARD OF EDUCATION OF THE CITY OF ST. LOUIS

by James S. McCraken
President

ATTEST:

Acting Secretary and Treasurer

THE JUNIOR COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI

by
President, Board of Trustees

ATTEST

Secretary, Board of Trustees