SECOND MEETING OF THE BOARD OF TRUSTEES
OF THE JUNIOR COLLEGE DISTRICT
OF ST. LOUIS, ST. LOUIS COUNTY

The second meeting of the Board of Trustees of the St. Louis, St. Louis County Junior College District was held on Monday, April 30th, 1962 at 8:00 p.m. in the Chambers of the St. Louis County Council, St. Louis County Court House, Clayton, Missouri.

The following members of the Board of Trustees were present:

Mrs. Joseph C. Bastian
Mr. F. William McCalpin
Mr. Guy S. Ruffin
Mr. Gerald V. Williamson

Lester C. Geil and Morris Glaser were excused, the latter because of illness.

The meeting was called to order by the President, Gerald V. Williamson.

Mrs. Bastian moved that approval of the minutes of the April 23rd, 1962, meeting be passed to the next meeting. Mr. McCalpin duly seconded the motion and upon the vote, the motion carried.

Mr. McCalpin offered the following Resolution, which was seconded by Mr. Ruffin and unanimously adopted:

RESOLVED, That the Junior College District retain the services of Kenneth Teasdale and Armstrong, Teasdale, Root, Kramer & Vaughan for a period of one (1) year commencing May 1, 1962, at the sum of Five Hundred Dollars ($500.00) per month to be adjusted semi-annually on the basis of time charge rates varying from Twenty Dollars ($20.00) to Forty Dollars ($40.00) per hour.

Mr. McCalpin suggested that the minutes show that Mr. Bruce Woodruff of the firm of counsel was present representing Mr. Teasdale who was not able to be present this evening.

Mr. McCalpin moved that the Board organize into four committees
to be known respectively as:

1. Committee on Budget and Finance
2. Committee on Educational Policy
3. Committee on Personnel
4. Committee on Physical Properties

and that the President be authorized to designate and from time to time change the members of those committees subject to the approval of the Board. Mrs. Bastian duly seconded this motion, and after vote taken, the motion carried unanimously.

The President recommended to the Board the following appointments to Committees of the Board to be effective at once and until modifications are recommended by the Board.

**COMMITTEE ON BUDGET AND FINANCE**

Lester Geil
Mrs. Joseph C. Bastian
F. Wm. McCalpin, Chairman

**COMMITTEE ON EDUCATIONAL POLICY**

F. Wm. McCalpin
Morris Glaser
Gerald V. Williamson, Chairman

**COMMITTEE ON PERSONNEL**

Guy S. Ruffin
Lester Geil
Mrs. Joseph C. Bastian, Chairman

**COMMITTEE ON PHYSICAL PROPERTIES**

Gerald V. Williamson
Morris Glaser
Guy Ruffin, Chairman

Mr. Ruffin moved approval of the appointments recommended by the President and the resolution, duly seconded by Mrs. Bastian, carried unanimously.
Mr. Williamson offered the following resolution:

RESOLVED: That the Physical Properties Committee be authorized to seek and recommend to the Board a place of temporary office, and headquarters of the Junior College District, subject to availability of adequate funds.

The motion was seconded by Mr. McCalpin and passed unanimously.

There were several questions put to counsel as to which he was to advise the Board:

1. How and when should these tax rates be filed in the City and County?
2. Can the Junior College District borrow money for its operations?

Mr. Williamson submitted the following resolution to the Board for approval:

RESOLVED: That the Personnel Committee be authorized to seek and set tentative appointments subject to Board approval of meetings with Junior College Consultants and that the Danforth Foundation be consulted in such appointments.

The motion was duly seconded by Mr. Ruffin and upon vote, carried unanimously.

Discussion was had as to criteria to be followed in selecting a chief administrative officer which criteria would be submitted to the Board for approval.

Mr. Williamson submitted the following resolution to the Board for approval:

RESOLVED, That the Personnel Committee be authorized to seek temporary employment of an administrative or office assistant, for Board approval, subject to the availability of adequate funds.

Motion was duly seconded by Mrs. Bastian and upon vote, carried unanimously.

Mr. McCalpin stated that he proposed to have the Committee on
Budget and Finance commence consideration of the question of tax levies which is immediately before the Board. It was agreed that legal counsel would determine when and where to file the tax rate.

Discussion was had concerning the nature of the educational institution to be established by the District. It was noted that the selection of an administrator could possibly be determined by the basic philosophy that this Board might adopt in this respect.

Mrs. Bastian reported receipt of a letter from Dr. Loland Medskor who suggested criteria for the selection of a President and gave a list of individuals who might be contacted. It was noted that Dr. Medskor, who is Vice-Chairman of the Center for the Study of Higher Education at the University of California at Berkeley had accepted the Board's invitation to consult with it. He will be in St. Louis on May 9.

It was reported that Dr. Thomas Horson had consulted with the members of the Board on April 12th, 1962, when he was coming through St. Louis. He is Director of Commissions for the American Association of Junior Colleges with headquarters in Washington, D.C.

It was suggested that something in the way of criteria might be recommended at the next board meeting.

Discussion was had with regard to the Citizens Committee. Mr. McCalpin suggested that formation of such a Committee was premature and that the Board continue to consider the correct function and composition of such a committee, but not take any action at this time.

It was decided that the next meeting would be on Wednesday, May 9th at 8:00 p.m. in the Chambers of the St. Louis County Council. Mrs. Bastian pointed out that Dr. Medskor would be in town on that day.
Thereupon, Mr. McCalpin moved the meeting be adjourned. The motion was seconded by Mr. Ruffin and the President declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

[Signature]

Mrs. Joseph C. Bastian
Secretary